

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD  
AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON  
THURSDAY, 23<sup>RD</sup> JUNE 2016**

**Present:** In the Chair, Mayor, Councillor M Brooks,  
Councillors M Connors, L Ellard, P Jenkins, G Foster, G Barratt, M  
Panton, G Oubridge, J Ward & M Gaffney

**Apologies:** Cllr A Crump – Work

**Absent:** Cllr S Exton, Cllr K Geddes, Cllr J Appleton & Dist. Cllr Bromwich

**In Attendance:** Mrs D Carro & Mrs D Sanders

**29. APOLOGIES**

**RESOLVED:**

**That the apologies are accepted**

**30. DECLARATIONS OF INTEREST**

Cllr J Ward	Non Pecuniary	Planning Application 16/01764/FUL
	Reason	Friend
	Non Pecuniary	Planning Application 16/01542/FUL
	Reason	Neighbour

Cllr M Panton	Non Pecuniary	Town Clerk Report Item 3
	Reason	Friend

**30. REPRESENTATIONS FROM THE PUBLIC**

**30.1 Mr B Thomas, 9 St Mary's Close, Southam**

Spoke regarding the transparency of the Councillor complaint.

**30.2 Mrs D Smith, 20 Springs Crescent, Southam**

Spoke regarding the debris/weeds in the front of The Grange and outside Southam Primary School on Welsh Road West and asked if it could be swept up.

**30.3 Mr K Toner, Northcote House, Warwick Road, Southam**

Spoke regarding his Councillor application

**31. MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:**

**That the minutes of the meeting held on Thursday 26<sup>th</sup> May 2016, having previously been circulated, be confirmed and signed by the Mayor**

**32. POLICE**

Not in attendance

Town Mayor Signature \_\_\_\_\_

**33. ACCOUNTS FOR PAYMENT**

Invoices were available at the meeting for inspection

**RESOLVED:**

**That the payment of accounts dated June 2016, totalling £5133.87 (details attached) be authorised.**

**34. APPLICATIONS FOR PLANNING PERMISSION**

**34.1** i) Council considered the applications for planning permission detailed on the schedule dated June 2016 upon which the Town Council had been consulted by Stratford District Council. (details attached)

**34.2** ii) Planning Application decisions dated June 2016

**Noted**

**34.3** iii) Planning Committee Meeting Dates

**Noted**

**35. TOWN CLERK'S REPORT**

**35.1. PUBLIC REPRESENTATIONS**

Mr B Thomas was advised that a resident had complained about Cllr Barratt. Mrs Smith was advised that the items would be reported to Stratford District Council.

**35.2 STREET NAMING**

Members were requested to reconsider the name chosen for the O'Brien Development

**RESOLVED:**

**To name the road College Lane**

**35.3 SOUTHAM FIELDS WARD**

Members were advised that they were now in a position to fill the vacancy via co-option and therefore should consider the application from Mr K Toner.

**RESOLVED:**

**That Mr K Toner is co-opted to fill the vacancy in the Southam Fields Ward**

**35.4. QUARTERLY BUDGET REVIEW**

Members considered the Quarterly Budget Review

**Noted**

**35.5 COUNCIL MEETING DATES ENV DATES**

**Noted**

**36. CORRESPONDENCE**

**36.1 SOUTHAM CARNIVAL COMMITTEE – GRANT THANK YOU**

**Noted**

**WORKING PARTY REPORTS**

**37. ENV WORKING PARTY REPORT – 9<sup>TH</sup> JUNE 2016**

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**37.1 DAVE MORGAN - VASA**

Members were presented with a project VASA are embarking on, an extension of the current NHS based service concerning Social Prescribing. This relates to volunteer drivers taking single elderly men who suffer from loneliness to locations such as The Graham Adams Centre to meet others in this situation to engage in activities and the sharing life experiences, termed as `men's-shedding`. This project is viewed as a pro-active long term one intended to reduce the strain on NHS services for possible presentation of symptoms associated with loneliness such as depression. If successful, the project will be further extended to include women.

This has been trialled in other areas and it's hoped to be introduced in Stratford District with Southam being a major hub that also covers the surrounding villages and communities.

