

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY 26th SEPTEMBER 2013

Present: Councillors: J Ward (Chair), M Gaffney, A Forster, V Shepherd, M Willoughby, B Thomas, J Smith, L Smith, J Soni, L Tasker, E Thornley, N Gascoigne & C Pratt

In attendance: Mrs D Carro, Mrs D Sanders, Cllr A Crump & Cllr J Ellard

56. APOLOGIES FOR ABSENCE

Cllr C Worsh Work Commitment
District Cllr D Wise

57. DECLARATIONS OF INTEREST

| | | |
|-----------------|--|---|
| Cllr B Thomas | Personal Interest Reason | Town Clerk Report items 3 & 8 Neighbour-proximity to the School Attendee Congregational Church |
| Cllr C Pratt | Personal Interest Reason Personal Interest Reason | Working Party Reports item 11 Owns a plot in St James Churchyard Public Representation Travellers site Adjacent land owned by relative |
| Cllr V Shepherd | Personal Interest Reason | Town Clerk Report items 3 & 8 Grandchild attends this school & HS2 representative |
| Cllr J Ward | Personal Interest Reason | Town Clerks Report item 8 Christmas Lights representative |
| Cllr L Tasker | Personal Interest Reason | Town Clerks Report item 5 VASA representative |
| Cllr L Smith | Personal Interest Reason | Town Clerks Report item 8 Member of Gardening Club & HS2 |
| Cllr A Forster | Personal Interest Reason | Town Clerks Report item 8 Member of Gardening Club & HS2 |
| Cllr J Soni | Personal Interest Reason | Town Clerks Report items 2 & 8 Director & Town Council Representative Southam Church & Community Project Town Council Representative Southam Christmas Lights Association |

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58. REPRESENTATIONS FROM THE PUBLIC

Mrs Pamela Ireland- Brown 12 Elm Bank, Southam spoke i) in opposition to the proposed Redrow development on the field near the Holy Well and the proposed development of the Diocese owned land in the same area. She said that the Diocese land would make a suitable replacement burial ground if properly landscaped ii) in favour of the proposed Emergency Traveller Site. She said diversity should be welcomed and that Southam could do better.

Mrs Daphne Smith 20 Springs Crescent, Southam reported i) that the lamp post adjacent to Tomwell Close is leaning and that the tree is covering the light ii) that the Horse Chestnut tree by Southam Primary School has dead branches overhanging the road

Mr David Woods 28 Tollgate Road, Southam said that the St James School had rejected the compromise proposal for the lease at Tollgate Road play area and wanted to know where the Town Council stands.

Mrs Valerie Steele 3 Meadow Road, Southam showed the Council an example of the electricity boxes that had suffered water damage and said that without a grant from the Council to replace the boxes there would be no Christmas lights this year

Mrs Glesni Thomas 9 St Mary's Close, Southam spoke regarding the proposal to prohibit parking at any time in St James Road. She said that this would make it difficult for people attending the Graham Adams Centre. She suggested that it would be more appropriate to prevent parking at school opening and closing times 8.30 to 9.30 and 2.30 to 4.00.

Mr G Oubridge, 42 Hillyard Road, Southam asked why the Holy Well had been excluded from the Councils list of 'Assets of Community Value' in the working party report to Council.

59. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the Meeting held on Thursday 25th July 2013 be confirmed and signed by the Mayor.

60. ACCOUNTS FOR PAYMENT

RESOLVED:

That payment of accounts dated September 2013, totalling ££4638.60 be authorised.

61. APPLICATIONS FOR PLANNING PERMISSION

i) Council considered the applications for planning permission detailed on the schedule dated September 2013 upon which the Town Council had been consulted by Stratford District Council.

ii) Planning Application decisions dated September 2013

Noted

iii) Planning Committee Meeting Dates

Noted

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62. TOWN CLERK'S REPORT

62.1 PUBLIC REPRESENTATIONS

i) The Town Clerk informed Mrs Ireland-Brown that the Diocese had already rejected proposals that it should assist with the provision of a new burial site. ii) Comments regarding the provision of an emergency traveler's site would be noted.

62.2 Mrs Smith was advised by the Town Clerk that the condition of the lamppost and the trees would be reported to the appropriate authorities.

62.3 Mr Woods was advised that Southam Town Council had proposed that the fenced area could be reduced by half and is now awaiting a proposed new lease from WCC.

