

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY 27<sup>th</sup> JUNE 2013**

**Present:** Councillors: J Ward (Chair), M Gaffney J Soni, L Tasker, V Shepherd, E Thornley, M Willoughby, B Thomas, C Worsh, J Smith, L Smith & C Pratt

**In attendance:** Mrs D Carro, Mrs D Sanders, Cllr J Appleton, Cllr D Wise & Cllr A Crump

Council observed a minutes silence in memory of Councillor Les Hewer who died on the 13<sup>th</sup> June 2013

**21. APOLOGIES FOR ABSENCE**

Cllr A Forster - Holiday

Cllr J Ellard

**22. DECLARATIONS OF INTEREST**

Cllr B Thomas	Personal Interest Reason	Planning 13/01101/FUL & 13/01188/FUL Neighbour's application & Proximity to the School
Cllr C Worsh	Personal Interest Reason	Planning 13/01188/FUL Child attends this school
Cllr C Pratt	Personal Interest Reason	St James Church Owns a plot in St James Churchyard
Cllr V Shepherd	Personal Interest Reason	Planning 13/01188/FUL Grandchild attends this school
Cllr L Tasker	Personal Interest Reason	Item 9 Member of Steering Group

**23. REPRESENTATIONS FROM THE PUBLIC**

Mrs P Jackson 40 Hillyard Road, Southam

spoke in opposition to the proposed building on the land behind her bungalow. When the property was purchased she was informed by the planning office that this land would not be built on.

Mrs Daphne Smith 20 Springs Crescent, Southam

- i) asked for the date that the Mayfield Road play area signs would be installed.
- ii) said that the Ash tree at number 1 Tomwell Close needs cutting back.
- iii) asked if action could be taken to make the entrance to the Grange Hall more visible; suggested solar lighting.
- iv) complained about the mess left by SDCs grass cutting – said the gutters were left full of cuttings which blocks the drains- water standing in Welsh Road as a consequence

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Mr G Oubridge 42 Hillyard Road, Southam

spoke in support of Mrs Jackson's objection to building on the land near his home. He said that this land is used for recreation and should be an area of restraint and that there are other areas more suitable for building houses.

**24. MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:**

**i) That the Minutes of the Meeting held on Thursday 23rd May 2013 be confirmed and signed by the Mayor.**

**25. ACCOUNTS FOR PAYMENT**

**RESOLVED:**

**That payment of accounts dated June 2013, totalling £8248.92 be authorised.**

**26. APPLICATIONS FOR PLANNING PERMISSION**

i) Council considered the applications for planning permission detailed on the schedule dated June 2013 upon which the Town Council had been consulted by Stratford District Council.

ii) Planning Application decisions dated June 2013

**Noted**

iii) Planning Committee Meeting Dates

**Noted**

**27. TOWN CLERK'S REPORT**

**27.1 PUBLIC REPRESENTATIONS**

Mrs Jackson and Mr Oubridge were informed by the Town Clerk that STC had been contacted by developers who wish to build 88 dwellings on the land in question. The developer is meeting with the Council on 11th July 2013. Residents will be kept informed, when the Council has any further information and if plans are submitted then a public meeting will be held to allow all residents to express their views.

Mrs Smith was advised by the Town Clerk that

i) no date had yet been set for the installation of the signs

ii) she would inform WCC of the condition of the Ash tree

iii) the matter of the entrance to the Grange Hall would be put on the agenda for the Stewards meeting and also be referred to the Grange Hall Management Committee

iv) Grasscutting is an issue over which she is constantly in contact with SDC; she would add these concerns to her list.

**27.2 MR L HEWER/CASUAL VACANCY**

**RESOLVED to advertise the Casual Vacancy**

**27.3 SOUTHAM FIRST- S106 MONIES**

**RESOLVED to discuss this matter with Dave Webb**

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**27.4 HIGH SPEED RAIL: CONSULTATION ON THE DRAFT ENVIRONMENTAL STATEMENT AND DESIGN REFINEMENT**

**RESOLVED** to use the proposed response but in addition to stress

- i) the enormous effect that the construction will have on Southam
- ii) the acoustical environmental effects of the tunnels
- iii) the effects on the water table
- iv) the possibilities of high speed accidents
- v) the importance of individuals making their own response

