

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 22nd JANUARY 2015

Present: The Deputy Mayor, Councillor Jason Ward - In the Chair
Councillors J Soni, C Worsh, D Smith, L Tasker, C Pratt, B Thomas, T Bromwich & E Thornley

Apologies: Cllr M Gaffney Holiday
Cllr V Shepherd Personal
Cllr M Willoughby Work
Cllr J Appleton
Cllr A Crump

In Attendance: Mrs D Carro, Mrs D Sanders, PC J Cramp

137. DECLARATIONS OF INTEREST

Cllr J Ward	Non Pecuniary Reason	Town Clerk report item 2 Lives in the vicinity
Cllr J Soni	Non Pecuniary Reason	January Precept minutes Lines 47 & 48 Director Graham Adams Centre Member Christmas Lights Committee
Cllr D Smith	Non Pecuniary Reason	January Precept minutes Lines 39 & 48 Member Grange Hall Committee Member Christmas Lights Committee
Cllr L Tasker	Non Pecuniary Reason	January Precept minutes Lines 44 & 47 Director VASA Director Graham Adams Centre
Cllr C Pratt	Non Pecuniary Reason	Burial Ground Working Party Owns a burial plot
Cllr E Thornley	Non Pecuniary Reason	Correspondence Item 3 Committee Member
Cllr T Bromwich	Non Pecuniary Reason	Town Clerk Report Item 4 Has advertised a list of alternative names
Cllr B Thomas	Non Pecuniary Reason	December 2014 Accounts for Payment Payment to himself

138. REPRESENTATIONS FROM THE PUBLIC

Mrs M Childs, 20 Holywell Road, Southam

Spoke regarding the following:

- Update on agreeing to become a Burial Authority
- What the towns people will be asked to vote on, in relation to a Burial Ground referendum
- Update regarding the Council wanting the Stowe Valley to become a Country Park

Mr D Riches, 93 Banbury Road, Southam

Spoke regarding the following and said that in his opinion

- SDC has the authority on street naming
- The Town Council has been offered the delegated power but this was never executed
- Street naming constitution
- Administration is always dealt with by SDC
- Request to let the SDC Regulatory Committee deal with this matter

Miss R Zawoda, Flying Fields, Southam

Spoke regarding the following:

- Street naming policy , when and why was it introduced
- Why the policy is it not on the website
- How often is it reviewed
- Why did the council support something to honour a darts champion but those that died in service are not worthy
- Hope the Council waive their rights and let the matter go to the Regulatory Committee

Mr B Bromwich, 8 Mill Crescent, Southam

Spoke regarding the following:

- Street naming policy, there was no policy in the past
- Southam Town Council should apologise for not taking the opportunity to honour those people who fought for our freedom
- The Town Council should grow up and name roads after fallen soliders

Mr D Wise, 1 Priors Meadows, Southam

Spoke regarding the following:

- Wanted an update on the Market Hill refurbishment

139. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

i)That the minutes of the meeting held on Monday 15th December 2014 be ratified, having previously been circulated, be confirmed and signed by the Deputy Mayor.

ii)That the minutes of the meeting held on Thursday 8th January 2015, having previously been circulated, be confirmed and signed by the Deputy Mayor.

139a. ACCOUNTS FOR PAYMENT

RESOLVED:

That payment of accounts dated January 2015, totalling £10212.16 (details attached) be authorised.

140. APPLICATIONS FOR PLANNING PERMISSION

i) Council considered the applications for planning permission detailed on the schedule dated January 2015 upon which the Town Council had been consulted by Stratford District Council.

ii) Planning Application decisions dated January 2015

Noted

iii) Planning Committee Meeting Dates

Noted

141. TOWN CLERK'S REPORT

141.1 PUBLIC REPRESENTATIONS

i) Mrs Childs was advised that the Town Council has not resolved to become a Burial Authority, but this would be considered if there is an option for land. That if a referendum took place, it would explain in as much detail as possible regarding the costs of the burial ground. That the possibility of the Stowe Valley becoming a Country Park is a long term objective and would probably form part of the Neighbourhood Plan.

ii) Mr Riches was advised that the matter of street naming would be considered later in the meeting. That the Town Council does have delegated powers in relation to street naming and that it is the policy of SDC to administer it. SDC wrote to the Town Council asking them to decide what they want to name the streets.

iii) Miss Zawoda was advised that the street naming policy was introduced in 2009 and that it normally gets reviewed at the start of every Council term. That she is welcome to have a copy of the policy booklet, which is not on the website as additional policies need adding to it. The Council in office at the time resolved to support the project relating to the dart player, that was the decision of the Council at that time. Street naming will be considered later in the meeting.

iv) Mr Bromwich was advised that street naming will be considered later in the meeting.

v) Mr Wise was advised that as far as the Council is aware the refurbishment of Market Hill is going ahead as planned, but dates were yet to be confirmed.

