

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY 25th OCTOBER 2012

Present: Councillors: M Gaffney (Chair), C Pratt, J Soni, M Willoughby, J Smith, L Tasker, V Shepherd, E Thornley & C Worsh

In attendance: Mrs D Carro, Mrs D Sanders, Cllr J Ellard, Cllr A Crump, Cllr D Wise & Cllr J Appleton

71. APOLOGIES FOR ABSENCE

Cllr L Hewer – Personal

Cllr J Ward - Holiday

Cllr L Smith – Personal

Cllr A Forster - Personal

Nancy Singleton – SDC

72. DECLARATIONS OF INTEREST

Cllr C Pratt	Personal Interest Reason	Town Clerk’s Report – Item 5 Supporting Labour Candidate
	Personal Interest Reason	ENV Item 1 Owns Plot
Cllr J Soni	Personal Interest Reason	Town Clerk’s Report – Item 5 Supporting Labour Candidate
Cllr J Ellard	Personal Interest	Trustee – Rural Community Council

73. REPRESENTATIONS FROM THE PUBLIC

Mr B Thomas – 9 St Mary’s Close, Southam

Spoke regarding minute 66 in the September minutes and was amazed to see that Tesco S106 monies had been spent on the Seth Bond Memorial when it is quite clear in the legal document that it is outside the designated area. He said, ‘unless it is the case that the legal agreement has been amended, it is a misuse and abuse of a Councillor’s position and he is in total agreement with the action taken by the Town Council’. He advised that Katherine Geddes had consistently made it clear what was inside and outside of the designated area.

Mrs D Smith – 20 Springs Crescent, Southam

Spoke regarding the disruption caused by road closures organised by Southam First in light of another closure for the French Market

74. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the Meeting held on Thursday 27th September 2012, having previously been circulated, be confirmed and signed by the Mayor, subject to the following amendments:

“Minute 62.2 iii should read aged 65 and over in need”

75. ACCOUNTS FOR PAYMENT

RESOLVED:

That payment of accounts dated October 2012, totalling £10,913.25 be authorised.

76. APPLICATIONS FOR PLANNING PERMISSION

i) Council considered the applications for planning permission detailed on the schedule dated October 2012 upon which the Town Council had been consulted by Stratford District Council.

ii) Planning Application decisions dated October 2012

Noted

iii) Planning Committee Meeting Dates

Noted

77. TOWN CLERK'S REPORT

77.1 PUBLIC REPRESENTATIONS

Mr B Thomas

Was advised that no amendments had been made to the Tesco S106 Legal Agreement and the matter would be discussed later in the meeting

Mrs D Smith

Was advised that representatives of Southam First would be meeting with members at the November ENV meeting to discuss road closures and that the matter would also be discussed later in the meeting

77.2 CLLR V SHEPHERD – BATTLE OF SOUTHAM AUGUST 2013

Cllr Shepherd updated members on the proposed 'Battle of Southam' re-enactment that is due to take place in August 2013 and wanted to seek Town Council support for the event

RESOLVED:

That the Town Council support the event and the use of the Park Lane Recreation Ground in principle and look forward to receiving more details

77.3 COUNCILLOR RESIGNATION – MILL HILL WARD

Members were advised that a Casual Vacancy is currently being advertised and if an election is not called then the Council will be in a position to co-opt a new Councillor at the November Meeting

77.4 ROAD CLOSURE – REMEMBRANCE DAY PARADE

RESOLVED:

That the Town Council ratifies the decision to apply for a road closure and is willing to apply for a road closure on an annual basis

77.5 HUSTINGS EVENT – WARWICKSHIRE POLICE AND CRIME COMMISSIONER (PCC) CANDIDATES

Members were advised that unfortunately a hustings event will not take place in Southam due to the non-availability of the candidates.

77.6 MEETINGS/TRAINING/EVENTS

- Wednesday 7th November 2012 - WALC AGM, 7.30pm at Shire Hall, Warwick

- Saturday 16th February 2013 – Mayor’s Charity Concert, 7.30pm at The Grange Hall, Southam, Tickets £10.00

77.7	<u>COUNCIL MEETING DATES</u>	<u>ENV MEETING DATES</u>
	Thursday 22 nd November 2012	Thursday 8 th November 2012
	December Recess	
	Thursday 10 th January 2013 (Precept)	
	Thursday 24 th January 2013	
	Thursday 28 th February 2013	Thursday 14 th February 2013
	Thursday 28 th March 2013	Thursday 14 th March 2013
	Thursday 25 th April 2013	Thursday 11 th April 2013
	Thursday 9 th May 2013 (Annual Town Meeting & Mayormaking)	
	Thursday 23 rd May 2013	
	Thursday 27 th June 2013	Thursday 13 th June 2013
	Thursday 25 th July 2013	Thursday 11 th July 2013
	August Recess	
	Thursday 26 th September 2013	Thursday 12 th September 2013
	Thursday 24 th October 2013	Thursday 10 th October 2013
	Thursday 28 th November 2013	Thursday 14 th November 2013
	December Recess	

