

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY 24TH NOVEMBER 2011

Present: Councillors: M Gaffney (Chair), D Wise, J Ward, A Forster, J Soni, L Smith, J Smith, K Romero, D Williams & M Willoughby,

In attendance: Mrs D Carro, Mrs D Sanders Cllr J Appleton & Cllr J Ellard

89. APOLOGIES FOR ABSENCE

Cllr C Worsh – Personal

Cllr L Tasker - Personal

Cllr L Hewer – Personal

RESOLVED:

That apologies are accepted

90. DECLARATIONS OF INTEREST

Cllr J Ward declared a personal interest in Town Clerk Report Item 7 (Wall Mounted Lantern Chickabiddy Lane)

Cllr J Soni declared a personal interest in Town Clerk Report Item 7 (Wall Mounted Lantern Chickabiddy Lane) and Town Clerk's Report Item 3 (Southam First Christmas Markets)

Cllr D Wise declared a personal interest in Town Clerk's Report Item 3 (Southam First Christmas Markets)

Cllr A Forster declared a personal interest in Town Clerk's Report Item 3 (Southam First Christmas Markets)

Cllr L Smith declared a personal interest in Town Clerk's Report Item 3 (Southam First Christmas Markets)

91. REPRESENTATIONS FROM THE PUBLIC

None

92. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the Meeting held on Thursday 24th November 2011, having previously been circulated, be confirmed and signed by the Mayor

93. ACCOUNTS FOR PAYMENT

RESOLVED:

That payment of accounts dated November 2011, totalling £8,542.21 be authorized.

94. APPLICATIONS FOR PLANNING PERMISSION

i) Council considered the applications for planning permission detailed on the schedule dated November 2011 upon which the Town Council had been consulted by Stratford District Council

ii) Planning Application decisions dated November 2011

Noted

iii) Planning Committee Meeting Dates

Noted

95. TOWN CLERK'S REPORT

95.1 PUBLIC REPRESENTATIONS

None

95.2 LIBRARY OPENING HOURS CONSULTATION

Members considered correspondence from WCC regarding the reduction in opening hours of 16 libraries which include the Southam Library. For the Southam Library the opening hours have been set at 35 hours a week and members were requested to consider the attached options that detail the two patterns of opening hours developed for Southam Library (Options A and B or option C if the council has no preference).

RESOLVED:

That Option B is the preferred option

95.3 SOUTHAM FIRST CHRISTMAS MARKETS

Members were informed that Southam First has made an application for a road closure in the town centre in the vicinity of Market Hill on the following days/times

Saturday 3rd December 2011 between 2pm – 8pm

Saturday 10th December 2011 between 2pm – 8pm

Saturday 17th December 2011 between 2pm – 8pm

RESOLVED:

To respond stating that although the Town Council has no objection to the closures they would request that more notice is given in future to allow time to change arrangements should the Town Council feel that there is a need to

95.4 DISABLED PARKING SPACE REQUEST AT 106 LINLEY ROAD AND 11 WELSH ROAD WEST

Members considered correspondence indicating that the occupiers of the above addresses have applied for advisory disabled parking spaces.

RESOLVED:

To respond stating that the Town Council has no objection to the disabled parking spaces being installed

95.5 SOUTHAM COLLEGE FOOTBALL PITCH – REQUEST TO RELEASE FUNDING

RESOLVED:

To release the funding of £10,000

95.6 WATTONS LANE

Members were updated on the Police position relating to Watton's Lane and that Severn Trent has agreed to install a fence to stop youths sitting on the pipe

95.7 WALL MOUNTED LANTERN CHICKABIDDY LANE

Members considered correspondence from the Southam First Town Improvement sub-group, offering the council 75% of the £1101.41 needed to replace the mercury light with a DW Windsor Victorian Style lantern, if the Town Council agree to fund the remaining 25% (£275.35)

RESOLVED:

