

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY 13th MAY 2010

Present: Councillors W Hawkins (Chair), J Soni, G Thomas, C Worsh
D Smith, A Crump, P Thomas, B Thomas, L Tasker, R Waller & P Caruana

In attendance: Mrs D Carro, Mrs D Sanders, Cllr J Appleton, Cllr D Wise & Cllr J Ellard

Prior to the meeting at 7pm Mr Steve Bromley attended the meeting to discuss proposals for the former Garden Centre site on Welsh Road East, Southam.

Prior to the meeting at 7.28pm Mr Mike Stanley, on behalf of the Trina Gulliver Tribute Group, formally handed over to the Town the bench trail and presented a commemorative plaque to the Mayor Revd Cllr W Hawkins to mark the occasion.

188. APOLOGIES FOR ABSENCE

Cllr L Hewer – Personal
Cllr D Isham – Personal

189. DECLARATIONS OF INTEREST

Cllr A Crump declared a personal interest in the Tollgate Road Lease on the Confidential Agenda and Planning Application 10/00828/FUL
Cllr P Thomas declared a personal interest in Planning Application 10/00748/FUL

190. REPRESENTATIONS FROM THE PUBLIC

190.1 Mr M Stanley, Bridge End, Southam

Spoke regarding Town Clerk report item 7 suggesting that the Council contact Mr L Gale, as he already has designs drawn up for the Kineton Road Roundabout. His opinion regarding Cllr Soni's Members Item was that Councillors should report back, so that the Council know that those duties are being performed and that the Council is represented. That the Council should support the A H Spares Planning Application as they have bought a lot of business to the Town and finally requested that the Council support the St James Primary School Planning Application for security and safety reasons and without prejudice.

190.2 Mr T Brown, 2 The Cloisters, Southam

Spoke stating his objections to Planning Application 09/01928/FUL Our Lady's Convent, Wood Street, Southam.

190.3 Mrs Chorlton, 4 The Cloisters, Southam

Spoke stating her objections to Planning Application 09/01928/FUL Our Lady's Convent, Wood Street, Southam.

190.4 Mrs H Wankling, St James Primary School, Southam

Spoke regarding Planning Application 10/00828/FUL St James Primary School, Southam, she explained the need for the alterations and went on to explain the schools future needs with regards to access to a safe and secure outside learning area that is comparable to other schools in Southam. Thanks were received regarding the new play area at Tollgate Road.

190.5 Mrs S Healey, Banbury Road, Southam

Spoke regarding Southam in Bloom, stating that they will not receive any grants from Stratford District Council this year which will dramatically affect the displays in the

town and requested that the Council increase their contribution.

190.6 Mr D Constable, 42 Springfield Grove, Southam

Spoke regarding the state of the Mayfield Road Estate, that the Town Council contractor is doing a good job on the Mayfield Road Open Space, but the area that Stratford District Council are responsible for is disgraceful and something needs to be done about it.

190.7 Mr K Romero, 6 Ploughman's Holt, Southam

Spoke stating that since the Youth Meeting the Anti Social Behaviour on the Mayfield Road Estate has got worse, drink, drugs breaking into garages etc, nothing has changed and something needs to be done.

190.8 Mrs L Virk, St James Court, Southam

Spoke in support of the proposed Puffin Crossing at Market Hill, stating that she had got a petition holding 200 signatures in support of the crossing and requested that the Council discuss the matter fully before it is rejected.