62.4 Mr Oubridge was advised by the Town Clerk that the Holy Well is a Scheduled National Monument and a listed building and this is the highest protection it can have therefore it was not necessary to seek any further protection.

63. WCC – ROAD TRAFFIC REGULATIONS 1984 – NO WAITING AT ANYTIME PROPOSALS

RESOLVED: To respond to the consultation suggesting that:

i) parking on St James Road should be restricted during the hours of 8:30 to 9:30 and 2.45 to 4.00

ii) that the restrictions should not apply to residents of St James Road

iii) no parking at any time should apply to the road junctions and the entrance to the Graham Adams Centre

iv) no parking at any time should apply to both sides of Welsh Road West near the Leisure Centre

64. TOLLGATE ROAD LEASE

RESOLVED: that an access route over the land be agreed subject to a license and that Town Council legal fees should be paid by the school.

65. RIVER LEAM STAKE HOLDER ENGAGEMENT GROUP

RESOLVED: that Cllr Soni and/or Cllr Tasker would represent STC

66. VASA DIRECTOR/ TRUSTEE

RESOLVED: that Cllr Tasker should continue to represent STC as a Director/Trustee of VASA

67. MEMORIAL TREES ON COVENTRY ROAD, SOUTHAM

RESOLVED: to investigate the exact location, number of trees and the approximate cost

68. SOUTHAM TOWN COUNCIL QUARTERLY BUDGET REVIEW

Noted

69. SECTION 137 GRANT APPLICATIONS members considered grant application from SAAG, Southam Gardening Club, Southam Christmas Lights Association, St James Church and Southam & Bishops Itchington Congregational Church.

RESOLVED:

i) to release the £5000 grant awarded to Southam & Bishops Itchington Congregational Church in February 2013

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ii) to investigate the possibilities of planting native species bulbs, of including some climbing plants to soften but not obscure the fence, in Park Lane recreation ground and to budget £500 for this purpose

iii) to permit Cemex volunteers to plant additional native species bulbs in Park Lane recreation ground after consultation with the Town Clerk regarding the location

iv) to award grants to; SAAG £1000, Southam Christmas Lights Association £1344, St James Church £500 & Southam & Bishops Itchington Congregational Church £5000

v) to invite SAAG to attend an ENV meeting

70. COUNCIL MEETING DATES

Noted

71. CORRESPONDENCE

71.1 BATTLE OF SOUTHAM

Noted

71.2 ORBIT DEVELOPMENT – CARDALL COLLECTION

Noted

71.3 HIGH SPEED RAIL – PROPERTY COMPENSATION CONSULTATION

Noted

71.4 HIGH SPEED RAIL – SCHEME REFINEMENTS PHASE ONE

Noted

71.5 GRANT FEEDBACK – SOUTHAM CARNIVAL

Noted

71.6 BOARD MEETING MINUTES 25th JULY & 20th AUGUST 2013 SOUTHAM FIRST

Noted

72. REPORT ON A MEETING OF THE ENVIRONMENTAL WORKING PARTY ON 12th SEPTEMBER 2013

72.1 PRESENTATION REGARDING LAND OFF NORTHFIELD ROAD

Greg Mitchell – Frampton's

Frampton's sought views from the Town Council regarding a proposed housing development on land next to the Tesco Petrol Station as they consider it to be highly unlikely to get a business deal for the site. The proposal would be for 65 dwellings, including provision for affordable housing. Frampton's consider the housing market to be very strong and it would contribute to the SDC land supply requirements.

Concerns of the Council are:

- Losing land for business that Southam may need in the future
- No play area or open space
- No 1 bedroom properties
- Poor layout
- Concerns about traffic on Kineton Road
- Isolated position

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72.2 POTENTIAL DEVELOPMENT OF LAND ON THE SOUTH EASTERN SIDE OF SOUTHAM

Miranda Rogers (Stansgate Planning) and Nigel Bates (Blue Mark Projects) presented their proposals for development on land south east of the bypass. Initially the proposal would be for 257 dwellings, 35% - 40% affordable housing for local people in perpetuity. They consider the site to have medium landscape sensitivity compared to the Taylor Wimpey site off Coventry Road, where they consider it to be high landscape sensitivity. The council responded stating they support development as stated in the Draft Core Strategy.