That the Town Council agree to pay the remaining £275.35

95.8 MEETINGS/TRAINING/EVENTS

- Saturday 3rd December 2011 at Wolston Community Centre - Briefing Event for all Chairmen and Aspiring Chairmen = Cost £35.00
- Saturday 14th January 2012 at Merestone Park, Southam , 10am – Midday the ‘Woodland Trust Tree Planting’ as a result of monies raised during Cllr Jane Soni’s Mayoral Year
- **Free Event** – WALC & CPRE are inviting both members of the public and Town and Parish Councils to the following event to be held on three separate occasions, details are as follows:

Supporting Communities and Neighbourhoods in Planning

Saturday 28th January 2012 - Fillongley Village Hall

Saturday 11th February 2012 – Dunchurch Village hall

Saturday 24th March 2012 – Ettington Community Centre

Agenda Items

Communities and Their Role in Planning

Workshop – Complexities of A Large Scale Development

Neighbourhood Development Plans and Community Led Planning Tools

Neighbourhood Development Plans

Please inform the Clerk should you wish to attend any of these events

- Saturday 31st March 2012 – Dunchurch Silver Band - Mayor’s Charity Event in aid of Afghan Heroes – Tickets Cost £10.00

RESOLVED:

Noted

95.9 COUNCIL MEETING DATES

December – Christmas Recess

Thursday 12th January 2012 – Precept

Thursday 26th January 2012

Thursday 23rd February 2012

Thursday 22nd March 2012

Thursday 26th April 2012

Thursday 10th May 2012 (Annual Town Meeting & Mayormaking)

Thursday 24th May 2012

Noted

ENV MEETING DATES

Thursday 9th February 2012

Thursday 8th March 2012

Thursday 12th April 2012

96. CORRESPONDENCE

None

97. REPORT ON A MEETING OF THE ENVIRONMENTAL WORKING PARTY ON 10th NOVEMBER 2011

97.1 SKATE PARK

Following Cllr Soni and Cllr Forster attendance at a meeting with students at Southam College a report was brought to the October Council meeting and contained within the report was a request for a Skate Park. In light of this members were requested to consider the following questions

1. Do Southam Town Council (STC) want to work towards installing a Skate Park in Southam – Yes or No
2. If Yes , do STC want a Skate Park installed in the bottom part of the Recreation Ground – Yes or No
3. If Yes , do STC want the Town Clerk to obtain some quotes based on the design that the student has suggested

If answer is No to a Skate Park being installed in the Park Lane Rec agree an alternative location.

RESOLVED:

i) That Southam Town Council agree in principle to having a concrete Skate Park

ii) That a new Skate Park will not be installed in the Park Lane Recreation Ground

iii) It was agreed that the only location a Skate Park could go is in the vicinity of the BMX Track. However, as the land is earmarked for development the project could not be taken forward until the development is finalised, however, it maybe that the developers could finance the project.

iv) Do not get quotations for the Skate Park at present

v) To suggest to the students at the college to start fundraising now

97.2 MAINTENANCE OF CHURCHYARD

Members considered correspondence regarding the maintenance of the area where the ashes are interred.

RESOLVED:

That the Town Clerk and Cllr D Wise meet with the contractor on site to discuss the situation

97.3 FLOOD DEFENCE GRANT – CLLR J SMITH

Cllr J Smith briefed members regarding the Flood Defence Grant that he has applied for and been granted bearing in mind that a two year contract has to be signed regarding running and maintenance. He informed members that the 2008 grant of £3200 is to be used for the early warning system, that the DEFRA grant of £120,000 is to be used for home flood defences in Southam and the 2011 grant of £3600 is to be used for the maintenance of the early warning system.

Cllr J Smith confirmed that there were no costs for Southam Town Council

97.4 WCC PROPOSAL FOR ACTIVE PARTNERING SCHEME

Members considered correspondence from WALC regarding the above scheme and whether in principle it could form the basis for a future relationship with Warwickshire's 'Principle Authorities', and whether there are any service areas that Southam Town Council might be interested in taking on an enhanced role.

