

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY 26<sup>th</sup> JULY 2012**

**Present:** Councillors: M Gaffney (Chair), D Wise, C Pratt, J Soni, L Smith, M Willoughby, J Smith, A Forster, C Worsh, J Ward, L Tasker & R Barrington

**In attendance:** Mrs D Carro, Mrs D Sanders, Cllr A Crump & Cllr J Appleton

**36. APOLOGIES FOR ABSENCE**

**Cllr V Shepherd – Holiday**

**Cllr L Hewer – Personal**

**Cllr J Ellard – SDC**

**Nancy Singleton - SDC**

**37. DECLARATIONS OF INTEREST**

Cllr D Wise	Personal Interest	Town Clerk Report – Item 8
Cllr M Willoughby	Personal Interest	Planning Application 12/01665/FUL
Cllr C Pratt	Personal Interest	Planning Application 12/01665/FUL
Cllr C Worsh	Personal Interest	Confidential Matters Item 2

**38. REPRESENTATIONS FROM THE PUBLIC**

**Mr & Mrs G Rowley – The Larch, Drovers Way, Southam**

Spoke explaining the reasons for their planning application and assured the Council that the planting will screen the fence.

**Mrs D Smith – 20 Springs Crescent, Southam**

Spoke regarding the numerous road closures of Market Hill and the problems it causes for bus users, wanted to know how much the road closures costs and who pays for it. Also, requested that the bunting in the town is removed as it is now looking very tired.

**Mr E Thornley – 9 Coventry Street, Southam**

Spoke regarding the forth coming road closure of the A425 Leamington Road and asked how residents were going to be informed

**39. MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:**

**That the Minutes of the Meeting held on Thursday 28<sup>th</sup> June 2012, having previously been circulated, be confirmed and signed by the Mayor, subject to the following amendments:**

**Minute 31.1 should read Darwen not Narwen**

**Minute 32 should read that Cllr J Ellard advised that SDC may explore options that may include only 90% of Council Tax Benefit being able to be claimed back**

**40. ACCOUNTS FOR PAYMENT**

**RESOLVED:**

**That payment of accounts dated July 2012, totalling 5,718.68 be authorized.**

**41. APPLICATIONS FOR PLANNING PERMISSION**

i) Council considered the applications for planning permission detailed on the schedule dated July 2012 upon which the Town Council had been consulted by Stratford District Council.

ii) Planning Application decisions dated July 2012

**Noted**

iii) Planning Committee Meeting Dates

**Noted**

**Cllr R Barrington arrived at 19.45**

**42. TOWN CLERK'S REPORT**

**42.1 PUBLIC REPRESENTATIONS**

M & Mrs G Rowley

Was dealt with under Planning Applications

Mrs D Smith

Was advised that Nancy Singleton (SDC) would be written to regarding the disruption of the road closures on Market Hill and whether in future the Bus Stops could have a bag over them advising where to catch the bus in the same manner as they do for road diversions.

That Southam First would be requested to remove the bunting

Mr Thornley

Was advised that details of the forthcoming road closure of Leamington Road A425 is advertised on the Town Council noticeboards and website, has been circulated to Town Council email contacts as well as to Southam Online and that there are information boards stating the details on the roadside verge of the A425

**42.2 SUMMER SKATE PARK**

Following the success of the mobile Skate Park, which was fully utilized for the 3 hour session at the Southam Games event on 14<sup>th</sup> July 2012, the Town Council considered a request for funding from Mandy McClelland, Senior Practitioner, Early Intervention Business Unit (Warwickshire County Council) to financially support the cost of obtaining the mobile Skate Park for 3 days over the Summer Holidays. Originally, the Police and 2 youth workers were to be trained to set up and run the Skate Park and the Police were to transport the Skate Park which would have meant little or no cost to have it, but unfortunately the Police have advised that they will now not participate in this initiative as it is deemed not in their remit. Therefore, in conjunction with Positive About Young People, 2 youth workers and a volunteer being trained, the Skate Park could come to Southam for 3 days at a total cost of £1020.00.

