

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 28th SEPTEMBER 2017

Present: In the Chair, Mayor, Councillor L Ellard,
Councillors M Brooks, M Connors, G Foster, M Gaffney, K Toner, P Jenkins, A Crump,
A Walster, K Mullen & G Barratt

Apologies: Cllr S Stone – Holiday

In Attendance: Mrs D Carro

63. APOLOGIES

RESOLVED:

That the apologies are accepted

64. DECLARATIONS OF INTEREST

Cllr A Crump	Non-Pecuniary Reason	All planning applications Will not take part in any discussion or resolution regarding any planning application in order that it doesn't compromise his position on the SDC Planning Committee
Cllr A Walster	Non-Pecuniary Reason	Town Clerk Item 9 A member of the Southam in Bloom Committee
Cllr P Jenkins	Non-Pecuniary Reason	Planning Application 17/02455//FUL Relative attend Galanos House
Cllr G Foster	Non-Pecuniary Reason	Town Clerk Report Item 4 Southam United Charities work connections

65. REPRESENTATIONS FROM THE PUBLIC

Mr Hart, 24 Stowe Drive, Southam

Spoke regarding the pedestrian crossing at Galanos House, stating that his wife has nearly been knocked over 3 times when crossing when the lights are on red due to speeding traffic and inadequate signage.

Mr B Thomas, 9 St Mary's Close, Southam

Spoke again about HS2 and the monitoring of low frequency acoustic levels below the audible range. The Town Council needs assurance from SDC that this monitoring will happen and that he still does not accept what HS2 state.

66. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

- i) That the minutes of the meeting held on Friday 18th August 2017 are noted**
- ii) That the minutes of the meeting held on Thursday 27th July 2017, having previously been circulated, be confirmed and signed by the Mayor.**

Town Mayor Signature _____

67. POLICE

Police not in attendance

68. ACCOUNTS FOR PAYMENT

i) Invoices were available at the meeting for inspection

RESOLVED:

That the payment of accounts dated September 2017, totalling £13,227.85 (details attached) be authorised

Cllr Crump left the room

69. APPLICATIONS FOR PLANNING PERMISSION

69.1 i) Council considered the applications for planning permission detailed on the schedule dated September 2017 upon which the Town Council had been consulted by Stratford District Council. (details attached)

69.2 ii) Planning Application decisions dated September 2017
Noted

69.3 iii) Planning Committee Meeting Dates
Noted

Cllr Crump returned to the meeting

70. TOWN CLERK'S REPORT

70.1 PUBLIC REPRESENTATIONS

i) Mr Hart was advised that Cllr Crump will check to see if there is adequate signage

ii) Mr Thomas was advised that Cllr Crump will chase up SDC regarding the monitoring of low frequency sound below the audible range with regards to HS2.

70.2 BROWNS BRIDGE WARD VACANCY

Members were advised that the Town Council are now in a position to fill the vacant position via co-option, that as yet no applications have been received, so the position will continue to be advertised.

70.3 TOWN COUNCIL ACCOUNTS – AUDIT 2016/17

The Town Council was advised that the audit for the year ended 31 March 2017 has now concluded and there were no matters to report.

70.4 SOUTHAM UNITED CHARITIES – TOWN COUNCIL TRUSTEE

Members were advised that Cllr Jenkins has resigned his position as a Trustee of the Southam United Charities and that another trustee needs to be appointed.

RESOLVED:

That the matter be considered at the next ENV.

70.5 THE HOLYWELL

Members were advised that the work at The Holywell is now complete, but it will require regularly maintenance to keep the gully clear.

RESOLVED:

That Cllr M Brooks and Cllr G Oubridge will ensure that the gully is kept clear on a volunteer basis.

Town Mayor Signature _____

70.6 TOWN COUNCIL BANK ACCOUNT

Members were advised that another Town Council Bank Account needs to be opened with a different provider, due to the amounts the Council currently hold.

RESOLVED:

That a new account is opened with the Nationwide

70.7 FLOOD ACTION PLAN – MULTI AGENCY MEETING

Cllr Brooks updated Members on the Flood Action Plan.

RESOLVED:

That the issue regarding the use of sand bags compared to gel bags and the location of the storage facility to be discussed at the next ENV.

70.8 QUARTERLY BUDGET REVIEW

Noted

70.9 S137 GRANT APPLICATION

RESOLVED:

John Turner Festival of Arts & Crafts - £150.00

Southam and District Lions Poetry Competition - £700.00 - To advise that it is not accepted that the Council will fund it to this this level every year

Southam in Bloom - £630.00

CAB – To award CAB £1072.84, under LGA1972s2a Power to Provide Information and Advice, to ask CAB for their 2018 budget and to ask for a breakdown of cliental parishes so that Parish Councils can be made aware of what the Town Council is doing to seek financial support.

