

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 27th JULY 2017

Present: In the Chair, Mayor, Councillor L Ellard,
Councillors M Brooks, M Connors, G Foster, M Gaffney, K Toner, S Stone & G Barratt

Apologies: Cllr P Jenkins – Work
Cllr A Crump – Children’s Centre Meeting
Cllr A Walster – Holiday
Cllr G Oubridge - Personal

District Cllr Bromwich

In Attendance: Mrs D Carro & Mrs D Sanders

43. APOLOGIES

RESOLVED:

That the apologies are accepted

44. DECLARATIONS OF INTEREST

None

45. REPRESENTATIONS FROM THE PUBLIC

Mr Munday, 27 Glebe Road, Southam

Spoke wanting an update about the ramp at Tithe Lodge

46. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

i) That the minutes of the meeting held on Thursday 22nd June 2017, having previously been circulated, be confirmed and signed by the Mayor.

47. POLICE

Police not in attendance

48. ACCOUNTS FOR PAYMENT

i) Invoices were available at the meeting for inspection

RESOLVED:

That the payment of accounts dated July 2017, totalling £11,519.95 (details attached) be authorised

49. APPLICATIONS FOR PLANNING PERMISSION

49.1 i) Council considered the applications for planning permission detailed on the schedule dated July 2017 upon which the Town Council had been consulted by Stratford District Council. (details attached)

49.2 ii) Planning Application decisions dated July 2017

Noted

49.3 iii) Planning Committee Meeting Dates

Noted

Town Mayor Signature _____

50. TOWN CLERK'S REPORT

50.1 PUBLIC REPRESENTATIONS

Mr Munday was advised that Orbit were going to do the ramp and the wall as one project and that has caused a delay, they are now splitting the project and going out to tender for the ramp

RESOLVED:

That Cllr Ellard, Cllr Gaffney, Cllr Brooks and the Town Clerk attend a Stakeholder Meeting in order to discuss and resolve various issues relating to Tithe Lodge

50.2 MILL HILL WARD VACANCY

Members considered Councillor Applications from Mr K Mullen and Mr D Price

RESOLVED:

i) That Mr K Mullen is co-opted to fill the Mill Hill Vacancy

ii) That the application from Mr D Price is considered in September for the Browns Bridge Vacancy

50.3 SOUTHAM CHILDREN'S CENTRE

Members considered the consultation document

RESOLVED:

To write to WCC objecting to the possible closure of the Children's Centre in Southam stating strongly that the service in Southam needs to be retained. The Southam Children's Centre provide an excellent service and it is imperative that a hub is in a rural area this side of the district, Alcester is far too away from Southam and has no greater need.

50.4 PLANNING APPEAL – HOME FARM, SOUTHAM

RESOLVED:

To appoint Acres Land and Planning Ltd to produce the Proof of Evidence and represent the Council at the appeal at a cost of approximately £3000 + VAT, the cost of which will be taken from the Neighbourhood Planning Budget

50.5 MAYORAL CHAIN – VELVET COLLAR

RESOLVED:

To purchase a velvet collar at a cost of £256.25 + VAT, the cost of which will be taken from the Regalia Budget and General Reserves

50.6 STRATFORD DISTRICT COUNCIL (SDC) – DRAFT CODE OF CONDUCT CONSULTATION

RESOLVED:

To advise SDC that the Town Council will be adopting the draft code

50.7 AFFORDABLE HOUSING

Members were advised that Bromford Housing is concerned that they will be unable to find tenants for all of their affordable housing.

RESOLVED:

That Cllr Ellard, Cllr Connors, Cllr Stone and the Town Clerk meet with SDC to discuss the issue

50.8. COUNCIL MEETING DATES ENV DATES

Noted

Town Mayor Signature _____

51. **CORRESPONDENCE**

Mrs Curtlin

To respond to Mrs Curtlin when WCC have assessed the streetlighting along Welsh Road West

Mr Houston

To raise the complaints with WCC

100th Anniversary of the ending of the First World War – The Royal British Legion

That the Town Council supports the event

Dementia Friendly Southam

Noted

Southam Gymnastic Club

Noted

REPORTS FROM WORKING PARTIES/OUTSIDE BODIES

52. **ENV WORKING PARTY MINUTES – 13TH JULY 2017**

52.1 **SOUTHAM RETRO REVIVAL**

The ENV working party considered the correspondence from Stratford District Council's Licensing Officer with regard to road closures and Street Trading Consent, for the Retro Revival on 1st October 2017.

RESOLVED:

That the proposals are accepted as described in the in email.

52.2 **UPDATE ON DOG FOULING WORKING PARTY**

An update was received from the working party members, levels of dog fouling were found to be low in both the North and South of the Town.

RESOLVED:

The working party is to bring a formal report to a future Council meeting.

52.3 **CLLR A WALSTER – S106 PARTNERSHIP WORKING**

Cllr Walster outlined his proposal that Southam Town Council should seek to be more proactive in its work with District, County and Local Enterprise Partnership colleagues in shaping the future of the town. With a particular view to having improvement schemes ready for when funding becomes available. To help start this work it was proposed that Cllr Walster work through the Clerk to arrange meetings with senior representatives of these three organisation, initially to understand the art of the possible and to foster greater joint working.

