

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY 28th JULY 2011

Present: Councillors: M Gaffney (Chair), L Hewer, C Worsh, A Forster, J Soni, J Smith, Cllr P Thomas, Cllr M Willoughby, Cllr L Tasker, Cllr L Smith & Cllr D Williams

In attendance: Mrs D Carro, Mrs D Sanders, Cllr J Appleton & Cllr J Ellard

34. APOLOGIES FOR ABSENCE

Cllr D Wise – Holiday

Cllr J Ward – Holiday

RESOLVED:

That apologies are accepted

35. DECLARATIONS OF INTEREST

Cllr L Hewer declared a personal interest in Planning Application 11/01525/FUL

36. REPRESENTATIONS FROM THE PUBLIC

Mrs D Smith, 20 Springs Crescent, Southam

Suggested again that Councillors walked around their Wards in order to highlight issues that need dealing with, she stated that it would give residents the opportunity of knowing who their councillors are as comments have been made that residents do not know who the new councillors are.

Mr B Bromwich, 8 Mill Crescent, Southam

Spoke regarding the overgrown footpath leading from the Co-op to Welsh Road West and also the footpath between 48 and 50 Warwick Road.

Mr D Constable, 42 Springfield Grove, Southam

Spoke regarding grass not being cut properly on the Mayfield Road Estate.

Mrs Neal, 2 Mill Crescent, Southam

Spoke in relation to a Planning Application at 2 Mill Crescent stating that the reason for the application was that they all wanted to reside together in order to support her dad who was waiting for a triple heart bypass and was looking for support from the council.

37. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the Meeting held on Thursday 23rd June 2011, having previously been circulated, be confirmed and signed by the Mayor.

38. ACCOUNTS FOR PAYMENT

RESOLVED:

i) That payment of accounts dated June 2011, totalling £59,421.46 be authorized.

39. APPLICATIONS FOR PLANNING PERMISSION

i) Council considered the applications for planning permission detailed on the

schedule dated July 2011 upon which the Town Council had been consulted by Stratford District Council

ii) Planning Application decisions dated July 2011

Noted

iii) Planning Committee Meeting Dates

Noted

40. TOWN CLERK'S REPORT

40.1 PUBLIC REPRESENTATIONS

Mrs Smith

Was advised that there was an item being discussed later in the meeting relating to meeting Councillors

Mr Bromwich

That the over grown footpaths would be reported to WCC

Mr Constable

That the overgrown grass would be reported to Orbit heart of England

Mrs Neal

Representation was considered

40.2 WATTON'S LANE, SOUTHAM – LIGHTING SCHEME AND MERCURY LIGHT CHICKABIDDY LANE

Members considered a lighting scheme for Watton's Lane following complaints the council had received regarding nuisance youths in the Watton's Lane vicinity. WCC's proposal is to install 8 columns at a cost of £15,859.75; the cost was higher than anticipated due to having to relay new private cable.

Members also considered the following 3 options in order to replace the Mercury Lantern in Chickabiddy Lane:

i) This lighting unit (LP 1) is now obsolete but with the use of scaffolding, we can replace all internal gear with new 23W fluorescent lamp and photocell for £86.66.

ii) With the use of scaffolding, fit a new lantern complete with a 45W Cosmo lamp and standard bracket for £803.21

iii) Alternatively, with the use of scaffolding remove the old unit in its entirety and fit a DW Windsor Victorian style lantern (the same as LP 2) complete with a decorative bracket, 45W cosmo lamp and photocell finished in Black for £1101.41

RESOLVED:

i) The council authorises the lighting scheme at a total cost of £15,859.75 and that it will be funded by the Ear Marked Reserve budget.

ii) That the Town Clerk ascertains whether the cost could be reduced through using solar panels

iii) That once the scheme is completed WCC will adopt these lights

iv) That the Town Council Representative for Southam First (Cllr L Hewer) make a proposal to Southam First asking them to fund the Mercury Lantern replacement with a DW Windsor Victorian style lantern at a cost of £1101.41. If the funding request is unsuccessful, replace lantern with Option 1 at a total cost of £86.66

40.3 BROWNS BRIDGE/STOWE DRIVE JUNCTION

Members considered correspondence from a resident and WCC regarding the junction at the top of Browns Bridge Road/Stowe Drive. The resident requested that the junction at the top of Brown Bridge Road should be made into a T

Junction due to drivers going too fast. The resident advised that there have been two near misses with children crossing and the resident's cat being killed. WCC have responded saying that they have no funding to change this junction and suggested whether this is something the Town Council want to fund

RESOLVED:

That WCC are requested to assess the junction in order to advise the Town Council what changes, if any, need making to the junction and what the costs will be. The council can then look at how it could be funded.

