

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 23rd FEBRUARY 2017**

**Present:** In the Chair, Mayor, Councillor M Brooks,  
Councillors M Connors, K Geddes, G Foster, M Gaffney, K Toner, P Jenkins, L Ellard, G Barratt, J Ward

**Apologies:** Cllr Oubridge - Work  
Cllr Crump - Work  
Town Clerk

District Cllr Bromwich

**Absent:** Cllr Exton

**In Attendance:** Mrs D Sanders,

**152. APOLOGIES**

**RESOLVED:**

**That the apologies are accepted**

**153. DECLARATIONS OF INTEREST**

Cllr L Ellard	Non-Pecuniary
Reason	Town Clerks Report item 3 one of the candidates is known
Reason	Town Clerks Report item 5 member of Christmas Lights

Cllr K Geddes	Non-Pecuniary
Reason	Town Clerks Report item 5 Member of Southam First

Cllr M Gaffney	Non-Pecuniary
Reason	Town Clerks Report item 5 Member of Carnival Committee

**154. REPRESENTATIONS FROM THE PUBLIC**

**154.1 Mr A Walster 1 Daventry Street, Southam**

Spoke regarding his application to be co-opted to Southam Town Council. He gave the Council a brief overview of his qualifications and interest in the position and his commitment to the town.

**154.2 Mr B Thomas, 9 St Mary's Close, Southam**

Informed the Council that he had received some information as a result of his Freedom of Information request to HS2 Ltd but as it did not tell him what he wanted to know he would be asking for further information. He also spoke about the escalating cost of HS2. He and Cllr Crump will continue to collaborate over the monitoring of construction.

**155. MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:**

**i) That the minutes of the meeting held on Thursday 26<sup>th</sup> January 2017, having previously been circulated, be confirmed and signed by the Mayor**

**156. POLICE**

No report

Town Mayor Signature \_\_\_\_\_

**157. ACCOUNTS FOR PAYMENT**

Invoices were available at the meeting for inspection

**RESOLVED:**

**That the payment of accounts dated February 2017, totalling £17,119.43 (details attached) be authorised**

**158. APPLICATIONS FOR PLANNING PERMISSION**

**158.1** i) Council considered the applications for planning permission detailed on the schedule dated February 2017 Issue 2 upon which the Town Council had been consulted by Stratford District Council. (details attached)

**158.2** ii) Planning Application decisions dated February 2017

**Noted**

**158.3** iii) Planning Committee Meeting Dates

**Noted**

**159. TOWN CLERK'S REPORT**

**159.1 PUBLIC REPRESENTATIONS**

No questions – information only

**159.2 COUNCILLOR VACANCY – MILL HILL WARD**

**RESOLVED:**

**That Mr W Calcutt is co-opted to fill the vacancy.**

**160. HS2 COMMUNITY BENEFIT FUNDING**

Members considered correspondence from Mr Christopher Cresswell WCC regarding the £15 million available for Warwickshire and the shire counties and

**RESOLVED:**

**That the following projects should be put forward for consideration**

- i) Refurbishment, renovation and regeneration of the Grange Hall or of a replacement Council owned community building.**
- ii) Purchase of land and development of a natural burial ground**
- iii) Creation of a country park in the Stowe Valley**
- iv) Additional cycle routes in the Southam area**

**161. APPLICATION FOR A STREET TRADING CONSENT FOR A CATERING UNIT TO BE SITED ON THE OLDE MINT CAR PARK**

Members considered correspondence from the Licensing Officer at SDC seeking the Councils view on the street trading application for a Viking Grill to be located on the Olde Mint car park.