70.10. COUNCIL MEETING DATES ENV DATES

Noted

71. CORRESPONDENCE

i) Linda Doyle

RESOLVED:

To respond advising that the Town Council is of the opinion that Wood Street Car Park has adequate signage but the Southam Heritage Collection may want to investigate the possibility of Brown Tourist Signs.

ii) The Grange Hall Management Committee

RESOLVED:

i) In accordance with Local Government Act 1972 s.133 the Town Council will finance the cost of new carpets in the Foyer and Bar Room

ii) The cost will be approximately £3572.00

REPORTS FROM WORKING PARTIES/OUTSIDE BODIES

72. ENV WORKING PARTY MINUTES – 14TH SEPTEMBER 2017

72.1 HAYFIELD HOMES – LAND OFF MANDERS CROFT, SOUTHAM – 15/02047/OUT

The ENV Working Party considered a presentation from Mark Gay and Ina Humphries of Hayfield Homes, concerning their proposed development of 51 homes at Land off Manders Croft. Hayfield Homes explained that they believed in early consultation with local parties, including the Town Council.

Reassurance was sought on the following points:

- Whether Hayfield Homes would be making any additional contributions from the development to the two e.g. further work to the Holywell Walk path. Hayfield Homes confirmed that this wasn't their intention as they were already increasing the area of green

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open space available from the development. Hayfield Homes also confirmed that the development was likely to be making financial contributions through planning to Education, Library provision and the Fire Service.

- Councillors were pleased to see the provision of bungalows within the development. However, Cllr Crump commented that he was disappointed to see that these had now dropped from six to five.
- Hayfield Homes were requested to give details on whether or not their development would include the provision of electric vehicle charging facilities. Hayfield Homes confirmed that at present they didn't, however, they would take this point up in further dialogue with the planning officer at the District Council.
- There was some discussion about the architectural design of the scheme especially that the corner plots were not very original, and lacked imagination.
- The road layout was discussed with Hayfield Homes. Whilst noting the linear shape of the site, concern about one straight road was discussed.
- The construction traffic plan was discussed. Whilst the geographical constraints of the site were noted, all parties agreed that a construction traffic plan that avoided Manders Croft was desirable.

72.2 FINAL REPORT ON DOG FOULING WORKING PARTY

Cllr Oubridge tabled the final report on dog fouling and the provision of dog waste and litter bins in Southam. The report has concluded that there are sufficient bins provided within the town, and the current layout is sensible. Emptying of the bins is at a sufficient frequency, and during the audit work there was little evidence of dog fouling. It was however, noted that several bins are missing their lids – these have been reported to SDC.

Cllr Oubridge was thanked for his report.

72.3 PLANNING 17/02393/FUL – 2 Coventry Road, Southam RESOLVED: No representation

**17/02455/FUL – Galanos House, Southam
RESOLVED:
Support the application**

72.4 QUESTIONS FOR COUNTY AND DISTRICT COUNCILLORS

There were no questions. However, Cllr Crump gave a full report on his attendance at the Children's Centre consultation, which was held at the same time as the July Council meeting

72.5 AOB

The Mayor fed back to the Working Party on progress made at the first meeting of the First World War Centenary Beacon working party. The working party have agreed that if possible Southam should be part of the celebrations to mark 100 years since the end of the First World War by providing and lighting a Beacon as part of the national celebrations at 7pm, on 11th November 2018.

Work is currently on-going to find a suitable site as close to the town centre as possible, and assistance is being sought from local business and schools in the construction of a Beacon.

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73. **QUESTIONS FOR COUNTY AND DISTRICT COUNCILLORS**

Cllr Crump advised the following:

- 6.75-year land supply
- Planning Appeal – 240 houses off the bypass
- Attended meetings regarding playground quotes
- Repairs regarding the Park Lane Recreation Ground
- Community Forum - One speeding ticket issued, Anti-Social Behaviour, Community Speed Watch cannot take place with 5km of a speeding fixed point, Police will wear body cams from October, complaints against Police fall by 90% when body cams are worn, attended the Police Crime Commissioners Panel in Nuneaton
- Meeting Patch Byrne in October to survey the town again
- Ash Path – Community Payback could be involved
- Community Room Leases at Tithe Lodge is still on-going
- Action taken to make the building safe next to Southam Windows
- Positive outcome when dealing with a situation involving Adult Social Services
- Community Computers are being handed out again
- Simon Crippwell – WCC Trading Standard was on Fake Britain

74. **EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

75. **STAFF SALARIES AND PAYMENT FOR SERVICES**

RESOLVED:

To authorise the payment of staff salaries dated September 2017

76. **BURIAL GROUND WORKING PARTY**

Members considered Cllr Gaffney's report

RESOLVED:

That the Town Council continue to enter a 3-year option, even though restrictions will be placed on the Town Council for accessing the land.

