

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 28th MAY 2015

Present: In the Chair, Mayor, Councillor Mark Willoughby,
Councillors J Ward, B Thomas, T Bromwich, M Gaffney, A Crump, M
Cunningham

Apologies: None

In Attendance: Mrs D Carro, Mrs D Sanders

1. **ELECTION OF TOWN MAYOR**

It was moved by Cllr B Thomas and seconded by Cllr M Gaffney that Cllr J Ward be elected Town Mayor of Southam for the year 2015/2016. Cllr Ward requested that the vote be recorded.

Cllr M Gaffney	Yes
Cllr B Thomas	Yes
Cllr M Cunningham	Yes
Cllr J Ward	Yes
Cllr A Crump	Yes
Cllr T Bromwich	Abstained

RESOLVED

That Cllr J Ward is elected Town Mayor of Southam for the year 2015/2016

2. **TOWN MAYOR'S ACCEPTANCE OF OFFICE**

The Town Mayor made the Statutory Declaration of Acceptance of Office and took the Chair. He was invested with the Chain of Office by the former Mayor. He thanked his fellow councillors.

The past Mayor, Cllr Mark Willoughby thanked his Mayoress and the Town Clerk and Deputy Clerk for all their hard work during his mayoral year and announced that funds raised during his year would be divided between his charities Warwickshire & Northamptonshire Air Ambulance & Marie Curie Cancer Care. He then took a seat in the public gallery.

3. **APOLOGIES FOR ABSENCE**

None

4. **DECLARATIONS OF INTEREST**

Cllr J Ward	Non Pecuniary Reason	Planning 15/01203/FUL Applicant is a friend
Cllr J Crump	Non Pecuniary Reason	Planning 15/01403/FUL Planning 15/01593/FUL He is a Governor of the school Applicant is a friend

Town Mayor Signature _____

5. **REPRESENTATIONS FROM THE PUBLIC**

Mrs Jane Soni 26 Springs Crescent, Southam

Said it had been a pleasure working with Mark Willoughby

Mrs Carol Pratt 10 Flying Fields, Southam

Congratulated the new Mayor on his election

Mrs Daphne Smith 20 Springs Crescent, Southam

Spoke regarding the completion date of the Tithe Barn development

6. **MINUTES OF THE PREVIOUS MEETING**

RESOLVED:

That the minutes of the meeting held on Thursday 23rd April 2015, having previously been circulated, be confirmed and signed by the Mayor.

7. **POLICE**

The Police were not in attendance but Cllr Bromwich informed the meeting that volunteers would be operating the speed gun beginning on Banbury Road and that further volunteers were being sought for other areas.

8. **ACCOUNTS FOR PAYMENT**

RESOLVED:

That payment of accounts dated May 2015, totalling £26,897.21 (details attached) be authorised.

9. **APPLICATIONS FOR PLANNING PERMISSION**

i) Council considered the applications for planning permission detailed on the schedule dated May 2015 upon which the Town Council had been consulted by Stratford District Council.

ii) Planning Application decisions dated May 2015

Noted

iii) Planning Committee Meeting Dates

Noted

10. **TOWN CLERK'S REPORT**

10.1 **PUBLIC REPRESENTATIONS**

Mrs D Smith was advised that the latest information was that Tithe Barn would be completed by September 2015

10.2 **ACCOUNTS 2014/2015**

Members considered the Accounts 2014/15 and

RESOLVED:

i) **To accept the Internal Audit Report for the financial year 2014/15**

ii) **To approve the accounts 2014/2015**

iii) **That the statement of Accounts be signed by the Town Mayor and the Town Clerk and submitted to the External Auditor**

iv) **That the Southam Town Council Annual Governance Statement is approved and signed by the Town Mayor and the Town Clerk**

v) **That the Financial and Non – Financial Risk Assessment is approved and signed by the Town Mayor**

Town Mayor Signature _____

- vi) **That Section 2 Annual Governance Statement be signed by the Town Mayor and the Town Clerk and submitted to the External Auditor**
- vii) **That the Town Council has reviewed and approved its Financial Regulations**
- viii) **That the Town Council has reviewed the Internal Audit process and is satisfied with its scope and effectiveness**

10.3 PLANNING APPLICATIONS

i) Insight Park, Welsh Road West, Southam request for withdrawal of objections to this application

RESOLVED:

Not to withdraw objections to this application

ii) Welsh Road West, Southam request for withdrawal of objections

RESOLVED:

That Southam town Council would withdraw its objections if conditions are put in place to protect the adjacent trees and to prevent construction traffic to or from the site before 9.30am and after 2.30pm.

10.4 PROPOSED DUAL TOUCAN CROSSING –A425 LEAMINGTON ROAD SOUTHAM

RESOLVED:

To respond to WCC saying Southam Town Council welcomes this proposal.

10.5 COUNCIL MEETING DATES

Noted

11. CORRESPONDENCE

11.1 DOG WARDEN – LISA PARKES

RESOLVED:

- i) **That Cllr Bromwich would follow up on the additional enforcement scheme**
- ii) **To put the dog warden contact details in the next newsletter**

11.2 SOUTHAM IN BLOOM – GRANT THANK YOU

Noted

11.3 CAB – GRANT THANK YOU

Noted

11.4 SOUTHAM PRODUCE ASSOCIATION – GRANT FEEDBACK

Noted

12. REPORTS FROM WORKING PARTIES

Cllr Gaffney advised that work on the burial ground was progressing and that he was willing to help the new working party if it was required.