It's understood there is capacity within current resources to meet the need and at this stage additional funding is not being called for from the town council, though this may happen at a later stage.

The mayor has called for sight of the business model supporting this project.

**RESOLVED:**

**That the Council consider support of this project at a later date once more detailed information is provided and the business model received.**

**37.2 EDDIE SPOOR – SOUTHAM HOLT FARM**

Mr Spoor did not attend the meeting.

**37.3 BARWOOD DEVELOPMENTS**

Rebecca Mitchel of Barwood and Stephen Brown of Woolf Bond presented an update on their proposals for Welsh Road West.

Changes were presented from that of the February presentation. The option to build north of Welsh Road West has been shelved for the time being to be reviewed again in a few years' time, concentration now moves to the packet of land South of the road. In addition to the initial dwellings planned the scheme has been extended to the West (previously a landscaped area). In total the number of dwellings planned would be approximately 180. The reasoning given for concentration to the South was one of better sustainability.

An open exhibition and public consultation is being planned for mid-July with the aim of making a formal planning application in August -September.

**37.4 REPRESENTATIVES TO OUTSIDE BODIES**

Members considered the vacant positions on Outside Bodies.

**RESOLVED:**

**That the following changes be made**

**Councillor Ellard to be added to Grange Hall Stewards**

**Councillor Gaffney to be added to the personnel Working Party**

**Councillors Gaffney and Exton to be added to Southam Town Centre Development**

**Councillor Foster to be added to Southam United Charities**

**Councillor Gaffney to be added to Future Provision of Burial Ground**

**Councillor Foster to be added to Editor of Newsletter and Councillor**

**Jenkins to be a reserve.**

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Councillor Gaffney to be added to Finance Working Party  
Councillor Barrett to be added to Senior Citizens Action Network  
That Councillor Crump be removed from Planning Committee in order to protect his position on the District Planning Committee (East) and that Councillor Oubridge be promoted to full member with Councillor Panton as reserve member.

In addition, that the Town Clerk be approached as to the feasibility of issuing agendas electronically with links to planning applications on the District E-Planning web site.

That members who have expressed an interest in school governorship write personally to the schools concerned promoting their interest if they so wish.

**37.5 STANDING ORDERS**

Members reviewed the amendments made as recommended by WALC.

**RESOLVED:**

**Clarification to be sought from WALC on Section 10 Rules of Debate for Meeting, 10.7.” *An amendment shall not be considered unless early verbal notice of it is given at the meeting and, if requested by the chairman of the meeting, is expressed in writing to the chairman”***

**At what stage is early verbal notice considered to be at the meeting and if requested in writing by the chairman when should this be done and presented?**

**That under 10.10 the wording to be changed from 1(k) below to 10.11 below.**

**37.6 GYPSY TRAVELLER EMERGENCY STOPPING PLACE**

**SDC/16CC004Gypsy Traveller Emergency Stopping Place**

**SDC/16CC004**

Members considered the material change to the application concerning the addition of a solid concrete fence and the correspondence from the adjacent land owner Norma Bryson. In addition, Councillor Brooks advised members of the objections lodged by Marrons Planning (SOU.03).

**RESOLVED**

**i)That the original objections raised by the Town Council should stand. The vote was carried 7 -2 with Councillors Foster and Barrett abstaining.**

**ii)That Cllr J Ward will represent the Council (if possible) at the regulatory Committee on 5<sup>th</sup> July 2016**

**37.7 PLANNING APPLICATIONS**

Members considered two planning applications. Councillor Oubridge disclosed a non-pecuniary interest in 16/01141/FUL, his sister and brother in law live opposite and have submitted an objection. Councillor Brooks disclosed a non-pecuniary interest in 16/01098/FUL, a neighbour and known to him.

**RESOLVED:**

**16/01141/FUL - 11 Shepherds Hill (retrospective). No representation  
16/01098/FUL – 31 Windmill Way. Change to original plan. Objection withdrawn to read no representation in favour of the revised proposal.**

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**37.8 COMPLAINT REGARDING A COUNCILLOR**

Councillor Brooks reminded members that complaints and grievances are covered by Standing Orders 29 and 30 and that advice is being sought from WALC on this matter. He stated that in order to show transparency and openness to the public it was important to follow the procedure's put in place to cover such occurrences. He advised the matter should therefore be referred to the Personnel Working Party for investigation and resolution as deemed appropriate.