40.4 NOVEMBER TOWN COUNCIL MEETING AT SOUTHAM COLLEGE

Members considered holding the November Town Council meeting at Southam College in order to engage more with young people.

RESOLVED:

i) That the November Town Council meeting would not be held at Southam College

ii) That a meeting is set up at Southam College in order for the students to raise any issues they have with the Town Council

40.5 MAYFIELD ROAD PLAY AREA - UPDATE

Members were advised that the Planning Permission for the new Play Area had now been granted and that a meeting with Southam @ Play and Orbit Heart of England was to take place on the 29th July, in order to agree how the project was to be taken forward, as a result of the Biffaward Grant being unsuccessful.

Members would me kept informed

40.6 COUNCILLOR VACANCY

Members were reminded that the vacant position was still being advertised.

40.7 WALC PARISH AND TOWN COUNCIL LIAISON FOR THOSE PARISHES IN THE STRATFORD AREA AND AN UPDATE ON THE FUTURE OF LIBRARIES WITHIN THE DISTRICT WITH TANYA BUTCHERS

Members of Warwickshire Association of Local Councils would be pleased to meet clerks and councillors from Southam at a meeting on Monday 3rd October 2011, 6.30pm at Elizabeth House (see attached for councillors only)

RESOLVED:

That members inform the Clerk accordingly should they wish to attend

40.8 LOCAL CHOICE AFFORDABLE HOUSING SCHEME

Members' were advised that Cllr D Wise and the Town Clerk met with Warwickshire Rural Community Council, Godfrey-Payton, Taylor Wimpey UK Ltd and Jephson Housing Association to discuss further an affordable housing scheme for Southam, on land owned by the Coventry Diocese in the vicinity of the Mayfield Road Estate.

RESOLVED:

i) That Cllr D Wise, Cllr J Smith and the Town Clerk continue to meet the relevant parties relating to this project and that the council is kept updated accordingly

ii) That a BMX Track and Skate Park is considered when looking at amenity space provision as part of this development

40.9 MEETINGS/TRAINING/EVENTS

Saturday 17 September 2011 at Fillongley, Village Hall - Being A Good Councillor and Clerk – Induction Day = Cost £50.00

Saturday 08 October 2011 at Leamington Spa, Town Hall - Being A Good Councillor and Clerk – Induction Day = Cost £50.00

RESOLVED:

Councillors are to advise the Clerk, if they want to be booked onto a course

40.10 COUNCIL MEETING DATES

August – Summer Recess

Thursday 22nd September 2011

Thursday 27th October 2011

Thursday 24th November 2011

December – Christmas Recess

Thursday 12th January 2012 – Precept

Thursday 26th January 2012

Thursday 23rd February 2012

Thursday 22nd March 2012

Thursday 26th April 2012

Thursday 10th May 2012 (Annual Town Meeting & Mayormaking)

Thursday 24th May 2012

Noted

ENV MEETING DATES

Thursday 8th September 2011

Thursday 13th October 2011

Thursday 10th November 2011

Thursday 9th February 2012

Thursday 8th March 2012

Thursday 12th April 2012

41. CORRESPONDENCE

41.1 SOUTHAM SNT INFORMATION - POLICE

Noted

41.2 REVISIONS TO BUS SERVICE 503 AND FLEXIBUS 497 & 500 - WCC

Noted

42. REPORT ON A MEETING OF THE ENVIRONMENTAL WORKING PARTY ON 14TH JULY 2011

42.1 WELSH ROAD EAST FENCE

Members were requested to advise whether the fence that WCC has installed alongside the path that leads from Millholme Close over Welsh Road East to the underpass should be extended.