**RESOLVED:**

**To respond to the Licensing Officer objecting to the application on the grounds of safety, length of opening hours, setting a precedent in the conservation area of a market town, the appearance of the vehicle proposed and the unfair competition with council tax paying outlets.**

**162 £137 GRANT APPLICATIONS**

**RESOLVED:**

Southam College Eco Club	£1000
Southam Heritage Collection	£2900
Southam Christmas Lights	£3112 letter to reiterate conditions of grant

Town Mayor Signature \_\_\_\_\_

Southam St James PTFA	£1000 to be held in reserves until balance raised
Southam 1 <sup>st</sup> Produce Show	£ 500
Southam 1 <sup>st</sup> Retro Revival	£ 861.75
Southam in Bloom	£3000
Southam Lions Poetry Comp	£ 700
Southam Carnival	£1140

**163 COUNCIL MEETING DATES ENV DATES**

Noted

**164. CORRESPONDENCE**

None

**165. REPORTS FROM WORKING PARTIES**

**REPORT ON A MEETING OF THE ENVIRONMENTAL WORKING PARTY ON 9<sup>TH</sup> FEBRUARY 2017**

**165.1 Item 1 – Integrated Risk Management Plan 2017-2020 Consultation Survey**

Councillors were asked to consider the Warwickshire Fire and Rescue Integrated Risk Management Plan and draft Action Plan for the service and decide whether to submit formal council representation.

Councillor Brooks provided a brief overview of the Action Plan, Risk Assessment, and read through the consultation survey options.

**RESOLVED**

**That the council will not make a formal representation but it will be for individual Councillors to respond to the survey consultation questionnaire as they see fit if they so wish to do so.**

**165.2 HS2 The Community and Environment Fund and Business and Local Economy Fund**

Councillor Brooks provided a brief explanation of what both funds are intended for, the total allocations by phase one route area and provided some examples, (as listed in the documentation) of the type of project that would qualify to form a bid.

Councillors considered the fund types and gave some thought to possible projects the council could submit bids for.

It was agreed The Community and Environment Fund would be the most likely of the two that we might wish to draft a project bid for. Small projects up to £75,000 per project will be considered whilst a second CEF Strategic fund covers larger multiple community legacy projects. Both capital and revenue grants will be available.

**RESOLVED**

**Two suggestions were stated; 1/ the Grange Hall refurbishment / capital investment business plan and 2 / Partial project funding to create a Country Park in the Stowe Valley. Members were requested to give more thought to other possible projects and come back with suggestions to council at the March ENV meeting.**

*Please note; Due to correspondence received after the meeting this matter will now be considered at the February meeting*

**165.3 Item 3- Representations to Outside Bodies**

Councillors reviewed the list of appointments and vacancies highlighted. Councillor Ellard relayed a brief on the Flower and Produce Show vacancy received from Pamela McConnell.

Councillor Brooks reminded members of their responsibilities concerning appointments on outside bodies. **All Councillors are requested to attend the relevant organisations meetings**

Town Mayor Signature \_\_\_\_\_

when they arise. Whilst there may be the odd occasion a meeting cannot be attended, constant non-attendance is not acceptable. If a councillor has difficulties attending meetings for whatever reason or feels they are not adding value they should advise the Town Clerk so a replacement can be appointed.

Councillors are also required to provide reports through the clerk when information from an organisation is deemed important for the council to be aware of and /or of interest to the public.

**RESOLVED**

**That Councillor Ward be appointed the Planning Committee member for the remainder of the current mayoral term with Councillor Toner as reserve. That Councillor Ellard goes back to Pam McConnell to request a full written description of the duties sought for the Flower and Produce show vacancy as there seemed to be wide range of desired skills and expectations.**

**165.4 Planning Applications**

Members considered 6 planning applications, no pecuniary or non-pecuniary interests were declared however Councillor Crump took no part in debating the councils position on all applications.

**RESOLVED:**

**16/04110/VARY – 16 Abbey Lane.**

**No representation**

**17/00158/FUL – 32 St. James Crescent**

**No representation**

**17/00129/FUL - Unit 4B Westfield Road, Kineton Industrial Estate.**

**No representation**

**17/00103/FUL - Green Acres, Coventry Road.**

**No representation**

**17/00209/TREE - I Willow Gardens**

**Refer to tree specialist**

**16/03663/FUL - 17 Oxford Street**

**Councillors considered the additional information provided and addendum to the Design & Access statement. The councils` objections remain unchanged.**

**165.5** Councillor Brooks reminded members of the importance of attending Planning Committee East meetings. It`s vital that a Councillor attends when a Southam Application is tabled to defend its` position having gone to the trouble of making an objection or supporting statement. It doesn`t go unnoticed when parish / town councillors don`t turn up and can in some cases result in adverse decisions being taken. Councillors were also urged to respond to e-mails in general from the office as quickly as possible, particularly when marked urgent such as those requiring a volunteer to represent the council at a meeting. It makes planning, briefing and registration far easier if the office is aware of councillors` availability in advance.