**RESOLVED:**

**i) That the complaint be referred to the Personnel Working Party for action and resolution.**

**ii) Members were informed that the Working Party had met and the matter had been resolved.**

**37.9 QUESTIONS FOR DISTRICT AND COUNTY COUNCILLORS**

None

**38. SCHOOL GOVERNORS**

Cllr Jenkins advised that St Mary's Catholic Primary School and Southam College currently do not have any vacancies and St James C of E Primary School will be discussing it at their next Governor Meeting.

**39. NEIGHBOURHOOD PLANNING STEERING COMMITTEE**

Cllr Foster advised that the first Steering Group Meeting is taking place on Saturday 25<sup>th</sup> June 2016 and spoke about engaging with Southam College to try and get more young people involved.

**40. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

In Cllr Crump's absence Cllr Brooks read out his report:

Attended the Community Forum and the following issues were raised:

- Reported issue raised by Mr Chapman to Police re Warwick Rd speeding/noisy cars - they will be doing checks there this week.
- Had been a drugs/asb problem in Mill Crescent - now under control - 1 caution
- Major exercise on Drugs in Pubs in Southam (with sniffer dog) - 1 cautioned for class A possession
- recent drug driving prosecution too.
- off road bikes causing problem on E class roads/Green Lane (Ufton, welsh Rd west/long itch) - need insurance on these roads, 1 bike taken off a user for having no insurance
- Priorities for next 3 months - Rural Crime, Drugs, ASB
- Spate of bin thefts (all colours) throughout WARWICKSHIRE
- Louise Richards from WCC (Localities) spoke about the Armed Forces Covenant which ensures ex& current Servicemen have a level playing field in accessing services and are not disadvantaged by having served overseas
- I reported numerous dirty/overgrown road signs in and around the Southam area

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- Sara- Louise Boad spoke about HS2, how it likely to become law in Jan17 and disruption likely to start in around 18months.