**27.5 CCTV REPORT**

**Noted**

**27.6 ELECTORAL REVIEW OF STRATFORD ON AVON**

**RESOLVED** to propose

- i) two Southam Wards with one member for each GM7 & GM8 and GM6 & GM9 to be called Southam East and Southam West
- ii) Leamington Spa & Rugby as local areas
- iii) Leamington Spa & Rugby

**27.7 COMMUNITY INFRASTRUCTURE LEVY GUIDANCE**

**RESOLVED** to seek further information regarding registering local assets, in particular the Holy Well Valley

**27.8 ACCOUNTS** members considered the Accounts 2012/13 and congratulated the Responsible Financial Officer and Financial Officer and on the production and presentation of the Accounts information.

**RESOLVED**

- i) **To accept the Internal Audit Report for the financial year 2012/13**
- ii) **To approve the accounts 2012/2013**
- iii) **That the statement of Accounts be signed by the Town Mayor and the Town Clerk and submitted to the External Auditor**
- iv) **That the Southam Town Council Annual Governance Statement is approved and signed by the Town Mayor**
- v) **That the Financial and Non – Financial Risk Assessment is approved, subject to the addition of further details of the ownership of the Grange Hall, and signed by the Town Mayor**
- vi) **That Section 2 Annual Governance Statement be signed by the Town Mayor and the Town Clerk and submitted to the External Auditor**
- vii) **That the Draft Financial Regulations are adopted by Southam Town Council**
- viii) **That the Town Council has reviewed the Internal Audit process and is satisfied with its scope and effectiveness**

**27.9 BUDGET 2013/14 QUARTERLY REPORT**

**Noted**

**27.10 COUNCIL MEETING DATES**

Thursday 25<sup>th</sup> July 2013  
August Recess  
Thursday 26<sup>th</sup> September 2013  
Thursday 24<sup>th</sup> October 2013  
Thursday 28<sup>th</sup> November 2013  
December Recess

**ENV MEETING DATES**

Thursday 11<sup>th</sup> July 2013  
Thursday 12<sup>th</sup> September 2013  
Thursday 10<sup>th</sup> October 2013  
Thursday 14<sup>th</sup> November 2013

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Noted

28. **CORRESPONDENCE**

28.1 **SOUTHAM CIVIC IDEAS FORUM MAY MEETING MINUTES**

Noted

28.2 **SOUTHAM LIVING HISTORY TEAM – THE BATTLE OF SOUTHAM**

Noted

28.3 **JEREMY WRIGHT MP – TOWN COUNCIL PRECEPTS**

Noted

28.4 **SOUTHAM CARNIVAL COMMITTEE – THANK YOU**

Noted

28.5 **SOUTHAM CHRISTMAS LIGHTS-MEETING MINUTES**

Noted

28.6 **CLAIRE OF YARN BUSTERS – TUESDAY MARKET**

Noted

29. **REPORT ON AN ENVIRONMENTAL WORKING PARTY MEETING ON 13<sup>TH</sup> JUNE 2013**

29.1 **APPOINTMENTS OF REPRESENTATIVES TO SOUTHAM TOWN COUNCIL WORKING PARTIES AND OUTSIDE BODIES RESOLVED**

That no changes be made to the list dated June 2013 (see attached)

29.2. **SOUTHAM TOWN CEMETERY SURVEY**

Following feedback received from the last Town Council meeting, members were requested to consider the amended survey and confirm if they are happy with it in order for it to be distributed.

**RESOLVED**

That the survey is distributed to every household through the Express Advertiser, copies placed in the Library, advertised on websites and notices put up on Town Noticeboards

29.3 **PLANNING APPLICATIONS**

See attached list

29.4 **QUESTIONS FOR COUNTRY AND DISTRICT COUNCILLORS**

Is WCC considering changing to unitary authorities system in Warwickshire and if not why not? Indications from elsewhere in the UK show it can save money and prevent the need for loss of services

29.5 **DISABLED FRIENDLY KISSING GATE – PARK LANE RECREATION**

Option 1. That the hoops are removed from the kissing gate at the bottom of the park to allow the gate to open fully, but it will only open one way, this will be the cheapest

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option costing no more than £50 Option 2. Changing the kissing gate at the bottom of the park to a disabled friendly gate, the cost of this will be in the region of £500 (supply and install gate)

**RESOLVED** To initially go for option 1, if that does not solve the problem then the Council may have to go for option 2 in order for the council to fulfil its obligations under disability legislation

**29.6 COUNCILLOR SURGERIES**

Members were requested to consider the future of Councillor Surgeries.