RESOLVED:

The working party agreed to accept the proposals as described above. Proposed by Cllr Brooks, seconded by Cllr Oubridge. All members present were in favour.

52.4 **FLYING THE RED ENSIGN FOR MERCHANT NAVY DAY**

The correspondence from "Seafarers" was consider by the working party. All agreed that to fly a Red Ensign for Merchant Navy Day would be a good idea. However, it was noted that at present the town does not have a flag pole.

It was however noted that Orbit had a number of "mobile" flag poles that had been used for the marketing of Tithe Lodge.

RESOLVED:

That the clerk be asked to contact Orbit to discuss the availability of one of their mobile flag poles for this event. Secondly that the question of a permanent flag pole be re-visited at some point in the future.

Town Mayor Signature _____

52.5 WALC

The working party considered the correspondence from John Crossling at WALC, enquiring whether or not the Town Council would like the opportunity to meet with Cllr Bill Lowe in his role as chair of WALC.

RESOLVED:

The working party agreed that this would be of benefit to the Council, and agreed to accept the offer as described in the correspondence.

52.6 HOT AIR BALLOON IN THE PARK LANE RECREATION GROUND

The working party considered the correspondence from Mr Fast regarding the use of the Park Lane Recreation Ground on either the 5th or 19th August to promote a free hot air balloon event.

RESOLVED:

The working party agreed that the Clerk should continue discussion with the organisers, and subject to suitable and sufficient risk assessments, and insurance being provided, permission should be granted. Any donations should be given to the Mayor's Charities.

In addition the Clerk was to check the height of the balloon's ascent, and if this was to overlook neighbouring gardens, then the organiser is to notify these neighbours in advance.

52.7 PLANNING APPLICATIONS

RESOLVED:

17/01727/ADV Site Adjacent to Holt Farm.

The working party considered the report of Cllr Brooks on this application, and agreed that no representations would be made.

17/00034/FUL Land Adjacent to the Court, Holywell Business Park.

The working party considered the report of Cllr Brooks on this application, and agreed that the application should be supported, but with a comment that: "the Town Council would expect the Highway Authority to check the road and junction capacity given the number of other developments that are taking place in the area".

52.8 Questions for County and District Councillor

None present.

- 52.9 Update from Cllr Foster and Cllr Brooks on HS2 Community Funding grants** By agreement of the chair the working party considered a verbal update from Cllr Foster and Cllr Brooks following their attendance at an HS2 funding workshop.

A potential breakdown of the £40m fund was considered. In addition Cllr Foster made the working party aware of a contractors "good works" clause, where HS2 contractors are expected to carry out works for the benefit of the local communities. Given the extent of works around Southam the working party agreed that this is something that the Town should take advantage of.

Item for information only.

53. CLLR L ELLARD – WW1 BEACON OF LIGHT – 11TH NOVEMBER 2018

RESOLVED:

Cllr Ellard, Cllr Foster, Cllr Stone and Cllr Walster take forward the initiative and report back to Council

Town Mayor Signature _____

54. **INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

Cllr Bromwich Report: Noted

55. **RESOLVED:**

THAT THE TOWN CLERK BE AUTHORISED IN CONSULTATION WITH THE TOWN MAYOR, DEPUTY MAYOR AND PAST MAYOR TO DEAL WITH BUSINESS ARISING, WHICH IS DEEMED URGENT DURING THE PERIOD OF THE SUMMER AND CHRISTMAS RECESSES INCLUDING AUTHORISATION OF PAYMENTS.

56. **EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

56. **STAFF SALARIES AND PAYMENT FOR SERVICES**

RESOLVED:

To authorise the payment of staff salaries dated June 2017

57. **THE PARISH POUND**

RESOLVED:

That the £100k from the sale of the Parish Pound is put in Ear Marked Reserves for the Burial Ground

58. **BOOT CAMP**

RESOLVED:

To write to Mr Cooper asking for evidence as to why he is not donating money as that was the terms of use for the Park Lane Recreation Ground