Town Mayor Signature _____

13. **INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

Cllr A Crump advised the Council that

- he had been contacted by Carla Homes regarding a proposed planning application for 51 homes in the Holy Well Area of Restraint and that it had been arranged that the District Councillors would meet Carla Homes to discuss the issue.
- He is willing to represent STC at planning committee meetings

Cllr T Bromwich advised the Council following:

- That he too had spoken to Carla Homes regarding proposals for the Area of Restraint
- That he was continuing with assisting with Orbit complaints

RESOLVED:

That Cllr Bromwich would give the Town clerk all the information he has regarding the Orbit complaints and the contact details of the Orbit representatives in order for the Town Council to invite Orbit to attend a public meeting to be arranged by the Town Clerk.

14. **EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

15. **STAFF SALARIES AND PAYMENT FOR SERVICES**

RESOLVED:

To authorise payments of staff salaries dated May 2015

16. **COMMUNITY INFRASTRUCTURE LEVY – PUBLIC OPEN SPACE PROJECTS**

RESOLVED

To advise Stratford District Council of the existing Skate Park Project which may be on an existing site or may require the acquisition of additional land.

The meeting closed at 9.03pm

Town Mayor Signature _____

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL - MAY 2015 issue 2					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
15/01088/FUL	Mr & Mrs Taylor	14 Hillyard Road, Southam Cv47 0LA	Single storey rear extension	19th May 2015 No representations	Permission with conditions 20th May 2015
15/01214/FUL	Mr & Mrs Amorsen	11 Springs Crescent, Southam CV47 0JT	Two storey side extension and canopy to front, amended to a single storey side extension and canopy to front	5th June 2015	No representations
15/01203/FUL	Mr Ian Simpson	60 Warwick Road, Southam Cv47 0HW	construction of a garden shed (retrospective)	5th June 2015	No representations
15/01430/FUL	Mr Andy Mason	Southam College, Welsh Road West, Southam CV47 0JW	Erection of two additional classroom blocks	8th June 2015	No representations
15/01183/FUL	Mrs Naina Ardenshana	54 Coventry Street, Southam	To install air conditioning cooler unit on the back wall of the building(restrospective)	10th June 2015	No representations
15/01411/FUL	AL-KO Kober Ltd	South Warwickshire Business Park, Kineton Road, Southam CV47 0AL	Construction of car park extension	10th June 2015	No representations - this may be HS2 reserved land
15/01593/FUL	Mr & Mrs Denniss	3 Tudor Lane, Southam CV47 1HS	single storey rear- side extension	16th June 2015	No representations
15/01556/FUL	Mr Gary Howells	34 Lime Road, Southam CV47 1EQ	single storey rear extension - conversion of integral garage	16th June 2015	No representations
15/01694/FUL	Mr & Mrs R Wigley-Jones	Cedar House, 19A Warwick Road, Southam, CV47 0HW	Alteration and extension of existing garage to create additional accommodation.	18th June 2015	No representations

Town Mayor Signature _____

Southam Town Council						
MAY 2015 CHEQUE PAYMENTS						
Item No	Budget Line	Payee	Details	Net Amount	VAT (to be reclaimed)	Gross/Cheque Amount
1	Reserves	<u>Southam Heritage Collection</u>	Section 137 Grant £2000 granted Sept 2014 £609.60 claimed £1390.40 remaining in reserves	609.60	0.00	£609.60
2	Reserves	<u>Warwickshire County Council</u>	As the result of survey, replacement of 18 Columns, various from priority list in financial year 2014/15	20820.23		£20,820.23
3	8	<u>Inside IT Solutions Ltd</u>	April support	53.55	10.71	£64.26
4	46	<u>Limebridge Rural Service</u>		952.19	190.44	£1,142.63
5	46	<u>County Waste Recycling</u>	Skip exchange	190.00	38.00	£228.00
6	46	<u>CGD Contractors Ltd</u>	Churchyard mowing 1st & 15th April Tollgate Road 1st & 15th April + removal of slabs ,stones etc to create area that can be mown as part of contract	585.00	117.00	£702.00
7		<u>Clear Sound Security</u>	Annual Maintenance Intruder Alarm,Redcar Annual Charge, Monitoring Charge	595.00	119.00	£714.00
8	6	<u>BT Payment Services</u>	Three numbers + featureline service	331.68	66.32	£398.00
9	8	<u>Konica Minolta</u>	Photocopier rental 14.05.2015 to 13.08.2015	104.49	20.90	£125.39
10	47	<u>VASA</u>	April volunteer driver reimbursement	719.40	0.00	£719.40
11	2	<u>Mr P Jones</u>	Internal Audit	350.00	0.00	£350.00
12	19	<u>Viking</u>	Stationery	50.23	10.05	£60.28
13	39 & 37 EM	<u>Mr Richard Carro</u>	Maycontract £688.46 Park Lane £111.75 (remove rubbish from Stowe, replace slats & paint way bridge replace 2 sleeper steps on bank slide) Strim HolyWell £25.50	825.71	0.00	£825.71
14	19	<u>Viking</u>	Stationery	12.35	2.47	£14.82
15	8	<u>Konica Minolta</u>	Photocopying 14.02.2015 to 13.05.2015	64.91	12.98	£77.89
16	39	<u>Mr Jason Goode</u>	Cleaning of three bus shelters	45.00		£45.00
		TOTAL		£26,309.34	£587.87	£26,897.21

Town Mayor Signature _____