72.3 SDC CORE STRATEGY – NEW PROPOSALS CONSULTATION
RESOLVED:

That the Town Council respond supporting the proposals

72.4 PARK LANE FENCE - PROPOSED HEDGE

Members considered whether a hedge should be planted to soften the effect of the fence

RESOLVED:

That a hedge is not planted

72.5 DOG FOULING IN THE VICINITY OF THE HOLYWELL

RESOLVED:

That the Town Clerk meets with SDC and enforcement to identify the best location for a Dog Bin

72.6 MAINTENANCE OF THE HOLY WELL

Cllr Gascoigne discussed with members maintenance issues relating to the Holy Well

RESOLVED:

- i) That a Holy Well maintenance working party is set up and that the Town Council representatives are Cllr Gascoigne and Cllr Thomas**
- ii) To encourage CEMEX to be part of the group**
- iii) The Town Clerk to confirm the date of when the remaining grant monies have to be spent**

72.7 DOG FOULING – PARK LANE REC

Members considered a request from the public that dogs should be banned from the park

RESOLVED:

That dogs should not be banned from the park

72.8 ASSETS OF COMMUNITY VALUE

Members considered the Asset Register Procedure

RESOLVED:

- i) That Cllr Pratt and Cllr Tasker work with the Town Clerk in order to complete the application forms**
- ii) That the following areas/buildings are applied for:**
 - Area of restraint**
 - Merestone Park**
 - Park Lane Recreation Ground**
 - Tollgate Road Open Space**
 - Mayfield Road Open Space**
 - Lilley Smith Memorial**

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- **Graham Adams Centre**
- iii) **That the Town Clerk emails the above list out to members to ascertain if anymore items should be added**

72.9 TOWN CENTRE REFURBISHMENT

Members considered the plan as proposed by WCC, the next step is for Cllr Ward, Cllr Gaffney, Cllr Thomas & Town Clerk to meet with WCC, Cllr Ellard & Dave Webb (SDC) in order to get confirmation that all parties are happy for it to go out to public consultation

RESOLVED:

That the Town Council is happy with the initial plan, would like to see landscaping from point 10 on the design and if there are to be 3 additional car parking spaces outside Lovett's , could one disabled car parking space be considered.

72.10 ORBIT DEVELOPMENT/COMMUNITY ROOM

NAME OF DEVELOPMENT

Members were asked to consider the proposed names for the development

RESOLVED:

That the Extra Care Facility is called Tithe Lodge and the Community Facility is called Tithe Place

72.11 COMMUNITY ROOM

Now that the development is moving forward the Council need to start making a decision as to what they envisage the Community Room will be used for and who will use it. In the past discussions have taken place regarding the fact that who every uses it all the costs need to be covered and there have been organisations who have expressed an interest

RESOLVED:

That the matter is discussed again at the September Council Meeting

72.12 ADVERTISING ON HOARDING

RESOLVED:

That the Town Council agrees that there should be no advertising on the hoarding

72.13 TOWN CHURCHYARD

Members considered the results from the survey and correspondence from Mr Goodwin

RESOLVED:

i)To respond to Mr Goodwin advising that at this time the Town Council is minded not to become a Burial Authority and is currently investigating alternatives in the Southam area

ii)That the Town Clerk ascertains if there are any private companies who would be interested in developing and running a burial ground in the vicinity of Southam

72.14 PLANNING APPLICATIONS

See attached

72.15 MOP & REMEMBRANCE PARADE ARRANGEMENTS

Members were advised that the Police would not be giving the same level of support to the MOP as they had done in the past and as yet have not confirmed if they will have any presence at all

RESOLVED:

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i) To accept the quote from CJ's Events Warwickshire to manage the road closures for the MOP at a cost of £100 and for the Remembrance Parade at a cost of £50

72.16 HS2 COMPENSATION AND MAJOR CONCERNS

RESOLVED:

i) That if Southam was given a sum of money as a result of HS2, the Council would want to spend it on the following:

- Purchasing more 'Green Space'
- To make the Grange Hall more energy efficient
- Provision of cycle ways and improved footways
- Enhance sustainable transport
- Support Community Organisations
- Extra activities for children

ii) Cllr Shepherd to send the Clerk the list of our major concerns

72. QUESTIONS FOR COUNTY & DISTRICT COUNCILLORS

None

73. INFORMATION FROM COUNTY & DISTRICT COUNCILLORS

District Councillor Ellard informed the Council that i) SDC had only just received notification of the proposed Travellers site ii) SDC had received no application or contact regarding the proposed Holy Well development or the proposals for the site near Tesco iii) that she was now happy that the access for the proposed Taylor Wimpey development is as safe as possible and that this was in her preferred area iv) Investigation continues into enforcement issues on the Welsh Road development and she will object to the change of conditions v) Grange Hall gardens work has started on the low level items but work was needed on the trees which would be done in the near future.