Meeting closed at 8.40 pm

Town Mayor Signature _____

SOUTHAM TOWN COUNCIL -MEETING 27th JULY 2017

APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Comments
17/017278/ADV	Mr Ian Simpson	International Fasteners Ltd, Site adjacent to Holt Farm, Welsh Road East, Southam	Sign 1: 2m x 17m illuminated sign on face of building	20th July 2017	No representations
17/00034/FUL	Maricott Ltd	Land adjacent to The Court, Holywell Business Park, Northfield Road, Kineton Road, Industrial Estate Southam	Erection of five industrial units (use class B1/B8)including associated parking and access. To include any necessary ancillary enabling and facilitating works.	25th July 2017	No representations - The council has no objection to this development in principle. We do however have concerns the proposed access road being only a short distance from the new fire training and retained local station's access road may result in additional works traffic hindering emergency response vehicles.
17/01883/OUT	Mr Nick Funnell	Green Acres, Coventry Road, Southam CV47 1BG	Demolition of commercial storage building and erection of up to 20 dwelling houses with all matters reserved except access	28th July 2017	OBJECTION This site is not included in the Core Strategy and it is not necessary to meet the 5 year housing land supply. It would extend the boundary of the town too far north making it too far to the facilities on foot and therefore unsustainable. It would mean the loss of employment opportunities in the town just when the town is expanding and employment is needed. The applicant has provided no evidence that the commercial operation is not viable. The Town Council disagrees strongly with the Highways assessment and considers the single access on to a very busy road to be unsafe.
17/01798/FUL	Mr M Braun	7 Priors Meadow, Southam CV47 1GE	Front and rear single storey extension to existing building	1st August 2017	No representation
17/01923/LBC	High Speed Two (HS2)Ltd	Old Coach House, Kineton Road, Southam CV47 2DG	Proposed internal and external refurbishment of Fields House, including replacement drainage, plumbing and heating systems, electrical upgrades, damp and structural remediation, internal and external decoration and associated repairs, replacement sanitary ware and the like.	4th August 2017	Please refer this application to the conservation officer
17/01867/FUL	Third State Pizza Company Ltd	4 High Street, Southam, Cv47 0HA	Change of use from part Class A1 (retail) and part Class A4 (bar) to Class A5 (hot food takeaway) with installation of extraction and ventilation equipment and external alterations	8th August 2017	Please refer this application to the conservation officer

Town Mayor Signature _____

Southam Town Council

JULY 2017

Item No	Budget Line	Payee	Details	Net Amount	VAT (to be reclaimed)	Gross/Cheque Amount
1	47	<u>B Meacham</u>	Voluntary Driver refund of mileage June 17	69.75	0.00	£69.75
2	47	<u>R John</u>	Voluntary Driver refund of mileage June 17	56.55	0.00	£56.55
3	47	<u>W M Taylor</u>	Voluntary Driver refund of mileage June 17	59.00	0.00	£59.00
4	47	<u>L Walsh</u>	Voluntary Driver refund of mileage June 17	97.20	0.00	£97.20
5	47	<u>A Harris</u>	Voluntary Driver refund of mileage June 17	56.25	0.00	£56.25
6	47	<u>M Houston</u>	Voluntary Driver refund of mileage June 17	£85.05	£0.00	£85.05
7	47	<u>D Woodcock</u>	Voluntary Driver refund of mileage June 17	£141.60	£0.00	£141.60
8	47	<u>J Branston</u>	Voluntary Driver refund of mileage June 17	£98.10	£0.00	£98.10
9	47	<u>M Griffin</u>	Voluntary Driver refund of mileage June 17	£28.80	£0.00	£28.80
10	37	<u>ESPO</u>	Black Poly Sacks - Recreation grounds	£19.80	£3.96	£23.76
11	8	<u>Inside IT Solutions Ltd</u>	Monthly support & BroadbandFTTC internet service	£141.40	£28.28	£169.68
12	1	<u>The Grange Hall</u>	Utilities @ 10% April to June	£271.29	£0.00	£271.29
13	44	<u>E-on</u>	Street Lights electricity	£1,688.56	£337.89	£2,026.45
14	46	<u>4 Counties Ground Maintenance</u>	Churchyard mowing June x 2 visits	£420.00	£84.00	£504.00
15	19	<u>Viking</u>	Stationery	£151.58	£30.31	£181.89
16	46	<u>Limebridge Rural Services Ltd</u>	Grass cutting 6 & 7 of 16	£1,785.00	£357.00	£2,142.00
17	ER Solar	<u>Creative Curtains & interiors</u>	Grange Hall curtains	2047.28	409.46	£2,456.74
18	21	<u>WALC</u>	Councillor training x2	60.00	0.00	£60.00
19	17	<u>Mrs Debbie Carro</u>	Mileage to meeting x3 Stratford 1 Warwick	69.30	0.00	£69.30
20	ER Solar	<u>Adrian Sparkes</u>	Replacement of bar lighting x3 with LED fittings	375.00	0.00	£375.00
21	5	<u>Acres Land & Planning Ltd</u>	Appeal hearing land east of Southam Bypass - Meeting,site visit,preparation & submission of statement & discussions with Warwickshire Highways	964.40	192.88	£1,157.28
22	37	<u>Marley Sports & Play Services Ltd</u>	3m x 1m repair to synthetic surface underneath swing area - Priors Meadow	450.00	90.00	£540.00
23	39,ER,30,37	<u>Mr Richard Carro</u>	July contract£688.46 ,Holywell x2 plus additional area and clearing rubbish out of the well and around the area £80.00 River Stowe rubbish removal,Furrows wasps nest & Tollgate Road clearing dog mess off slide £35	803.46	0.00	£803.46
24	47	<u>British Telecommunications plc</u>	Voluntary Transport Service telephone	39.00	7.80	£46.80
			TOTAL	9978.37	1541.58	£11,519.95
			Town Mayor Signature _____			



Town Mayor Signature _____