RESOLVED:

To respond advising that Southam Town Council were not adverse to discussing this in the future, but more detail is needed regarding the scheme and how it will be funded

97.5 HEDGE AROUND PASSAGEWAY LEADING FROM COVENTRY ROAD, TO LINLEY ROAD

Following Mr Constable's representation at the council meeting members requested information regarding who owns the hedge and lighting and that this information is discussed at ENV.

The Town Clerk confirmed WCC are responsible for the footway, that the street lighting in Linley Road is the responsibility of Southam Town Council and that the ownership of the hedge is still unknown.

RESOLVED:

To endeavour to get the hedge cut from the Coventry Road end, thus improving the lighting

97.6 LOOSE DOGS AND DOG FOULING

Following correspondence considered at the October Town Council meeting regarding loose dogs and dog fouling in Park Lane Rec, members resolved looking into distributing leaflets through dog related retailers to see if they will help combat the problem

RESOLVED:

To ascertain whether it is possible for Tesco, Country Stores or any other store selling pet food or their suppliers to provide poop scoops and bags

97.7 MOP COMPLAINT

RESOLVED:

Meeting to be set up with the Showman's Guild, Southam Town Council and the Police to discuss the following issues:

Road Closure Timing

Blocking of Highway

Parking on pavements and crossing

Safety Issues

97.8 BENCH OUTSIDE TOMWELL CLOSE

Members considered a complaint from a resident regarding the bench being too low outside Tomwell Close

RESOLVED:

That the bench is raised at an approximate cost of £100

97.9 BENCH ON GRASS VERGE NEAR TO MARTINS

Members considered a complaint from a resident regarding the bench being too high

RESOLVED:

To reinstate ground and grass seed and install rubber matting to maintain the level

97.10 REQUEST FOR DOG FOUL BIN

Members considered a request for a Dog Foul Bin

RESOLVED:

To respond to the resident and advise that they are of the opinion that an additional bin would have no effect as some residents are not currently using the bins that are provided now. That signs will be put on litter bins advising that dog waste can be put in litter bins. That the Town Council will do more advertising about the problem and the health risks. Also advise that the Dog Warden will be patrolling in Southam

97.11 ADDITIONAL BIN PARK LANE RECREATION GROUND

RESOLVED:

To install a normal litter bin in the vicinity of the Youth Shelter

97.12 LAND WEST OF BANBURY ROAD, SOUTHAM – BLOOR HOMES

Members considered a request for a meeting

RESOLVED:

That the Town Clerk arranges for Cllr L Tasker, Cllr J Ward, Cllr C Worsh and Cllr L Hewer to meet with the developer on an informal basis for 1 hour and listen to their proposals

97.13 PLANNING APPLICATIONS

See attached

97.14 ISSUES FOR COUNTY AND DISTRICT COUNCILLORS

RECOMMENDATION

To ask Cllr Appleton the following:

- That the double yellow lines in Oxford Street are extended clear of the bend because parking causes hazards to pedestrians crossing the road
- Examine the possibility of some form of pedestrian crossing on Market Hill (pedestrian priority)
- What happened to the speed checks on all approaches to Southam

To ask Cllr Ellard the following:

- When will details of the District Core Strategy for housing be known

98. ISSUES FOR DISTRICT AND COUNTY COUNCILLOR

Cllr J Ellard

Advised the following:

- That in relation to The Grange, SDC are requiring revenue rather than capital, therefore they are looking at rental options rather than disposing of the building
- That the Core Strategy proposals will be published on 16th January 2012
- That SDC are using the Star Chamber process for the Budget proposals, that all the savings have been achieved apart from the toilets
- SDC has appointed a new Chief of Finance who is Dave Buckland
- Orbit Design Workshops are going well
- That Shop Frontage Grants are still available
- That The Grange grass cutting regime remains unchanged

Cllr J Appleton

Advised the following:

- That the East Area Planning Committee will now be held at Ettington Chase
- That when it is appropriate he will request that the 'Double Yellow Lines' in Oxford Street are extended
- He advised the council to raise the issue on 'Speed Checks' at the next Community Forum
- That the Bus Stop on Coventry Road will be moved back to its original position