District Councillor Crump spoke regarding i) the change of use application for the RSPCA shop which he said has now been withdrawn ii) fly tipping at the rear of Warwick House which SDC had dealt with as it was on public land but said tipping on private land was the responsibility of the land owner iii) the proposed parking restrictions would be delegated to SDC – prevention of parking on pavements initiative on-going iv) the proposed traveller site which he questioned the suitability and sustainability of because of the road, lack of footpaths and lighting v) developers and the expectation of provision of one bed properties in any development

74. BUSINESS WHICH IN THE OPINION OF THE MAYOR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

RESOLVED:

- i) To accept the £20 reduction in skip price negotiated by The Mayor
- ii) The Town Clerk & Cllr Forster to attend the meeting with SDC regarding Dog Fouling
- iii) Correspondence concerning The Mayor – to be consider in the confidential part of the meeting.

75. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

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RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

76. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

To authorise payments of staff salaries dated September 2013

77. PLAYGROUND INSPECTIONS members are requested to consider the quotation from PIRMS for future playground inspections.

RESOLVED: to continue to use Coventry City Services for playground inspections

78. ORBIT DEVELOPMENT COMMUNITY ROOM members are requested to make decisions regarding how the space would be used.

RESOLVED: that the space should be let on long term leases

79. CORRESPONDENCE CONCERNING THE MAYOR

The Mayor left the room whilst Council considered the correspondence and the Deputy Mayor took the Chair

RESOLVED that the complaint concerned a private matter which was being dealt with by the appropriate football authorities. The Mayor Jason Ward has performed his Council and Mayoral duties to the satisfaction of the Council and has not brought this Council into disrepute

The Mayor returned to the room.

Meeting closed 10.30pm

| SCHEDULE OF PLANNING APPLICATIONS B | | | | | |
|---|------------------|---|---|--------------------------|--|
| SOUTHAM TOWN COUNCIL SEPTEMBER 2013 ENV ISSUE 2 | | | | | |
| APPLICATION NO. | APPLICANT NAME | SITE | PROPOSAL | OBSERVATION DATE/COMMENT | Additional Information |
| 13/01724/FUL | Mrs Lydia McLeod | 72 Coventry Street, Southam CV47 0EA | Change of use of taxi office(sui generis) to launderette (sui generis) | 23rd September 2013 | No representations |
| 13/01710/FUL | Mr James Byatt | 87 Mayfield Road, Southam CV47 0ET | Proposed two storey side extension | 23rd September 2013 | Southam Town Council has concerns that access to this development may damage or hinder the use of the Mayfield Road Play Area. |
| 13/02080/FUL | Sara Wisniewski | 30 Mersestone Close, Southam CV47 1GU | Proposed two storey side extension and single storey rear extension | 24th September 2013 | No representation |
| 13/01849/TPO | Mr Craig Jones | Hawkeswell House, 4 Hartley Gardens, Southam CV47 0HY | T1: Sycamore: crown to 4m, removing lower branch, reduce crown by 1.5m, reduce spread by 0.5m where overhanging roof/guttering. Height/spread after pruning approx 16m x 6m | 26th September 2013 | please refer to the tree officer |

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**SCHEDULE OF PLANNING APPLICATIONS B
SOUTHAM TOWN COUNCIL SEPTEMBER 2013**

| APPLICATION NO. | APPLICANT NAME | SITE | PROPOSAL | OBSERVATION DATE/COMMENT | Additional Information |
|-----------------|---------------------|--|--|--------------------------|----------------------------------|
| 13/02303/TREE | Mrs Ann Draycott | Russett House, 5 Masters Orchard, Wattons Lane, Southam CV47 0JD | T1 Ash - Fell | 3rd October 2013 | Please refer to the tree officer |
| SDC/13CM030 | Cemex Uk Cement Ltd | | Construction of a new tunnel access between Griffins Farm extension area and Southam Quarry for the transportation of mineral reserves and staff to include conveyor and crusher system, associated new vehicular access to Griffins Farm extension area, landscaping, office and staff welfare facilities, car parking vehicle workshops and acillary uses. | 27th September 2013 | No representation |

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