191. MINUTES OF THE PREVIOUS MEETING

RESOLVED

That the Minutes of the Meeting held on Thursday 8th April 2010, having previously been circulated, be confirmed and signed by the Mayor subject to the following amendments:(i) that it should state under minute 176.2 "That Mr G Long was given special dispensation to speak" (ii) that it should state under minute 177 "Deputy Mayor"(iii)that Cllr Worsh was present at the meeting(iv) that it should state under minute 180.4 ii "Total Place"(v) that it should state under minute 180.4iii "Clever councils"

192. ACCOUNTS FOR PAYMENT

RESOLVED

That payment of accounts dated May 2010, totalling £3,817.42 be authorised

193. APPLICATIONS FOR PLANNING PERMISSION

i) Council considered the applications for planning permission detailed on the schedule dated May 2010 upon which the Town Council had been consulted by Stratford District Council

ii) Planning Application decisions dated May 2010

Noted

iii) Planning Committee Meeting Dates

Noted

194. TOWN CLERK'S REPORT

194.1 PUBLIC REPRESENTATIONS

Mrs S Healey – Southam in Bloom

RESOLVED:

To suspend Standing Orders to allow Mrs Healey to address Stratford District Councillors regarding the withdrawal of Community Grants

Mr D Constable - Mayfield Road Estate

Stratford District Councillors were requested to investigate the litter problem on the estate.

RESOLVED:

To write to SDC about the litter problem, stating that council members are being repeatedly told about the problems

Mr Romero – Anti Social Behaviour, Mayfield Road Estate

RESOLVED:

- I) To write to the Police expressing the Town Council's concerns and to ask the Police what their coordinated plan is.**
- ii) To inform Social Services of the situation, stating that the Council believes that there are children at risk**
- iii) Write to the School Governors at Southam College regarding the problem and that Rev Cllr Hawkins and Cllr Soni raise the issues when meeting with the Head teacher**

194.2 FORMER GARDEN CENTRE – WELSH ROAD EAST

RESOLVED:

- i) That the matter is put on the agenda for discussion at ENV**
- ii) That Cllr R Waller and Cllr P Thomas meet with Mr S Bromley and Tomkins Construction to discuss the proposals**

194.3 SOUTHAM IN BLOOM

Due to the circumstances stated in the correspondence, members agreed to consider the Grant Application from Southam in Bloom

RESOLVED:

- i) To award Southam in Bloom a grant of £1500**

194.4 CONSULTATION ON RECYCLING IN WOOD STREET CAR PARK

RESOLVED:

To send the results of the recycling consultation to Robert Weeks (SDC)

195.5 PROPOSED PUFFIN CROSSING – LEAMINGTON ROAD NR WARWICK ROAD, SOUTHAM

Members considered the proposals from WCC

RESOLVED

To write and advise WCC that the Council agree to the proposals and ask whether there are any plans to consider reducing the speed on this road to 30 mph

195.6 PROPOSED PEDESTRIAN CROSSING – MARKET HILL, SOUTHAM

Members considered the proposals from WCC

RESOLVED

To write and inform WCC that Southam Town Council object to the proposal on the following grounds:

- Location of Bus Stop is a hazard**
- Loss of car parking on Market Hill**
- The crossing is in a place that is dangerous**
- The evidence of full consultation has not been forthcoming**
- The design does not allow free flowing traffic**
- To state that Southam Town Council would welcome a meeting to identify a more suitable location in order to arrive at a more sophisticated proposal**

195.7 ROUNDABOUT – KINETON ROAD

RESOLVED:

That Cllr B Thomas, Rev Cllr W Hawkins and Cllr J Soni attend the meeting at the roundabout on Tuesday 25th May 2010 at 9.30am

195.8 MINUTES OF THE MEETING HELD ON 26TH APRIL 2010 – YOUTH ACTIVITIES AND FACILITIES

Discussion took place regarding V Action, Total Place Project, Extended Services and the Youth Club

RESOLVED:

- i) That Rev Cllr Hawkins and Cllr Soni meet with the Police as a matter of urgency to discuss the situation on the Mayfield Road Estate.**
- ii) To write to WCC to ascertain whether funding could be found in order for the Southam Youth Club to be open more frequently.**

195.9 MEETINGS TRAINING AND EVENT

RESOLVED:

That the Town Clerk will attend the Parish Council Focus Group meeting re: Youth Provision on Thursday 17th June 2010 along with those Councillors who wish to attend

