

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 23rd MARCH 2017

Present: In the Chair, Mayor, Councillor M Brooks,
Councillors M Connors, K Geddes, G Foster, M Gaffney, K Toner, L Ellard, G Barratt, A Crump & Cllr Exton

Apologies: Cllr Oubridge - Work
Cllr Ward – Work
Cllr Jenkins - Work

District Cllr Bromwich
PC Crump

In Attendance: Mrs D Carro, Mrs D Sanders & Cllr J Appleton

A minute's silence was held to remember all those affected by the Westminster Terror Attack on Wednesday 22nd March 2017.

171. APOLOGIES

RESOLVED:

That the apologies are accepted

172. DECLARATIONS OF INTEREST

Cllr L Ellard	Non-Pecuniary	Planning Application 17/00244/LBC 17/00241/FUL
	Reason	Neighbour
Cllr A Crump	Non-Pecuniary	
	Reason	All planning applications Will not take part in any discussion or resolution regarding any planning application in order that it doesn't compromise his position on the SDC Planning Committee

173. REPRESENTATIONS FROM THE PUBLIC

173.1 Mr Munday Jnr, Southam

Wanted an update on the situation regarding the Burial Ground

173.2 Mr B Thomas, 9 St Mary's Close, Southam

Spoke about the item stated in ENV regarding purchasing land for a Country Park. He advised that prior to 1977 the old Southam Borough Council negotiated with SDC regarding the building of the Grange Hall. The Borough Council agreed to pay all the maintenance of the jointly owned hall. This proved to be too onerous and it was then difficult to renegotiate a 50/50 split. Therefore, Council should be mindful of the maintenance costs associated with a Country Park.

174. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

i) That the minutes of the meeting held on Thursday 23rd February 2017, having previously been circulated, be confirmed and signed by the Mayor

Town Mayor Signature _____

175. POLICE

It was reported on behalf of the Police that a Safer Schools PCSO is now in place, who will cover Southam College and Kington High School, having 2 days at each school a week and one floating day and they have implemented some lessons for years 8 and 9 in their life skills curriculum.

176. ACCOUNTS FOR PAYMENT

Invoices were available at the meeting for inspection

RESOLVED:

That the payment of accounts dated March 2017, totalling £44,978.04 (details attached) be authorised

177. APPLICATIONS FOR PLANNING PERMISSION

177.1 i) Council considered the applications for planning permission detailed on the schedule dated March 2017 upon which the Town Council had been consulted by Stratford District Council. (details attached)

177.2 ii) Planning Application decisions dated March 2017
Noted

177.3 iii) Planning Committee Meeting Dates
Noted

178. TOWN CLERK'S REPORT

178.1 PUBLIC REPRESENTATIONS

i)Mr Munday was advised that the matter is still being progressed

ii)Mr Thomas was advised that his advice has been noted

178.2 COUNCILLOR VACANCY – MILL HILL WARD

RESOLVED:

That Mr W Baillie is co-opted to fill the vacancy.

178.3 THE WARWICKSHIRE COUNCIL (SOUTHAM EMERGENCY STOPPING PLACE) COMPULSORY PURCHASE ORDER (CPO) 2017

Members considered correspondence relating to the CPO

RESOLVED:

To object to the CPO on the grounds that the Council do not consider it to be in the Public Interest and that an application should have been made for a Stopping Up Order as officially the land in question is a public highway.

178.4 STRATFORD CAB AND WARWICK DISTRICT CAB MERGER PROCESS UPDATE AND REQUEST FOR CONSENT TO TRANSFER PROJECT TO CITIZENS ADVICE SOUTH WARWICKSHIRE & GRANT APPLICATION

Members considered correspondence regarding the CAB merger and a Grant Application under the LGA 1972 2a power to provide information and service.

RESOLVED:

i)That the Town Council gives consent to the transfer of the service

ii)That a grant of £1500 is awarded under the LGA 1972 2a power to provide information and service for the room hire at Southam Library for the Southam Outreach Service.

178.5 THE ROSE GARDEN IN THE GROUNDS OF TITHE LODGE

Members considered correspondence from Tithe Lodge regarding Southam in Bloom's proposal to reinstate the rose garden.

Town Mayor Signature _____

RESOLVED:

- i) To respond advising that the Town Council object to a Rose Garden being reinstated
- ii) That the previous Rose Garden should be recognised in a different format that is less demanding in terms of maintenance and looks nice all year round.

178.6 COUNCIL MEETING DATES ENV DATES

Noted

179. CORRESPONDENCE

- i) Southam & District Lions Club - Noted
- ii) The Heritage Collection – Noted
- iii) Southam Christmas Lights Association - Noted
- iv) Resident Complaint – Dog Fouling

RESOLVED:

Cllr Crump to investigate the possibility for a Public Space Protection Order for the Park Lane Recreation Ground

- v) Resident Complaint – Tithe Lodge Café Opening Hours

RESOLVED:

Cllr Brooks to attend a meeting with orbit and report back to Council

180. REPORTS FROM WORKING PARTIES

REPORT ON A MEETING OF THE ENVIRONMENTAL WORKING PARTY ON 9TH MARCH 2017

180.1 Stratford Time Bank

Sarah Coxall was unable to attend the meeting as planned so this item cancelled.