RESOLVED:

i)To advise WCC that Southam Town Council are of the opinion that the fence should be continued, but at a lower height e.g. waist height like normal pedestrian guard railing

ii)That the fence should be painted green

iii)To request shark's teeth road markings

iv)To request markings on path to encourage pedestrians to turn left, when coming from the underpass towards Welsh Road East

v)Communicate these requests with Cllr Appleton

42.2 BUS STOP – COVENTRY ROAD, SOUTHAM

Members considered correspondence from a resident complaining about the relocation of a Bus Stop due to WCC not having the funds to install a pole which would be needed if the location was changed.

RESOLVED:

i)To advise WCC that the bus stop should be moved back to its original position i.e opposite the bus stop on the other side of the road

ii)To advise WCC that Southam Town Council wish to be consulted prior to any future changes to bus stop location with housing development in the future in the area

42.3 NOTICE BOARD – WOOD STREET CAR PARK IN PLACE OF RECYCLING FACILITY

Cllr D Wise has suggested that a notice board could go in place of the recycling facility in Wood Street Car Park now that Tesco has a full facility – Members views were requested

Members were advised that SDC are aware that the Town Council want the recycling facility removed from Wood Street Car Park and that it will be discussed with Head of Service when he returns from holiday towards the end of July

RESOLVED:

That no action can be taken until SDC has made a decision regarding the recycling facility

42.4 WEED KILLING AROUND THE TOWN

Cllr J Ward discussed with members a proposal he has for tackling weed killing in the town

RESOLVED

Due to H&S the proposal cannot be taken forward

42.5 PARK LANE RECREATION GROUND – GRAND OPENING

RESOLVED

i)That the opening takes place on Tuesday 9th August at 12.30 in conjunction with the Play and Picnic in the Park event that is being organised by Southam & District Children’s Centre

ii)That Andy Crump is invited to open it; if unavailable the Mayor will open it

42.6 ADDITIONAL BIN – PARK LANE RECREATION GROUND

The last council resolved to investigate the possibility of putting a recycling bin in the Park Lane rec. The cost of the bin (supply & install) is £705 , however, there is an issue regarding the emptying of the bin , the bins get emptied by our contractor and the rubbish is taken to the tip but there is no recycling facility there and it is not in the contractors terms of contractor to sort rubbish. SDC has advised the following:

1. While the recycling centre is still in Wood Street, your contractor will be able to put the recycling into these containers which do not need to be sorted.
2. You could arrange for a recycling collection from the Town Council offices direct with Verdant Via their commercial collection scheme.
3. You could make a private arrangement via Verdant to empty the recycling bin on the recreation ground the same time as they empty the SDC bins.
4. We can arrange to have the bin emptied for you via Verdant but the charge for this will be £90 per annum.

RESOLVED:

i)Clarify if the cost is for a dual litter and recycling bin

- ii) Councillors to consider best location
- iii) Clarify if £90 per annum is for weekly/monthly bin emptying

42.7 PLANNING APPLICATIONS

RESOLVED:

See attached

42.8 ISSUES FOR COUNTY AND DISTRICT COUNCILLORS

Members were requested to state any issues they wish to raise with the County and District Councillors in preparation for the July Town Council meeting

RESOLVED:

Welsh Road East Fence – Cllr Appleton

Bus Stop Coventry Road - Cllr Appleton

42.9 THE FUTURE OF THE GRANGE

Cllr D Wise updated members:

Do not want it to affect operations of The Grange Hall

Nothing to reduce parking capacity for Grange Hall

Nothing to impact on Peace Garden

Southam Town Council to be kept informed and properly consulted

Noted

42.10 HS2 CONSULTATION

Members considered the Consultation Response Proposal by Cllr A Forster, Cllr L Smith and Cllr L Tasker

RESOLVED:

Town Clerk to cut and paste responses into on-line consultation site after ratification at July Town Council meeting

42.11 Footpath adjacent to 1 Elm Bank, Southam

It was brought to the Council's attention that a resident appeared to be extending the boundary of their property by installing a fence. The Clerk advised that WCC have now confirmed that it belongs to WCC Highways

Noted

42.12 OTHER ITEMS DISCUSSED

i) Check Town Council Newsletter is consistently included with Advertiser (especially Browns Bridge Ward)

ii) **RESOLVED**

To invite Rob Townsend to attend the next appropriate Town Council meeting to update council on state of the Youth Service