141.2 CRAVEN LANE – DOUBLE YELLOW LINES REQUEST

Members considered correspondence from a resident requesting that double yellow lines are extended to improve vision when exiting St James Court.

RESOLVED:

i) To write to WCC requesting that a ‘White Line’ is installed in front of the exit, allowing a cars length either side.

ii) To write to the resident accordingly

141.3 PLANNING APPLICATION 14/00503/OUT – LAND ADJACENT TO PETROL STATION ON BANBURY ROAD

Members considered correspondence from SDC who advised that normally the application would have needed to be re-submitted, but following legal advice, this course of action was deemed to be unnecessary.

RESOLVED:

To respond to SDC advising that they accept the explanation but are disappointed that they hadn’t been informed previously.

141.4 STREET NAMING – BLOOR HOMES DEVELOPMENT

Members considered correspondence from SDC regarding the street naming for the Bloor Homes Development. SDC advised that Southam Town Council does hold delegated powers in relation to street naming, but, due to the controversial and sensitive nature of the matter, the District Council would prefer this particular case to be dealt with by its Regulatory Committee and therefore asked the Town Council to waive its rights to assess.

Members also considered various pieces of correspondence, from Bloor Homes, Jeremy Wright MP and residents, for and against the proposed names.

RESOLVED:

- i) **That the Town Council would not waive its rights in relation to street naming.**
- ii) **To advise SDC accordingly.**

141.5 ROYAL GARDEN PARTY NOMINATIONS

Members considered correspondence from WALC, seeking nominations for attendance at a Royal Garden Party at Buckingham Palace on 28th May 2015.

RESOLVED:

That the Town Council nominate Town Mayor, Cllr M Willoughby.

141.6 STANDING ORDERS

Notice is hereby given (to be considered at the February 2015 Council Meeting) to propose an amendment to minute 4.4 of Standing Orders. The proposal will be to add 'Police' to the Agenda Items, in order for the Police to update the Council on any matters and to respond to any issues raised at the meeting, when the Police are in attendance.

Noted

141.7 COUNCIL MEETING DATES

Noted

142. CORRESPONDENCE

142.1 TOWN COUNCIL PRECEPTS 2015/16 - SDC

Noted

142.2 GRANT FEEDBACK FORM – SOUTHAM & BISHOPS ITCHINGTON CHURCH

Noted

142.3 THE GRANGE HALL REFURBISHMENT – THE GRANGE HALL MANAGEMENT COMMITTEE

The Town Council was very impressed with the refurbishment and congratulated The Grange Hall Management Committee.

142.4 SOUTHAM AREA DESIGNATION NEIGHBOURHOOD PLAN - SDC

Noted

142.5 GRANT FEEDBACK FORM – SOUTHAM & DISTRICT LIONS CLUB

Noted

143. BURIAL GROUND WORKING PARTY REPORT BACKGROUND

1. The Town Council has considered becoming a burial authority and is minded to do so however a formal resolution confirming this status is still required.

CONSULTATIONS

- 2. Two potential sites have been identified in Southam and discussions are taking place with landowners concerning use for this purpose and possible easing/purchase arrangements.
- 3. These sites have direct access from main roads thereby reducing infrastructure costs.

THE WAY FORWARD

4. If and when a site has been agreed investigations will need to be made into suitability of location, land contours, drainage and environmental aspects and planning requirements.
5. These investigations will require professional expertise/advice and funding from Town Council.
6. If the Town Council resolves to ascertain public opinion on the type of burial ground, and this is relevant to the investigation in 4. it will require a Parish Poll (Referendum) and the cost will be around £ 2000 and organised and implemented by Stratford District Council. It has been confirmed that this Poll cannot be included with any elections process i.e. May 2015.
7. If a Town Poll supports the provision and funding of a burial site by the Town Council and the ongoing management, and when a possible site has been confirmed and is available either by gift or purchase the Town Council will then have to decide if it is prepared to resolve to become a Burial Authority with the ongoing future responsibilities that entails.
8. Should it resolve to do this extra funding may be required for the project to move forward and funds provided by the Public Works Loan fund. The support for this will already have been confirmed or not by the Town Referendum.
9. Prior to a loan application the detailed planning can commence, funded by the Town Council, including the planning process, costing of works including purchase of land and infrastructure. When these details are in place the application process for the loan to the Public Works Loan Board can start.