#### 41. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

**RESOLVED:** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

#### 42. STAFF SALARIES AND PAYMENT FOR SERVICES

**RESOLVED:**

To authorise the payment of staff salaries dated June 2016

Meeting closed at 8.10pm

SCHEDULE OF PLANNING APPLICATIONS B						
SOUTHAM TOWN COUNCIL - JUNE 2016 ISSUE 2						
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information and link to application	Comments
16/01672/OUT	Mrs Debbie Carro (Southam Town Council)	Land at Pendicke Street Southam	Outline application (with appearance and landscaping reserved) for the erection of 2 semi detached dwellinghouse with associated highway access	29th June 2016	<a href="#">Staffed-on-Avon District Council - Enabling</a>	No representations ( this is Southam Town Councils application)
16/01630/VARY	Miss Emily Hale	Land West of Banbury Road, Southam	Hybrid Planning Application (part full part outline) for mixed use development comprising 1) Full Planning Application for demolition of existing football stadium and bowling facilities, together with the provision of new replacement pitches and facilities to include hub building, maintenance building, covered terrace, relocated stand, floodlighting consisting of 4 x 15m high columns, new bowls club building and telecom mast relocation, 236 residential properties, public open space, landscaping and associated landscaping works, including formation of two new accesses. 2) outline planning application for B1+B2+ B8 commercial uses on approximately 1.57 ha of land. Application for development described, without complying with condition 3 of planning permission 13/00809/FUL to allow a replan of plots 93,99,100,101,102,110,111,126,127,128,133,134,135,137,175,176,188, and 199 and addition of one plot numbered 100A	28th June 2016	<a href="#">Staffed-on-Avon District Council - Enabling</a>	No representations
16/01816/OUT	Mr Nick Funnell	Greenacres, Coventry Road, Southam CV47 1BG	Outline application for the demolition of dwellinghouse, Greenacres, and commercial storage buildings and erection of up to 30 dwellings with all matters reserved except access	28th June 2016	<a href="#">Staffed-on-Avon District Council - Enabling</a>	Southam Town Council objects to this application for the following reasons. This site is not included in the Core Strategy and it is not necessary to meet the 5 year housing land supply. It would extend the boundary of the town too far north making it too far to the facilities on foot and therefore unsustainable. It would mean the loss of employment opportunities in the town just when the town is expanded and employment is needed. The single access on to a very busy road would be unsafe. Warwickshire Fire and Rescue have concerns regarding the supply of water for hydrants.
16/01696/REM	Mr Craig Wilson	Former Pumping Station, Coventry Road, Southam	Submission of reserved matters appertaining to access, appearance, landscaping, layout and scale pursuant to outline application 15/03146/OUT for erection of two dwellings. The Outline Planning Application was not an Environment Impact Assessment application	6th July 2016	<a href="#">Staffed-on-Avon District Council - Enabling</a>	No representations
16/01542/FUL	Mr Sam Blundell	Dealer Systems Ltd, 11 Market Hill, Southam, CV47 0HF	Installation of air conditioning cooler unit on the front wall of the building and clad boarding (retrospective)	8th July 2016	<a href="#">Staffed-on-Avon District Council - Enabling</a>	No representations
16/01559/LBC	Mr Samuel Hawkins	Market Tavern, 5 Daventry Street, Southam, CV47 1PH	Complete rewiring, replacement of heating system, plaster and fireboard replacement, toilet renovation including retelling of flat roof, install three log burners, replacement of laminate flooring, treat beams in bar area	8th July 2016	<a href="#">Staffed-on-Avon District Council - Enabling</a>	Southam Town Council has no objection to this, subject to close monitoring by the Conservation Officer
16/01628/FUL	Sara Wisiewski	30 Merestone Close, Southam, CV47 1GU	Erection of two storey side extension (amendment to approved application 13/02080/FUL - proposed two storey side extension and single storey rear extension) to include two windows on the southeast elevation.	11th July 2016	<a href="#">Staffed-on-Avon District Council - Enabling</a>	No representations
16/01764/FUL	Mr Richard Wingrove	1 Horsewell, Southam CV47 0JB	Two storey side extension and single storey rear extension	12th July 2016	<a href="#">Staffed-on-Avon District Council - Enabling</a>	No representations

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Southam Town Council						
JUNE 2016 PAYMENTS						
Item No	Budget Line	Payee	Details	Net Amount	VAT (to be reclaimed)	Gross/Cheque Amount
1	39	<u>Mr Jason Goode</u>	Cleaning of bus shelters x 3	45.00	0.00	£45.00
2	46	<u>County Waste Recycling</u>	Churchyard skip exchange	205.00	41.00	£246.00
3	46	<u>Limebridge Rural Services Ltd</u>	Grasscutting 4 & 5 of 16	1904.38	380.88	£2,285.26
4	8	<u>Inside IT Solutions</u>	Support	8.40	1.68	£10.08
5	37	<u>PIRMS</u>	Quarterly inspections April (7 sites)	260.00		£260.00
6	8	<u>Konica Minolta</u>	Photocopier rental 14.02.2016 to 13.05.2016 and 14.05.2016 to 13.08.2016	208.98	41.80	£250.78
7	1	<u>The Grange Hall</u>	10% of utilities as per agreement	358.59	0.00	£358.59
8	46	<u>4 Counties Ground Maintenance</u>	Grasscutting Tollgate Road 5th & 18th May 2016 & Churchyard 5th 18th May 2016	510.00	102.00	£612.00
9	5	<u>Catermasters</u>	Refreshments Neighbourhood Plan (Localism Act 2011 power to lead a Neighbourhood plan)	96.00	19.20	£115.20
10	ER, 39, 30 37	<u>Mr Richard Carro</u>	June Groundsman contract £666.79, Mayfield Road £21.67 Holywell £30.00, Clear rubbish from the Stowe £10 Replace step on bank slide £10	738.46	0.00	£738.46
11	GR	<u>Mr M Crowther</u>	Refund of overpaid rent Parish Pound			£212.50
						£5,133.87

Town Mayor Signature \_\_\_\_\_