195.10 COUNCIL MEETING DATES 2010, ENV MEETING DATES 2010

Noted

196. CORRESPONDENCE

196.1 HOLY WELL – CIVIC IDEAS FORUM

Noted

196.2 CONSERVATION AT RISK - WCC

RESOLVED:

To write to Trevor Askew requesting a meeting regarding the Town Centre Development, and that English Heritage and Orbit Heart of Housing should be invited to attend

196.3 STONEYTHORPE HOTEL PLANNING APPLICATION – JENNY FRITH

Noted

196.4 VOLUNTARY ACTION STRATFORD ON AVON DISTRICT – GRANT THANK YOU

Noted

196.5 FRIENDSHIP PROJECT FOR CHILDREN – GRANT THANK YOU

Noted

196.6 SPEEDAWARE – TEMPORARY FIXED FLASHING SIGNS

RESOLVED:

To request a site visit to check the suitability of the lamp columns on Banbury Road and Coventry Road so the council can get back on the temporary fixed flashing sign scheme

196.7 VICTOR HODGES HOUSE, SOUTHAM

RESOLVED:

- i) To write and thank Orbit Heart of England for keeping the Council updated
- ii) That details of the current situation are included in the next Newsletter

196.8 PROPOSED HIGH SPEED RAIL LINK - COMMUNICATIONS

RESOLVED:

- i) That Cllr B Thomas will attend the meeting on Thursday 27th May 2010, Shire Hall, WCC at 11.30am to represent the council
- ii) To ask members if anyone could go in reserve should Cllr B Thomas be unable to attend

197. WORKING PARTY REPORTS

REPORT ON A JOINT MEETING OF THE ENVIRONMENTAL I & II WORKING PARTY ON 22nd APRIL 2010

197.1 LOCAL CHOICE SCHEME

Phil Ward (Warwickshire Rural Community Council) attended the meeting to discuss Local Choice Schemes.

RESOLVED:

Require information on possible sites throughout the town to determine how to progress any Local Choice Scheme.

197.2 WARWICKSHIRE'S RIGHT OF WAY IMPROVEMENT PLAN – A REVIEW

Members considered the document.

RESOLVED:

- i) To advise P3 of the following observations:
 - The Council doesn't see any additional funding
 - High Speed Rail proposals – What impact will this have on Rights of Way
 - Focus is on Stratford upon Avon and Warwick (exclusion of rest of county)
 - River Stowe Corridor (Country Park)
 - £175k breakdown of expenditure
- ii) Need increase of support for P3 within Southam Town Council to co-ordinate the partnership for volunteer groups
- iii) Current concerns with P3, Town Council need to support it, but also recruit volunteers
- iv) Implementation of plan and whether resources will be available

197.3 SOUTH WARWICKSHIRE TOURISM OPERATING UNDER THE NAME OF SHAKESPIRE COUNTRY, IN ADMINISTRATION

Members considered the questionnaire from Katherine Geddes, who was seeking views on how tourism in this area could be better promoted

RESOLVED:

- i) To invite Katherine Geddes to the next ENV to talk about possibilities
- ii) To advise Katherine Geddes to explore circular accessible walk which is identified in "Right of Way" along with History Circle and Cardall Collection

Please note KG response

"Please thank the Town Council for their reply. I will by all means attend the ENV on 10th June. However, I should point out that any opportunity to have a meaningful input to the shape and delivery of tourism information about Southam across the district will have passed by that date. If councillors have any comments or suggestions, they need

to make them now to me so I can pass them on to our Head of Service who is coordinating the new tourism delivery”.

197.4 GROWING COMMUNITY ACTION ON CLIMATE CHANGE

Members considered correspondence from Emma Clarke (Climate Change Partnership (WCC) regarding a forthcoming meeting on 27th May 2010

RESOLVED:

i) That the correspondence is put to the Town Council meeting on 13th May 2010

197.5 PROPOSED PUFFIN CROSSING – MARKET HILL

Members considered correspondence from Sallie Hall showing amended proposed design following the Town Council’s response in March 2010. Members were also advised that contrary to what was said at the April meeting i.e. Traffic Management, the Council did resolve that there was a need for a crossing in this vicinity.