Noted

78. CORRESPONDENCE

78.1 FRIENDS OF THE CARDALL COLLECITON – GRANT THANK YOU

Noted

78.2 WARWICKSHIRE WILDLIFE TRUST, COMMUNITY ENGAGEMENT OFFICER – PILOT PROJECT

RESOLVED:

To defer the matter until it is identified whether ‘Towns’ can take part

78.3 CPRE – SUPPORTING COMMUNITIES AND NEIGHBOURHOODS IN PLANNING WORKSHOPS

RESOLVED:

That the Town Council does not wish to take part in the work shops or do a Neighbourhood Plan

79. REPORT ON AN ENVIRONMENTAL WORKING PARTY MEETING ON 11TH OCTOBER 2012

79.1 ST JAMES CHURCHYARD – BURIAL SPACE RUNNING OUT

Members discussed the situation with Mr J Tresidder to determine how to take the matter forward.

RESOLVED:

i)It was agreed that STC should attend the SDC cabinet meeting on 5th November.

Representatives would be Cllr L Tasker & Cllr C Pratt.

Cllr L Tasker & Cllr C Pratt to obtain input from John Tresidder prior to 27th October 2012

ii)That a meeting is arranged with St James Church and Diocese, ideally before the 8th November re:

Why the church no longer wish to administer burials?

What land & resources do the church have available?

e.g. If church currently has land for sale re redevelopment could funds from sale be used to purchase burial site.

Who will be capable of, and be responsible for managing any site?

79.2 SETH BOND MEMORIAL – S106

Members were made aware that Cllr Ellard has authorised expenditure from the S106 to refurbish the Seth Bond Memorial even though it is outside the designated area.

RESOLVED:

i) That STC make a formal enquiry to SDC under ‘Freedom of Information re the following:

Who requested the work and why?

Was appropriate process followed e.g.

Was permission to carry out the work obtained from the Diocese?

Were at least three quotes obtained (can we see these)?

Who authorised the expenditure?

etc?

Were all three SDC ward members involved in the decision?

Why were STC not consulted?

Why was incorrect statement made re location & S106 boundary?

(We believe Katherine Geddes may have informed SCIF that the location was outside S106 boundary prior to work being commissioned?)

Has any other S106 town centre money been spent without STC knowledge?

ii) STC to seek commitment from SDC that no S106 will be spent without consultation with STC.

iii) That the report received by Paul Lankester to be considered by members at the November ENV

79.3 THE GRANGE HALL MAINTENANCE AND CAPITAL WORKS

Members considered correspondence from the Grange Hall Management Committee asking the Council if they would consider funding the redecoration of the hall

Some confusion existed here re exactly what the £3000 actually covers?

The agenda item notes states ‘The cost of hall decoration is approx. £3000’

In the attached schedule of ‘Capital Works Observations’ a considerable number of items re decoration were listed.

We understand that maintenance is the responsibility of GH & capital works are 50% STC & 50% SDC

RESOLVED:

That a breakdown of type of works (maintenance & capital) and costs re individual items including % responsibility re GH, STC & SDC?

The complete list prioritised, not just some items in red all with apparent equal priority.

79.4 SOUTHAM FIRST, SOUTHAM TOWN SUB GROUP – BUSINESS BOARD AND NOTICE BOARD

Members considered correspondence from Nancy Singleton SDC and a report from Cllr J Soni

Southam Town Council is being asked if they are prepared to take over the maintenance and ownership of these boards and SDC state that they would consider an appropriate maintenance sum

Items to consider

- Every time a business changes the board will need to be updated , so the council need to know the cost of changing the names (obviously keeping the board updated will involve staff time)
- I would suggest that the maintenance contribution needs to be established before the Town Council agrees to anything
- In the past the Town Council has adopted a project and problems have occurred within the first year, therefore I would suggest that if the Council want to take ownership this doesn't happen until after the first 12 months

Members were advised that the Southam First Sub Group is considering the matter again on the 6th November and will come back to Council with more information following this meeting

RESOLVED:

Consensus was that much more information & clarification is required e.g: In addition to the notes in the agenda item to which we agreed.

- i) That the notice board on Park Lane should not be changed now as this could be changed as part of the redevelopment of Market Hill**
- ii) Nancy Singleton's e-mail refers to specifications for each board. Would it be possible to see these and graphic representations?**
- iii) Can we confirm that S106 money involved is being provided via STIG & Southam First and not from the Town centre S106?**
- iv) Regarding the business board: How will the business names be displayed? How will change of names be facilitated/carried out e.g: repaint, removable plaques, etc? Who will be responsible for changing business names?
*Note: Businesses should be expected to fund the business board?***
- v) What role does Southam first take in this going forward re cleaning, maintenance, name changes, etc?**
- vi) What contribution will be made from SDC, what is a small maintenance budget? (see Nancy's e-mail para 3)**
- vii) What cost impact could there be on STC**

79.5 QUESTIONS FOR COUNTY AND DISTRICT COUNCILLORS

None

79.6 SOUTHAM FIRST - FRENCH MARKET CLOSURE – 27TH OCTOBER 2012

RESOLVED:

i) We reluctantly agree to the application to close Market Hill.

