

## **SOUTHAM TOWN COUNCIL GRANT APPLICATIONS**

Southam Town Council's aim is to ensure that they distribute grant aid in a manner which is equitable, fair and in line with its Equality of Opportunity policy and adds value to community projects.

### **GUIDELINES FOR CONSIDERING GRANT APPLICATIONS**

1. Grants will be primarily awarded to voluntary organisations.
2. Applications for specific projects will be considered in preference to general running costs of an organisation.
3. Where a project requires permission from a third party, evidence should be provided that permission has been obtained prior to making the grant application.
4. Grants will not be considered for statutory services provided by either another precepting authority or central government.
5. Grants to voluntary organisations will be conditional upon the following;
  - a) The organisation is based in Southam. If not based in Southam the organisation provides a service that is used by, and is normally available to, residents of Southam.
  - b) Grants will be considered for leisure and sporting activities or facilities only when they are based in Southam.
  - c) National charitable appeals will only be considered when organised on a local basis by Southam residents and only in exceptional circumstances, e.g. Silver Jubilee. Annual appeals will not be considered.
  - d) Applications will only be considered if a Southam Town Council Grant Application form has been completed and a copy of the latest Annual Accounts has been provided
  - e) The Southam Town Council Feedback form must be completed and returned to Southam Town Council within 12 months of a successful Grant Application being awarded; otherwise subsequent Grant Applications from the same organisation will not be considered.
  - f) Grant applications will be considered only at the February and September Council Meetings.

Grant Applications will be scored against the above criteria, as follows:

2 Criteria fully met

1 Criteria not fully met

0 Criteria not met