Members are requested to consider contributing £500 towards this cost from the Youth Initiative budget under the Local Government (Miscellaneous Provisions) Act 1976 s.19.

Mandy McClelland has secured other funding for the balance as well as obtaining the Youth Bus which will operate alongside the Skate Park.

**RESOLVED:**

**To contribute £500 from the Youth Initiative budget under the Local Government (Miscellaneous Provisions) Act 1976 s.19.**

**42.3 LOCAL GOVERNMENT PENSION SCHEME 2014 EMPLOYER CONSULATION**

Members were requested to consider correspondence regarding the proposed WCC Pension Package and indicate whether or not they supported the proposals

**RESOLVED:**

**To defer the matter and await the statutory consultation**

**42.4 TOWN COUNCIL EXPENDITURE BUDGET 2012/2013**

Noted

**42.5 MULTI USE GAMES AREA (MUGA) – PARK LANE RECREATION GROUND**

Members considered correspondence from a resident complaining about balls being kicked out of the MUGA and going as far as Wattons Lodge

**RESOLVED:**

**To respond to the resident advising that the Town Council will not be taking any action because the MUGA has been designed to the recommended standard and that if it was being used in the appropriate manner then balls would not be able to be kicked out.**

**42.6 PROPOSED BUS STOP ENHANCEMENT WORKS – LOWER FARM A425**

Members considered correspondence from a resident complaining about the Bus Stops that are outside Codemasters on the A425 and the response received from WCC

**RESOLVED:**

**That the Town Council supports the request for the bus stops to be improved, but as it is under the jurisdiction of Long Itchington Parish Council then the correspondence should be forwarded to them, as well as Cllr Stevens in order for the matter to be taken forward.**

**42.7 STRATFORD DISTRICT COUNCIL – CCTV PROJECT UPDATE**

Members considered correspondence from SDC giving an update on the progress that has been made in reviving the CCTV Service and were informed that Cllr Barrington and the Town Clerk would be attending a meeting regarding CCTV on the 4<sup>th</sup> September 2012

**42.8 COUNCILLOR RESIGNATION**

**RESOLVED:**

**That with regret the Town Council accepts the resignation letter from Cllr David Wise and that a Casual Vacancy is to be advertised for the Merestone Ward**

**42.9 MEETINGS/TRAINING/EVENTS**

None

**42.10 COUNCIL MEETING DATES**

**ENV MEETING DATES**

Thursday 26<sup>th</sup> July 2012  
August Recess  
Thursday 27<sup>th</sup> September 2012  
Thursday 25<sup>th</sup> October 2012  
Thursday 22<sup>nd</sup> November 2012  
December Recess  
Thursday 10<sup>th</sup> January 2013 (Precept)  
Thursday 24<sup>th</sup> January 2013  
Thursday 28<sup>th</sup> February 2013  
Thursday 28<sup>th</sup> March 2013  
Thursday 25<sup>th</sup> April 2013  
Thursday 9<sup>th</sup> May 2013 (Annual Town Meeting & Mayormaking)  
Thursday 23<sup>rd</sup> May 2013  
Thursday 27<sup>th</sup> June 2013  
Thursday 25<sup>th</sup> July 2013  
August Recess  
Thursday 26<sup>th</sup> September 2013  
Thursday 24<sup>th</sup> October 2013  
Thursday 28<sup>th</sup> November 2013  
December Recess

Thursday 12<sup>th</sup> July 2012  
  
Thursday 13<sup>th</sup> September 2012  
Thursday 11<sup>th</sup> October 2012  
Thursday 8<sup>th</sup> November 2012  
  
Thursday 14<sup>th</sup> February 2013  
Thursday 14<sup>th</sup> March 2013  
Thursday 11<sup>th</sup> April 2013  
  