43. MULTI AGENCY YOUTH MEETING MINUTES

Noted

44. MEMBERS ITEM – CLLR A FORSTER

RESOLVED:

i) That Southam Town Council commence surgeries once a month at Southam Library on the Farmer's Market day

ii) That Cllr Forster contacts the library to make the arrangements

iii) That Cllr Forster distributes a rota

iv) That it is reviewed in 6 months

45. **INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

Cllr Appleton advised the following:

- That WCC has responded objecting to HS2 and that SDC are making a similar response
- SDC are encouraging people to recycle their Argos catalogue
- When considering amenities for the proposed development at the Mayfield Road Estate council needs to consider the whole community as BMX tracks and Skate Parks are for specific groups of people
- That he will take another look at the Bus Stop on Coventry Road

Cllr Ellard advised the following:

- Service Sharing Agreement with Malvern is not proceeding , mainly due to distance issues
- That there is no shortfall in service due to budget cuts
- Advised that the usage of the Public Conveniences in Southam is high so they will be kept opened but SDC still need to reduce of cost of running them. The council was asked their opinion of charges of 20p, the council responded stating that they would not want to see any charges

46. **BUSINESS WHICH IN THE OPINION OF THE MAYOR SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

None

47. **SUMMER RECESS AND CHRISTMAS RECESS**

RESOLVED:

The Town Mayor, Deputy Town Mayor , immediate past Mayor and Planning Member Cllr J Smith , or as a minimum, any two of the above, be authorised, in consultation with the Clerk or Deputy Clerk, to deal with any business arising which is deemed to be urgent during the summer recess and Christmas recess, including authorisation of payments.

48. **EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

49. **STAFF SALARIES AND PAYMENT FOR SERVICES**

RESOLVED:

To authorise payments of staff salaries dated July 2011

50. **THE PARISH POUND**

Members considered correspondence from the tenant of The Parish Pound who is seeking permission from the council to display an advertisement at The Parish Pound

RESOLVED:

That Southam Town Council gives authorisation for the tenant to display an advertisement subject to the following conditions:

- i)That Southam Town Council reserve the right to remove the signage at anytime**
- ii)That the signage is no bigger than 3ft x 2ft**

iii) That the tenant provides the Town Council with proof that planning permission is not required

Meeting closed 9.45pm

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL JULY 2011 ISSUE 2					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
11/01486/FUL	Mrs Margaret White	3 Browns Bridge Road, Southam CV47 1PA	Proposed single storey extension to front with canopy roof over including lean to roof over existing flat roof garage to the side.	Southam Town Council has no objection to this application subject to its compliance with the 45 degree rule	
11/00946/FUL	Wandfluh Ltd	Wandfluh UK Ltd, Northfield Road, Kineton Road Industrial Estate, Southam CV47 0FG	Proposed warehouse extension comprising workshop, loading bay and offices at ground floor and storage/light manufacturing and offices on first floor	No representations	
11/01377/FUL	Dudley Taylor Pharmies Ltd	St Wulfstan Surgery, Northfield Road, Kineton Road Industrial Estate, Southam CV47 0FG	Single storey side extension to form pharmacy	Southam Town Council objects to this proposal for the following reasons: it would add a retail outlet to an out of town location. It would be detrimental to efforts to improve the Southam town centre and increase footfall. The proposed building would block pedestrian access to the surgery from the main road	
11/01528/EXT	Mr Rod Collett	The Old Gas House, Welsh Road East, Southam CV47 1NE	Extension of time to previously approved planning application 08/00272/FUL	Southam Town Council would like any extension to this permission to be restricted to 2 years maximum. The Council would also like to draw attention to the revised/increased flood levels for this site following Environment Agency re mapping	
11/01358/FUL	Mr Peter Hudson	2 Mill Crescent, Southam CV47 0LL	Proposed single storey rear/side extension	Southam Town Council has the several concerns about this proposal. That it may be over development of the site, that it may not comply with the 45 degree rules and that the sewer would need to be moved and upgraded to work efficiently.	
11/01525/FUL	Mrs Belinda Hewer	1C Daventry Street, Southam, CV47 1PH	Change of use from shop store area to 1 bedroom flat (retrospective)	No representations	
10/02780/FUL	Tomkins Construction Ltd	Southam Garden Centre, Welsh Road East, Southam CV47 1NE	Amendments to Proposed construction of 12 live/work units and 21 industrial units for B1, B2 and B8 use, industrial estate road and combined footpath and cycleway.	No representations	