**RESOLVED**

- i) the Councillor Surgeries should continue
- ii) to reduce the surgery time to one hour
- iii) posters and adverts advising residents need to be displayed
- iv) a new rota is required from July

**29.7. YOUTH CLUB STEERING GROUP**

Noted

**30. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

District Cllr A Crump advised of the importance of a Neighbourhood Plan as it still has an impact on decision making for planning staff and Committee

County Cllr J Appleton advised the following:

- o that it was unlikely any change to unitary authority would be considered before the next election as there was 'no appetite currently for a merger' there would be start-up costs and initially it would cost more than the current system
- o that the Chancellor had announced a 10% reduction in LG spending and a freeze on public sector pay

**31. BUSINESS WHICH IN THE OPINION OF THE MAYOR SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

**31.1 TOLLGATE ROAD PLAY AREA MEETING**

**RESOLVED** i) that the Town Clerk, subject to taking legal advice regarding prejudice to the Council's case, should arrange a meeting between the Town Clerk, the Mayor, the relevant officer from WCC and Cllr John Appleton to discuss option three ii) that the decision to agree option three be delegated to the Town Clerk in consultation with the Mayor

**32. EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

**RESOLVED:** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

**33. STAFF SALARIES AND PAYMENT FOR SERVICES**

**RESOLVED:**

To authorise payments of staff salaries dated June 2013

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## Meeting closed 9.19pm

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL JUNE 2013 ENV					
13/01185/TPO	Mr Geoff Worley	3 Hartley Gardens, Southam CV47 0HY	T1 Sycamore - 50% crown reduction	21st June 2013	Subject to the Tree Officer's approval
13/00738/FUL	Wandfluh Uk Ltd	Northfield Road, Kineton Road Industrial Estate, Southam CV47 0FG	Proposed two storey extension to create workshop, storage and office space including creation of additional car parking	25th June 2013	Southam Town Council supports this application - to provide and encourage further employment opportunities in Southam
13/00822/FUL	Dr Dallas Burston	Dallas Burston Polo Grounds, Stonythorpe, Southam CV47 2DL	Erection of building to provide first floor catering suite with viewing gallery and ground floor storage	25th June 2013	Is this building part of the original plan or an addition? Additional Issue - what is happening about the revised highway access to the site from Leamington Road which was part and condition of a previous application

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL JUNE 2013					
13/00813/ADV	Mr Siu Keung Lee	China Hall, 15 Market Hill, Southam, CV47 0HF	Installation of new fascia sign	amended plan has been submitted removing the lighting for the sign	noted
13/01101/FUL	Mr Peter Phillips	6 St Marys Close, Southam CV47 1EW	Proposed single storey extension to the rear elevation and a single storey extension with pitched roof to the front elevation.	28th June 2013	No representations
13/01331/FUL	Ms Suzannah Tutt	12 Market Hill, Southam CV47 0HF (RSPCA shop)	change of use from shop A1 to café restaurant A3	5th July 2013	No representation - Southam Town Council has no objection to the change of use to which this application refers but notes the proposals in the design and access statement for outside seating with serious reservations
13/01259/FUL	Dr Dallas Burston	Dallas Burston Polo Grounds, Stonythorpe, Southam CV47 2DL	Erection of building to provide estate office, tack room, stabling, stores and grooms accomodation	5th July 2013	Southam Town Council objects to this development considering it to be overdevelopment of the site. It also has concerns regarding the non compliance with previous conditions regarding road safety improvements
13/01188/FUL	The Governors of St James School	St James C of E First School, Tollgate Road, Southam CV47 1EE	Single storey extension to replace existing mobile classroom and associated works	9th July 2013	No representations - NB the site plan provided by the applicant is inaccurate - it shows land owned by STC as part of its site and also includes land currently leased by STC
13/01205/FUL	Mr & Mrs Chevassut	46 Warwick Road, Southam CV47 0HW	Removal of existing rear garage extension, proposed single storey extension to the rear and extension at first floor level above existing kitchen	9th July 2013	No representations

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