Thursday 13<sup>th</sup> June 2013  
Thursday 11<sup>th</sup> July 2013  
  
Thursday 12<sup>th</sup> September 2013  
Thursday 10<sup>th</sup> October 2013  
Thursday 14<sup>th</sup> November 2013

**Noted**

**43. CORRESPONDENCE**

**43.1 TUESDAY MARKET – MR SMEDLEY**

**RESOLVED:**

**To respond advising that the Market was held on Market Hill to celebrate National Market Week, that is was a one off event and should there be a proposal for the Market to be held permanently on Market Hill then the public would be consulted**

**43.2 THE MELODY MAKERS – GRANT FEEDBACK**

**Noted**

**44. REPORT ON AN ENVIRONMENTAL WORKING PARTY MEETING ON 12<sup>TH</sup> JULY 2012**

**44.1 HEART OF ENGLAND COMMUNITY FOUNDATION – CRAVEN LANE HALL**

Kate Mulkern from Heart of England Community Foundation gave a presentation on the plans to refurbish the Craven Lane Hut (1<sup>st</sup> World War building) and update the interior. It is envisaged that this work will be completed by 2014 which is the 100<sup>th</sup> Anniversary of the First World War

**44.2 TREE WORKS MERESTONE CLOSE ADJACENT TO 23 SYCAMORE GROVE**

Members considered the Site Specific Survey that was carried out by the Town Council Tree Surgeon and also considered the recommended works

**RESOLVED:**

**To accept the quotation for the recommended works at a cost of £720**

**44.3 SOUTHAM IN BLOOM PLANTERS /TROUGH**

The Town Council were advised that where Southam in Bloom wants to locate the trough involves removing a dual litter bin. SDC advised that in order to accommodate this they would fund the full costs of removing the dual litter bin and reinstating this dual litter bin outside Lloyds Bank where there is currently a single bin. The removed single bin would then be kept in storage and would only be reinstalled if/when required.

**RESOLVED:**

**i)To advise SDC that Southam Town Council are happy for the removal and reinstatement of the dual litter bin to accommodate the trough as stated above**

**ii)That Southam Town Council authorises the proposed SIB project to go ahead in conjunction with Southam Town Council and that the Town Council acknowledges that SIB will reimburse the Town Council with any associated costs if the project spend goes above £3000**

**iii)That the Town Clerk administers the project on behalf of the Town Council as licensee and insurance provider**

**iv)That no work can commence until the licensee has been agreed by the Town Council and signed**

**v)That all invoices relating to the project are submitted to the Town Council for payment**

**vi)To approve the contractor at a later date**

**44.4 TOLLGATE ROAD PLAY AREA PROPOSED LEASE**

Stated in confidential matters

**44.5 PLANNING APPLICATION**

See attached

**44.6 QUESTIONS FOR COUNTY AND DISTRICT COUNCILLORS**

None tabled

**45. DRAFT MINUTES OF A GRANGE HALL STEWARDS MEETING HELD ON 11<sup>TH</sup> JULY 2012**

**45.1. MINUTES OF PREVIOUS MEETING**

**RESOLVED: that the minutes of the meeting held on 25<sup>th</sup> April 2012, having been previously circulated, be confirmed as a true record of proceedings**

**45.2. MATTERS ARISING FROM THE MINUTES**

**45.2a WEDDING FAIR**

Stewards asked if any progress had been made and was advised that the Management Committee were due to discuss it

**45.2b GRANGE HALL VOLUNTEERS**

i)Stewards were advised that Mike King had been contacted and the Management Committee were awaiting a response

ii)Stewards were advised that the VASA Volunteers form had been completed

**45.2c CASH FLOW**

Stewards queried why the float was being shown in the cash flow – Grange Hall Management Committee to clarify