RESOLVED:

That the 'Working Party' is authorised to continue with negotiations

144. HS2 UPDATE

Members were advised that the Southam Town Council petition will be heard by the HS2 Select Committee on Monday 26th January 2015. The Town Council will be doing a joint presentation with SAAG. Cllr B Thomas and Cllr L Tasker will be representing the Town Council, supported by the Town Clerk

145. REPORT FROM OUTSIDE BODY SOUTHAM & DISTRICT CHILDREN'S CENTRE TO SOUTHAM TOWN COUNCIL FROM CLLR JANE SONI THE TC REP ON THE ADVISORY BOARD

The Advisory Board of the Children's centre met on Wednesday Jan 14th 2015 at Arundel House. This Group includes representatives from partner agencies, Head Teachers, users of the Children's Centre, representatives from WCC, Health Agencies, Children's Centre Manager and Administrator and representatives of The Parenting Project who now deliver the Service. The role of the Advisory Board is, as its name suggests, to advise, support, challenge and inform the strategic decision making processes of the Centre.

The Children's Centre have now moved from the Graham Adams Centre, and relocated on Coventry Street, where they are renting the ground floor of Arundel House as office space and The Barn where their main services are delivered. Currently they are settling in and are running a programme.

At present there is no outside space for activities due to health & Safety issues posed by the area. It is envisaged that an outside space for activities will be developed.

There is an open day at the premises on Wednesday January 28th from 10.00am - 2.00pm

Noted

146. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Cllr T Bromwich advised the following:

- That he had reported to the Enforcement Officer that work was taking place on The Bull and enforcement stopped the work
- That he continues to deal with issues relating to Orbit Housing
- That he had no update to give on the Local Plan enquiry

147. Cllr T Bromwich left the meeting

148. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

149. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

- To ratify payment of staff salaries dated December 2014**
- To authorise payments of staff salaries dated January 2015**

The meeting closed at 8 55pm

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL - JANUARY 2015 MEETING Issue 3					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
14/03608/FUL	Mr & Mrs J Clarke	18 Banbury Road, Southam CV47 1HL	Two storey side and rear extension	28th January 2014	No representations
14/03407/REM	Mr Ian Davies	Southam Glebe, Coventry Road, Southam	Application for approval of reserved matters relating to appearance, landscaping, layout and scale for the erection of 165 dwellings in association with outline planning permission 13/02947/OUT	3rd February 2015	No representations
14/01165/FUL	Dr D Burston	Dallas Burston Polo Grounds, Stoneythorpe, Southam CV47 2DL	Change of use of grazing land for the purpose of camping site, including touring caravans and campervans, yurts and tents and as static holiday caravan site, together with ancillary building comprising sanitary facilities, reception, office and site security overnight accommodation, and associated works landscaping.	Amendment - Revised Landscape Master Plan 29th January 2015	As previously Southam Town Council would support this application if i) the construction of a roundabout, a condition attached to the previous hotel application, also applied to this application. ii) tight control applied to the siting and number of static caravans, no more than 50. iii) that the access gate was moved back into the site and a slip road provided to prevent caravans queuing to access the site on the A425 Consideration should also be given to how HS2 would affect this site. Southam Town Council is concerned that proposal did not form part of the original master plan.
14/03594/REM	Mr Fraser Reid	Northfield Road, Kineton Road Industrial Estate, Southam CV47 0FG	Application for approval of reserved matters relating to access, appearance, landscaping, layout and scale for employment uses (B1/B2/B8) pursuant to outline planning permission 98/00663/OUT	4th February 2015	No representations
15/00062/FUL	Mr & Mrs Steve Buckley	10 Shepherds Hill, Southam, CV47 1GD	Removal of existing conservatory, erection of two storey extension to rear of property and internal alterations	4th February 2015	No representations
15/00117/LDE	Mr Peter Healey	Temporary Mobile Home, Banbury Road, Southam, CV47 2BL	Creation of Class C3 dwelling house (original mobile home more than doubled in size and become a building used as a house for more than 4 years)	10th February 2015	Southam Town Council believes that the use described in the application has occurred for more than 4 years.
15/00141/FUL	Claire Bartley	15 Sycamore Grove, Southam CV47 1EY	Garage conversion and extension of hardstanding to frontage	11th February 2015	No representations
14/03500/FUL	Mr & Mrs Robbie Wigley Jones	Cedar House, 19A Warwick Road, Southam, CV47 0HW	Alteration and extension of existing garage to create additional accommodation and vehicular gates to entrance.	12th February 2015	No representations