**165.6 MINUTES OF THE MEETING OF THE STEWARDS OF THE GRANGE HALL HELD ON THURSDAY 2<sup>ND</sup> FEBRUARY 2017**

**Noted**

**165.7 SOUTHAM CHRISTMAS LIGHTS ASSOCIATION MINUTES MONDAY 7<sup>TH</sup> NOVEMBER 2016**

**Noted**

**165.8 SOUTHAM CHRISTMAS LIGHTS ASSOCIATION MINUTES MONDAY 23<sup>RD</sup> JANUARY 2017**

**Noted**

Town Mayor Signature \_\_\_\_\_

**165.9 SOUTHAM CIVIC IDEAS FORUM FRIDAY 13<sup>TH</sup> JANUARY 2017**

**Noted**

**166. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

Cllr Bromwich sent a written report and volunteered to attend the next Env meeting to update Council

**RESOLVED:**

**To invite Cllr Bromwich to attend ENV**

**167. EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

**RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted**

**169. STAFF SALARIES AND PAYMENT FOR SERVICES**

**RESOLVED:**

**To authorise the payment of staff salaries dated February 2017**

**170. THE GRANGE HALL MANAGEMENT COMMITTEE**

Members considered the current arrangement for invoicing the Grange Hall Management Committee and

**RESOLVED:**

**To suspend the current invoicing arrangements from November 2016 to May 2017 inclusive and to reconsider at the May 2017 meeting.**

**Meeting closed at 8.35 pm**

Town Mayor Signature \_\_\_\_\_

**Southam Town Council**

**FEBRUARY 2017**

Item No	Budget Line	Payee	Details	Net Amount	VAT (to be reclaimed)	Gross/Cheque Amount
1	37	<u>ESPO</u>	Rubbish bags	19.80	3.96	£23.76
2	3	<u>Zurich</u>	Councils annual insurance	4074.76	0.00	£4,074.76
3	45 & 43	<u>Warwickshire County Council</u>	Street Lighting - Tattle Bank - new lantern £335.02 Hurst Road new lantern £368.02 Abbey Lane emergency attendance - column hit by vehicle £202.79 Footway Lighting Maintenance 2016/17 £1852.76	2758.59	370.55	£3,129.14
4	8	<u>Inside IT</u>	Monthly support	17.07	3.41	£20.48
5	21	<u>WALC</u>	Training Event Denise Sanders End of Year Financial Procedures	30.00	0.00	£30.00
6	19	<u>Viking</u>	Stationery	182.66	36.53	£219.19
7	6	<u>BT Payment Services</u>	3 Numbers and featureline service	369.56	73.91	£443.47
8		<u>Mr Richard Carro</u>	Monthly contract £688.46 Park Lane Misc repair £15.00	703.46	0.00	£703.46
9	ER	<u>SERFIS Construction &amp; Engineering</u>	Footpath resurfacing Riverside Walk	5787.50	1157.50	£6,945.00
10	17	<u>Denise Sanders</u>	Various mileage	25.97	0.00	£25.97
11	47	<u>VASA</u>	Volunteer driver reimbursement November 16 £621.75 December 16 £270 and January 17 £612.45	£1,504.20	£0.00	£1,504.20
			<b>TOTALS</b>	15473.57	1645.86	£17,119.43

**SOUTHAM TOWN COUNCIL - MEETING 23rd February 2017 ISSUE 2**

APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Comments
17/00377/TREE	Mr Ashmore	The Old Coach House, Coventry Street, Southam, CV47 0EL	The Old Coach House, Coventry Street, Southam	1st March 2017	Please refer this application to the Tree Officer
17/00093/FUL	Mr Eddie Spoor	Proposed renovations, conversion and replacement of agricultural building to provide 4 units of holiday accommodation,	Holt Farm (Davies) Welsh Road East, Southam CV47 1NF	10th March 2017	No representations

Town Mayor Signature \_\_\_\_\_