The application is for the closure of Market Hill while the attached map indicates closure also of areas of Park Lane & Daventry Street preventing access to these roads from the High Street. Also access to Bull lane & Craven lane from Daventry Street appears to be being blocked?

The scope of closure needs confirming and limited to Market Hill.

The following is recommended for consideration.

The closure of Market Hill perhaps could be avoided by utilising the parking area on Market Hill, and the area in front of the police building (subject to agreement with relevant body/s) could be utilised in order to: Spread the stalls and encourage footfall up the high street to the benefit also of High Street businesses?

ii) The Town Council requests that a meeting is arranged between Southam first (chair plus the specific event group leader) with STC to discuss the future.

Concerns noted at ENV by STC.

Far more notice required in future (application date 03/10/12 for event on 27/10/12)

It was mentioned by some members that some objections to frequent closures had been voiced re access to town centre, buses etc.

Are alternative arrangements re buses publicised & how

We should consider limiting the number of closures per year. At present if S1st replicate activities as last year the following closures have & will occur or could be applied for:

Retro revival: September

Mop: 15th October

French Market: 27th October

Xmas lights: ??????

3 x xmas markets: ???????

This could be 7 closures in 4 months. and does not include others e.g. national market day, JJ, Carnival, etc.

**iii) Town Clerk to produce a list of closures that have/will occur in 2012? TIA
May be problems going forward re impact of possible Market Hill redevelopment?**

79.7 PLAY AREA SIGNAGE AT PARK LANE RECREATION GROUND AND MAYFIELD ROAD PLAY AREA

RESOLVED:

That WCC be instructed to investigate signage at Park Lane Recreation Ground and Mayfield Road Play Area at a possible cost of £440

80. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Cllr J Appleton advised the following:

- Gave an update on the Targeted Youth Support Service and advised that for more information contact Rob Townsend WCC
- That he had received various applications for County Councillor Grants
- Consultation for HS2 Compensation has just been issued

Cllr J Ellard advised the following:

- That SDC are led to believe that a house along Station Road (Southam to Deppers Bridge) has been purchased by HS2 Ltd and that some fields have also been purchased and pegged out
- That following a planning appeal an application for 800 houses in Shottery has been granted as the opinion was that SDC has not proposed sufficient houses for the district- this may now have wider implications
- Spoke about the pooling of business rates

Cllr A Crump advised the following:

- Electoral Commission and Boundary Changes
- Neighbour Disputes
- Still keeping an eye on how the grass is being cut in the district and to report any problems to him

Cllr D Wise advised the following:

- Strimming to allow the daffodils to grow
- To report any grass cutting problems to him i.e grass on pavements
- Has been dealing with planning issues relating to Orbit

81. BUSINESS WHICH IN THE OPINION OF THE MAYOR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

Cllr Pratt to give an update on the Churchyard issue in confidential

82. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

83. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

To authorise payments of staff salaries dated October 2012

84. LAND OFF MAYFIELD ROAD - LEASE

RESOLVED:

That the Town Council leases the land for another year and agrees to the terms of the proposed lease

85. BRICK BUILT PLANTERS – WCC LICENCE

RESOLVED:

i)That the Town Clerk is authorised to finalise the lease with the assistance of the Town Council Solicitor

ii)That the ‘Land’ that is to be shown green on the map incorporates as much of the Town Centre as possible

iii)To proceed with the ‘Planter’ outside the Market Tavern

iv) That the planter on Market Hill is put on hold and considered as part of a possible redevelopment of the area

Meeting closed 8.40pm

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL OCTOBER 2012 ISSUE 2					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
12/02050/FUL	Mr Jonathan Hughes	73 St Wulstan Way, Southam, CV47 1TU	Proposed erection of two storey side extension	1st November 2012	No representations
12/02176/FUL	Mr Osman Godfrey	5 Priors Meadows, Southam CV47 1GE	Change of use of amenity strip to domestic curtilage. Erection of 1.8m high close boarded timber fence along boundary to side and 1.2m high palisade fence along boundary to front (part retrospective)	8th November 2012	Southam Town Council objects to this proposal because of its impact on the street scene. The fence is the first thing you see when turning into the street and leaves no room for planting to soften its effect.
12/02348/FUL	Mr John Collins	The Cobalt Centre, Kineton Road, Southam	Change of use of land for the siting of a catering trailer in a parking space.	9th November 2012	No Representations
12/02410/FUL	Mr Roger Constable	Black Dog, Market Hill, Southam CV47 0HF	Provision of 900mm high fence to front of public house, renew rendering to side elevation and provide to external stairway , platform and first floor access to rear	13th November 2012	No Representations
12/02411/ADV	Mr Roger Constable	Black Dog, Market Hill, Southam CV47 0HF	New sign to front elevation	12th November 2012	No Representations
12/03211/FUL	Miss Lorraine Day	Southam Garden Centre, Welsh Road East, Southam CV47 1NE	Change of use of proposed industrial building at Unit 10 to dance studio (Use Class 1D)	13th November 2012	Southam Town Council has no objection to this proposal subject to sufficient parking being provided.