77. **THE GRANGE HALL ADMINISTRATOR**

RESOLVED:

That the personal working party meet to discuss the situation

Meeting closed at 9.07 pm

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SOUTHAM TOWN COUNCIL -28th SEPTEMBER 2017

APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Comments
17/02393/FUL	Mr Robert Chambers	2 Coventry Road, Southam CV47 1EB	Double storey side extension and alteration to single storey rear element	19th September 2017	ENV - No representations
17/02455/FUL	The Royal British Legion	Galanos House, Banbury Road, Southam CV47 2BL	Community Hub facility with day care and a 10 bedroom extension to the dementia care unit with associated car parking provision, ancillary works and part demolition of existing building	25th September 2017	ENV - Southam Town Council supports this application.
17/02583/FUL	Mr O'Connor	1 Masters Orchard, Warwick Road, Southam CV47 0JD	Replacement single storey extension to the front/side of the property	29th September 2017 No representation	Permission with conditions 17th October 2017
17/02737/TREE	Mr David Bourne	Whitehall House, 7 Warwick Road, Southam CV47 0HN	T1 - Leylandii Conifer - Fell	29th September 2017 Refer to Tree Officer	Consent with conditions 6th October 2017
HS2OCW/00003	HS2 Ltd	Southam Ecological Mitigation Site, Kineton Road, Southam	Development authorised by High Speed Rail (London - West Midlands) Act 2017 for works associated with the creation of the Southam Habitat Ecological Mitigation comprising earthworks (2 no. mitigation ponds, 2 no. reptile basking banks, 2 no hibernacula) and fencing	11th October 2017	Although the Town Council has no objection, they would like to see this area become a learning centre for school groups and would like to see additional tree planting to mitigate the loss of any trees

Town Mayor Signature _____

Southam Town Council

SEPTEMBER 2017 - Issue 2

Item No	Budget Line	Payee	Details	Net Amount	VAT (to be reclaimed)	Gross/Cheque Amount
1	19	<u>Viking</u>	Stationery	27.13	5.42	£32.55
2	8	<u>Konica Minolta</u>	Photocoper lease 14.08.17 to 13.11.17 Counter 14.05.17 to 13.08.17	205.70	41.14	£246.84
3	47	<u>British Telecommunication plc</u>	Southam Volunteer Transport Scheme telephone	117.00	15.40	£132.40
4	ER	<u>D Moore</u>	Foyer,bar room, inner hall and exterior entrance doors redecoration	3800.00	0.00	£3,800.00
5	47	<u>Denise Sanders</u>	DBS checks x 4 Volunteer drivers @ £9.38 each	37.52	0	£37.52
6	21	<u>WALC</u>	Data protection and Freedom of information training on new legislation	£80.00	£0.00	£80.00
7	47	<u>M Griffin</u>	Volunteer Driver refund of mileage August 17	£28.35	£0.00	£28.35
8	47	<u>R Johns</u>	Volunteer Driver refund of mileage August 17	£32.40	£0.00	£32.40
9	47	<u>A Harris</u>	Volunteer Driver refund of mileage August 17	£50.40	£0.00	£50.40
10	47	<u>L Walsh</u>	Volunteer Driver refund of mileage August 17	£12.15	£0.00	£12.15
11	47	<u>J Branston</u>	Volunteer Driver refund of mileage August 17	£51.15	£0.00	£51.15
12	47	<u>J Soni</u>	Volunteer Driver refund of mileage August 17	£15.90	£0.00	£15.90
13	47	<u>M Newsham</u>	Volunteer Driver refund of mileage August 17	£2.25	£0.00	£2.25
14	47	<u>W M Taylor</u>	Volunteer Driver refund of mileage August 17	£51.75	£0.00	£51.75
15	47	<u>D Woodcock</u>	Volunteer Driver refund of mileage August 17	£205.80	£0.00	£205.80
16	47	<u>B Meacham</u>	Volunteer Driver refund of mileage August 17	£113.70	£0.00	£113.70
17	8	<u>Inside IT Solutions</u>	Monthly IT support	5.33	1.07	£6.40
18	46	<u>Limebridge Rural Services Ltd</u>	Grasscutting visits 10/16 and 11/16	1785.00	357.00	£2,142.00
19	39	<u>Mr Jason Goode</u>	Cleaning of 4 bus shelters	45.00	0.00	£45.00
20	30	<u>D F J Hewer</u>	Drainage works carried out at the Holy Well monument as approved by English Heritage	3000.00	600.00	£3,600.00
21	2	<u>Grant Thornton</u>	Fee in respect of audit of 2017 annual return	600.00	120.00	£720.00
22	46	<u>4 Counties Ground Maintenance</u>	Grasscutting Churchyard August x 2	420.00	84.00	£504.00
23	30,39,ER	<u>Mr Richard Carro</u>	September contract £688.46 Holy Well strimming	718.46	0.00	£718.46
24	29	<u>Colin Sheasby Arborist & Landscape Services</u>	To clear and make safe 1 Sallow Tree which was storm damaged and fallen into the road. Furrows	160.00	32.00	£192.00
25	10	<u>Clear Sound Security</u>	Routine service of the intruder alarms	38.80	7.76	£46.56
26	1	<u>The Grange Hall</u>	10% of utilities ref office use- gas, electricity,rates, water, fortress	249.07	0.00	£249.07
27	21	<u>WALC</u>	Training Cllr x 2 induction and community safety workshop	65.00	0.00	£65.00
28	47	<u>M Houston</u>	Volunteer Driver refund of mileage August 17	46.20		£46.20
			TOTAL	11964.06	1263.79	£13,227.85
			Town Mayor Signature			