180.2 HS2. SAAG

Andrew Jamieson and Christopher Purser attended to discuss aspects of the initial contract groundworks for HS2 given the act is now passed and a 'done deal'. Two concerns were expressed, the first a fear that HS2 would operate a divide and conquer strategy by only providing information to specific parishes and not the wider community who would be directly affected by works. Long Itchington was quoted as an example who have heard that there is a possibility tunnel boring may commence as early as September this year. The second concern relates to disseminating information to residents and providing aid when urgent matters arise or difficulties are experienced raising complaints through the named HS2 community liaison contacts. The consensus was that communications to share information between the town council and neighbouring parishes was vital. Councillor Brooks stated on the second matter there was no spare capacity within the town council staff to provide a single point of resident contact, however, he would be tabling an agenda item recommending formation of a Section 17 working party and that inter parish communication and complaint assistance could be devolved as part of the remit for this group who would be given delegated powers. Councillor Foster suggested a dedicated e-mail account could be set up for residents to seek assistance when urgent complaints arise which could then be escalated to the appropriate channel. This too could be monitored by the working party.

RESOLVED

That an item be included on the April ENV Agenda so members can discuss the formation of a Section 17 working party and resolve a way forward to deal with inter parish communications and all matters relating to providing information to Southam residents and complaint assistance. In the meantime, the Southam council website and possibly the

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Neighbourhood Planning website to display important information when it arises, e.g. the HS2 meeting at the Grange Hall on the 24th March.

180.3 Cllr Bromwich

Councillor Bromwich attended to discuss options he has been working on to provide better protection for the Stowe Valley than the Area of Restraint and possibly reversing the Manders Croft phase two outline planning consent. Two options were presented for discussion, the first in talks he has been having with the leader of SDC Chris Saint the possibility to seek purchase of the site from the developer and other land in the valley instead of committing to spend for Wellesbourne Airfield. He believes this would be a better use of capital spend given the lack of green open space in Southam. A trust could be setup with a view to creating a country park in the future, either with or without purchase of addition land to qualify for the designation. The second option stated was to invoke a rarely used ruling from Section 97 of the Town and Country Planning Act 1990 that enables planning authorities to revoke planning consent before development commences or change of use is completed. Only 3 such revocation orders were issued since 2009. This could be tried with Manders Croft phase two; there would be a liability on the planning authority to pay compensation to the developer who also has the right to challenge an order confirmed by the Secretary of State in the High Court.

RESOLVED:

After much discussion, it was agreed this was far too big a subject to come up with a decision on the night so it will be tabled again for more in depth talks at the April ENV meeting when the council will decide if there is any merit in pursuing further. Councillor Bromwich will for the present continue to research as to the viability of both options.

180.4 Dog Fouling

Members considered the communication from the SDC Dog Warden - Lisa Parkes regarding the dog fouling kits she is putting together. Concerns were raised by Cllr Barratt that there were not enough dog bins and that some existing were not in the correct places, missing known 'hot-spots'. It was agreed that dog fouling is as it always has been a resident concern and that the council should be seen to be pro-active by applying for one of the kits and the posters to promote responsible dog ownership.

RESOLVED:

Councillors Barratt and Oubridge to conduct a field survey to determine whether current dog bins are in the incorrect places, that 'hot-spots' are not being missed and to report back at the April ENV meeting. That the council request one of the loan packs from Lisa Parkes.

180.5 Planning Applications

There were no plans to consider

180.6 Mr Munday Complaint

Members considered the complaint letter from Mr. Munday but were unsure what was meant by 'an eyesore'. The Tithe Lodge benches are the responsibility of Orbit and relatively new.

RESOLVED:

Councillor Ellard to look at the bench in front of the Police Station to determine if the issue relates to litter/ mess or if it's one of refurbishment required.

180.7 Town Mayor and Deputy Mayor

Councillor Brooks called for nominations to be considered for both positions for the forthcoming year. Councillor Ellard put her name forward for Mayor, proposed by Cllr. Foster and seconded by Cllr. Crump. No councillor present put their name forward for the position of Deputy Mayor however Cllr. Brooks relayed an e-mailed interest from Cllr. Connors to be considered should there be no other nominees. Cllr. Connors was subsequently proposed by Cllr. Ellard and seconded by Cllr. Barratt. Both candidates were voted in unanimously.

Town Mayor Signature _____

RESOLVED:

That Councillor Ellard be appointed Mayor and Councillor Connors be appointed Deputy Mayor for the year 2017/2018.