RESOLVED:

That the correspondence is put to the May Town Council meeting

197.6 OFFICE COMPUTERS

Members considered a report from Dealer Systems (the appointed Town Council’s System Support Company) regarding system requirements. Members were also advised that a decision needs to be made, as the Town Council Office isn’t able to run efficiently at present using the existing systems.

Additional information

It is imperative that the Town Council Office has local system support in order to run efficiently

RESOLVED:

That Cllr R Waller and Cllr C Worsh investigate the situation as a matter of urgency and put forward a proposal to the council

197.7 KINETON ROAD ROUNDABOUT

Members were advised that the Town Council had been contacted by Munro and Whitten, a Landscaping Company working on behalf of Tesco, who had been asked to contact the Town Council to ascertain whether the Town Council had any specific landscaping requirements.

RESOLVED:

i) To advise that Tesco should arrange with WCC to design a low maintenance roundabout which WCC have responsibility for

197.8 SOUTHAM TOWN COUNCIL – RISK MANAGEMENT

Members considered the attached Risk Management document

RECOMMENDATION

- **That the following items are included in the document:**
- **Data Protection**
- **IT Back-up**
- **Lone Working**
- **Locking/Unlocking Hall**
- **Reputational Risk**
- **Protection – Insurance Policies for Users**
- **Insurance policy references need to be made throughout – cross reference with insurance and NALC model version**

- Risk about contractors not fulfilling contracts

Please note

That some of the items stated above cannot be included in the document, as it is purely a Financial Risk Document.

The document is based on the NALC Model Version

197.9. PLANNING APPLICATIONS

RESOLVED:

See attached planning sheet

197.10 SOUTHAM CHILDREN'S CENTRE

The Children's Centre has been awarded "Full Core Service Offer" from Together for Children. This is the process that all Children's Centre's go through until they offer the full range of services. Southam has been awarded this status now from the beginning of January.

RESOLVED:

That the Mayor and Southam Town Council write a letter of congratulations

197.11 MAYOR'S CIVIC SERVICE

RESOLVED:

That the Mayor holds her Civic Service on Sunday 19th September 2010 at The Grange Hall, Southam

197.12 UNUSABLE HOLY WELL OAK POSTS

Members considered what to do with approximate 30 Oak Posts that could not be reinstated at the Holy Well

RESOLVED:

To write and offer the posts to the schools in the town

197.13 19b WARWICK ROAD

Members considered correspondence from WCC regarding the suggestion of the Town Council paying for bollards that WCC would install, to stop cars pulling up on the verge outside this resident's house and churning up the ground.

RESOLVED:

To write and advise that the Council is sorry but they cannot provide any bollards, and suggests that the resident talks to the neighbours about the problem

198. INFORMATION FROM COUNTY & DISTRICT COUNCILLORS

Cllr Wise informed the Council

(i) That he is investigating the possibility of holding a Beer Festival in Southam and resurrecting Party in the Park

(ii) Spoke about Open Spaces (West Midlands)

Cllr Appleton informed the Council

(i) That Sgt Fretwell has moved on and the new Acting Sgt is Chris Cuthbertson

(ii) That Community grants were excluded from the budget to keep the Council Tax down

(iii) That he would be supporting the crossing at Market Hill if there was an overwhelming need

- (iv) That he would be attending the Kineton Road roundabout meeting
- (v) Requested a copy of the Wood Street Recycling consultation
- (vi) Will make enquires about funding for Southam Youth Club
- (vii) Urged members to attend the Climate Change Meeting
- (viii) Still no news on the Section 106 money
- (ix) Introduced the new District Cllr Jennie Ellard
- Cllr Ellard informed the Council
- (i) That she is training for the next 3 weeks
- (ii) That she would investigate the rubbish situation on the Mayfield Road Estate
- (iii) That she looked forward to working with the Town Council