99. BUSINESS WHICH IN THE OPINION OF THE MAYOR SHOULD BE

CONSIDERED AS A MATTER OF URGENCY

99.1 CORRESPONDENCE RELATING TO A HOUSE IN SOUTHAM

The Mayor informed members that correspondence relating to a house in Southam would be considered in confidential

100. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

101. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

To authorise payments of staff salaries dated November 2011

102. CORRESPONDENCE RELATING TO A HOUSE IN SOUTHAM

Members considered correspondence regarding the above

RESOLVED:

i) That the Town Councils appointed Tree Surgeon carries out a 'Site Specific Survey' and submits a report to the Town Council

Meeting closed 8.36pm

PLANNING APPLICATIONS					
If you wish the Town Council to consider your views on these applications please write to the Town Clerk at The Grange Hall, Coventry Road, Southam CV47 1QA					
Stratford District Council is the Planning Authority so any objections to these plans should be sent to the Planning Department, Stratford District Council, Elizabeth House, Church Street, Stratford upon Avon CV37 6HX by the stated observation date.					
SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL November 2011 ENV					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
11/02047/FUL	Mr Ken Hiron	22 St James Crescent, Southam CV47 0LX	Extension to side of existing dwelling at first floor level built over existing ground floor extension	No representations	
11/02384/TPO	Mrs Deborah Webster	4 Grange Close, Southam, CV47 0JR	T1 - Horse Chestnut: Fell	No representations subject to Tree Officer Approval	
11/02267/FUL	Mr Geoff and Mrs Gill Thorpe	Veterinary Surgery, 88 Coventry Street, Southam, CV47 0EA	Change of use and conversion of veterinary to no. 3 flats, to include external alterations consisting of the creation of an external staircase and alterations to existing openings/windows	No representations	
11/02427/AGNOT	Mrs Bryan Moore	Harp Farm, Banbury Road, Southam, CV47 2BL	Proposed erection of lean-to to existing building	No representations	

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL 24th November 2011 -Issue 2					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
11/02406/FUL	Mrs M Woof	The Bungalow, Banbury Road, Southam, CV47 2BL	First floor extension to existing bungalow to create a two storey house with loft accommodation	30th November 2011	No representations
11/02090/LBC	Mr William Hopkins	47 Abbey Lane, Southam, CV47 1HR	Demolition of oak framed gable to cottage and rebuilding in cavity brickwork with oak timber feature beams	25th November 2011	No representations
11/02453/FUL	Mr G Summers	Avon House , Bourne End, Kineton Road Industrial Estate, Southam , CV47 0NA	Installation of 200 x 250w solar photovoltaic panels on roof of existing building	25th November 2011	No representations
11/02439/FUL	G & P Summers	Innovation House, Bourne End, Kineton Road Industrial Estate, Southam , CV47 0NA	Installation of photovoltaic panels on roof of industrial unit	1st December 2011	No representations
11/02431/FUL	G & P Summers	Unit D, Bourne End, Kineton Road Industrial Estate, Southam, CV47 0NA	Installation of 200 solar photovoltaic panels on roof of existing building	2nd December 2011	No representations
11/02514/FUL	Mask-Arade	Albion House, 5c Southfield Road, Kineton Road Industrial Estate, Southam , CV47 0FB	Installation of solar panels to roof of industrial unit	5th December 2011	No representations
11/02413/FUL	Mr Richard Everest	2A Bascote Rise, Southam CV47 0LQ	Proposed two and single storey rear extensions and single storey side extension & porch extension	5th December 2011	No representations
11/02276/FUL	Mr & Mrs P Biddle	18 Browns Bridge Road, Southam	Retropective single storey rear extension	6th December 2011	No representations
11/02560/FUL	Mr Craig Callingham	Land Adjacent to 1 Mill Road, Southam	Proposed new dwelling and creation of new vehicular access.		Southam Town Council would prefer to see additional off road parking included in this plan as street parking is something of a problem in this area.