**45.2d GRANGE HALL FLOOR**

Stewards were advised that Robert McCutcheon is the appointed contractor at a cost of £2640 and that work starts on the floor at the end of July

**45.2e THE GRANGE PRE-SCHOOL**

- i)The Stewards were extremely pleased with the new charges that had been agreed for the pre-school leaving their room set up
- ii)The Stewards were advised that the Planning Application has been submitted but no work could commence until the licence has been finalised

**45.3 THE GRANGE HALL ACCOUNTS YEAR ENDING MARCH 2012**

**RESOLVED:**

**That the Grange Hall Management Committee explains the difference in cost relating to Service Charges and Repairs and Maintenance**

**45.4 WASTE MANAGEMENT**

**RESOLVED:**

**That the Grange Hall Management Committee contacts Olly Schofield to establish whether the Grange Hall can be added to the SDC contract for recycling and the costs involved**

**45.5 MAINTENANCE SERVICE**

**RESOLVED:**

**That Tony Perks investigates what service SDC can provide in order for the Stewards to receive a report that states what the future capital works are required for the Grange Hall**

**45.6 GRANGE HALL CEILING FANS**

Tony Perks was updated on the situation relating to the ceiling fans

**RESOLVED**

**i)That the Grange Hall Management Committee chases the Heating Contractors for a report of what needs to be done and a quotation\_**

**45.7 CHARITY STATUS**

**RESOLVED:**

**That Tony Perks investigates the possibilities of the Grange Hall Management Committee becoming a charity**

**45.8 DATE OF NEXT MEETING**

**October/November**

**46. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

Cllr J Appleton advised the following:

- o Spoke about the Scrutiny Board and Committees
- o Informed Council that this area has 7 MEPs and they are working with WCC
- o Confirmed that there will be WCC representation at a meeting with Orbit regarding the Town Centre Development on the 7<sup>th</sup> August

Cllr A Crump advised the following:

- o That he will speak to Nancy Singleton about the Market, Road Closures and Buses
- o That Sketts had lost the contract for the Stratford upon Avon Market but that this did not affect the Southam Market
- o That the Planning Application for a pharmacy on the Industrial Estate had been refused
- o The Mayfield Road Play Area would be officially opened on the 18<sup>th</sup> August 2012

47. **BUSINESS WHICH IN THE OPINION OF THE MAYOR SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

None

48. **SUMMER RECESS AND CHRISTMAS RECESS**

**RESOLVED:**

The Town Mayor, Deputy Town Mayor , immediate past Mayor and Planning Member Cllr J Smith , or as a minimum, any two of the above, be authorised, in consultation with the Clerk or Deputy Clerk, to deal with any business arising which is deemed to be urgent during the summer recess and Christmas recess, including authorisation of payments.

49. **EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

**RESOLVED:** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

50. **STAFF SALARIES AND PAYMENT FOR SERVICES**

**RESOLVED:**

To authorise payments of staff salaries dated July 2012

51. **TOLLGATE ROAD PLAY AREA - LEASE**

See appendix A

Meeting closed 8.40pm

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL JULY 2012 ENV					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
12/01026/FUL	Mr & Mrs S Cronshaw	98 Stowe Drive, Southam	Proposed erection of single storey extension to rear, conversion of garage in habitable accommodation with replacement garage door to window and porch enclosure to front.	No representations	

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL JULY ISSUE 2					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
12/01468/LBC 12/01412/FUL	Mrs Heather Bourne	Whitehall House, 7 Warwick Road, Southam CV47 0HN	Proposed single storey front extension	No representations	
12/01605/TREE	Miss Stephanie Cox	21 Banbury Road, Southam CV47 1HH	T1 - Yew Tree - Fell and treat to prevent regrowth	Subject to the approval of the AO	
12/01665/FUL	Mr & Mrs G Rowley	The Larch, Drovers Way, Southam Cv47 1FW	Erection of of 1.67m high boundary fence (retrospective)	No representations	