199. BUSINESS WHICH IN THE OPINION OF THE MAYOR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

200.1 TESCO MEETING

RESOLVED:

That Rev Cllr W Hawkins, Cllr L Tasker and Cllr B Thomas attend the meeting to discuss the revision to the planning application

200.2 SOUTHAM TOWN COUNCIL WEBSITE

The Town Clerk advised that the Town Council Website has now been launched (www.southamcouncil-warks.gov.uk)

RESOLVED:

To included details of members political allegiance

200.3 TOLLGATE ROAD PLAY AREA

The Town Clerk informed the council that the Sensory Agility Trail had been installed, that there was a manufacturing fault with the Rope Bridge, but this was being rectified. That CCS had carried out an independent inspection and Stratford District Council had also inspected the site and were happy with the end result.

200.4 COMMA FUND

The Town Clerk informed the council that the COMMA Grant Application for the Phase 1 re-development of Park Lane Recreation Ground had been submitted. That the application had been based on a £40k project (£20k COMMA £20k matched funded by the Town Council) and the design has been based on getting as much equipment as possible for the money.

RESOLVED:

That the proposal is put to the next ENV

201. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

202. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

- (i) to authorise payments of staff salaries dated May 2010
- (ii) to authorise payment of 'Confidential Accounts' dated May 2010

203. TOLLGATE ROAD LEASE

The proposed lease was discussed

RESOLVED:

To respond to WCC as stated on Appendix A (for Councillors only)

204. DEPUTY MAYOR ELECT

RESOLVED:

Cllr A Crump is the Deputy Mayor elect

205. MAYORMAKING BRIEFING SHEET

The briefing sheet was completed

Meeting closed 11.10pm

SCHEDULE OF PLANNING APPLICATIONS					
Southam Town Council – May 2010					
10/00209/FUL	Mr Ade Adenuga	Newstead Lodge Nursing Home, Warwick Road, Southam CV47 0HW	Erection of part first floor, part two-storey side extension and erection of conservatory Amendment	No Representation	
10/00776/FUL	Mr & Mrs D Allen	25 Linley Road, Southam CV47 0JY	Proposed two storey side extension	No Representations	
09/01928/FUL	Mater Ecclesiae	Our Lady's Convent, Wood St, Southam CV47 1PP	Proposed amendments to design of front elevation of the building; proposed two storey extension to have a flat roof and amended balcony design; removal of proposed porch detail to communal lobby and new entrance design to communal lobby. Proposed	Southam Town Council objects to this development. It considers it does not meet 'Lifetime home standards', would be overdevelopment of the site and overbearing to the residents of The Cloisters. It would create extra through traffic through the archway to The Cloisters from Daventry Road. There is no on street parking in the area and there would be insufficient parking on site for the potential number of	Council's comments on the original application were ' <i>Southam Town Council is concerned that this development may be overbearing to the residents of The Cloisters and that there would be extra traffic through the archway to The Cloisters from Daventry Road. This is also adjacent to a primary school.</i> '

			amendment to the site plan so that the rear entrance is shown to be an emergency access only into the site. Addendum to the Design and Access Statement submitted.	residents. This is also next to a primary school.	
10/00748/FUL	Mr R Hill	A H Spares Ltd, Westfield Road, Kineton Road Industrial Estate, Southam, Warwickshire	Insertion of 3 windows to north-west elevation and alterations to north-east elevation to include brickwork to a height of 1m, alterations to fenestration and door arrangement and installation of a glazed canopy 6m x 1.2m	Southam Town Council supports this application	
10/00621/FUL	Mr Martin O'Brien	J M S Specialist Joinery Ltd, Unit B, Bourne End, Kineton Road Industrial Estate, Southam	To clad the existing brick front elevation of the factory unit with F S C red grandis timber cladding	No Representations	
10/00828/FUL	The Governors of St James School C of E Primary School	St James C of E First School, Tollgate Road, Southam CV47 1EE	Single storey extension and associated works (to form new staffroom and modified entrance)	Southam Town Council supports this application	