181. REPRESENTATIVES TO OUTSIDE BODIES

RESOLVED:

That Cllr Gaffney is School Governor for Southam College

That Cllr Gaffney is lead Councillor for Market Working Party

That Cllr Gaffney is lead Councillor for Burial Ground Working Party

182. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Cllr Appleton advised the following:

- That the Communities Director has stated that Warwickshire Police will increase visibility and asked the public to be vigilant, but stressed that Warwickshire was not a target area
- The Planning Application at the Holywell Business Park will be dealt with by delegated powers on the 11th April 2017
- Workshops are being put in place for a Tourism Grant and those interested should contact Laura Taverner

Cllr Crump advised the following:

- That Planning Committee East will be held at SDC until further notice due to a problem with the webcast
- Gave an update regarding the Community Forum

183. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

184. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

To authorise the payment of staff salaries dated March 2017

185. TUESDAY MARKET

RESOLVED:

i)To enter a Market Management 5-year agreement with CJ's Events Warwickshire Ltd

ii)To apply for Planning Permission to hold markets on Market Hill

iii)That CJ's are charged £100 a month subject to there being no VAT implications

iv)That MCI Electricals service the Electric Box

v)That CJ's can use the Electrical Box for a fee yet to be agreed

vi)That stall holders are charged £20 a stall and receive a discount if they have two stalls

vii)That the official opening of the Market will take place on the 30th May 2017

186. THE PARISH POUND

RESOLVED:

That the Parish Pound is sold through Hawkesford by public auction with an initial guide price of £100k and that the auction is held in June 2017.

Town Mayor Signature _____

187. BURIAL GROUND**RESOLVED:****i)To adopt Cllr Gaffney's report****ii)To obtain further detailed professional advice from CDSL with associated costs to the point of referendum****iii)Approval to arrange a Parish Poll (Referendum) to establish the Southam Council taxpayers support for the provision of a burial ground funded by a loan the Public Works Loan Board****iv)Approve investigation into possible grants and other funding available i.e. Section 106 funds****Meeting closed at 9.07 pm**

SOUTHAM TOWN COUNCIL - MEETING 23RD MARCH 2017 ISSUE 2					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Comments
17/00244/LBC	Mr Keith Jenkins	Application for the refurbishment of an existing flat and alteration to form additional bedroom and alterations to the existing storage space to form an additional 2 bedroom self contained flat.	2 Market Hill, Southam CV47 0HE	3rd April 2017	Refer to the Conservation Officer
17/00241/FUL	Mr Keith Jenkins	Full application for the refurbishment of an existing flat and alteration to form additional bedroom and alterations to the existing storage space to form an additional 2 bedroom self contained flat.	2 Market Hill, Southam CV47 0HE	3rd April 2017	No representations
17/00768/FUL	Wood Street Developments Mr M Lidgard	Refurbishment and change of use of annexes to form 2 No separate self contained office	Annexes To The Rear of , 1 High Street, Southam, CV47 0HA	7th April 2017	No representations

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Southam Town Council

MARCH 2017 ISSUE 3

Item No	Budget Line	Payee	Details	Net Amount	VAT (to be reclaimed)	Gross/Cheque Amount
1	29	<u>Colin Sheasby Arborist & Landscape Services</u>	Works recommended in the Annual Tree Inspection Merestone Park,Sycamore Grove, Tolgate Play Area, Riverside Walk,Daventry Road,Park Lane Recreation Ground & The Furrows	3640.00	728.00	£4,368.00
2	39	<u>Mr Jason Goode</u>	Cleaning of bus shelters x 3	45.00	0.00	£45.00
3	8	<u>Konica Minolta</u>	Photo copies and photocopier rental 14/02/2017 to 13/05/2017	187.72	37.55	£225.27
4	18	<u>Express Press</u>	Precept Newsletter inc front page splash	220.00	39.00	£259.00
5	19	<u>ESPO</u>	Refuse sacks	9.90	1.98	£11.88
6	37	HAGS - SMP Ltd	Removal of play equipment and supply and fitting of safety surface and equipment in Park Lane recreation ground	£14,481.69	£2,896.33	£17,378.02
7	37	Denise Sanders	Purchase of three sets of keys for Council electricity box	£24.00	£0.00	£24.00
8	45	Warwickshire County Council	Replacement of 14 street lights Park Lane, Wattons Lodge & Heather Close St Wulstans Way replacment Lantern,Abbey Lane new column	£17,873.26	£3,324.00	£21,197.26
8	45	Warwickshire County Council	Replacement of 14 street lights Park Lane, Wattons Lodge & Heather Close St Wulstans Way replacment Lantern,Abbey Lane new column	-£17,873.26	-£3,324.00	-£21,197.26
8	45	Warwickshire County Council	Replacement of 14 street lights Park Lane, Wattons Lodge & Heather Close St Wulstans Way replacment Lantern,Abbey Lane new column	£17,873.26	£0.00	£17,873.26
9	39, ER,37	Mr Richard Carro	March contract, £688.46,removal of moss from safety surfaces(variou playareas) £100, repair salt bin Ascote Way £10.00	£798.46	£0.00	£798.46
10	1	<u>The Grange Hall</u>	Utilities to cover Council Office December 16 to March 17 and annual PAT test	411.15	0.00	£411.15
11	37	<u>Pirms</u>	Quarterly Inspections January 2017	260.00	0.00	£260.00
			TOTALS	37951.18	3702.86	£41,654.04

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